



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Ruth F. Quinto, CPA, Interim Assistant City Manager/City Treasurer

Approved by: Steve McClary, Interim City Manager

Date prepared: April 19, 2022 Meeting date: April 27, 2022

Subject: Proposed Budget for Fiscal Year 2022-23

RECOMMENDED ACTION: Provide direction to staff on the Proposed Budget and Annual Work Plan for Fiscal Year 2022-23.

FISCAL IMPACT: The Proposed Budget totals \$89.9 million in revenue and \$89.4 million in expenses and includes General Fund annual revenue of \$46.2 million and General Fund annual expenditures for ongoing City operations of \$43.6 million.

The City presents a balanced budget each fiscal year. For Fiscal Year 2022-23, the proposed budget achieves this balance while investing and aligning the City's resources with the Council's priorities as established in the annual Work Plan. However, there are two matters that have the potential to significantly impact the City's ability to remain operationally balanced in Fiscal Year 2023-24 as described in detail under the Discussion section of this report. The Council will need to determine an ongoing solution if General Fund expenses exceed annual General Fund revenue. One potential mitigating revenue generating option is under consideration at the April 25, 2022 Council meeting, a potential sales tax initiative.

To offset anticipated declines in General Fund revenues, during Fiscal Year 2020-21, the Council established a Designated Reserve for Operating Expenditures in the amount of \$6.5 million. This reserve remains intact and will protect against future contingencies.

WORK PLAN: This item was included as item 6.a. in the Adopted Work Plan for Fiscal Year 2021-22.

DISCUSSION: The City's annual budget is based on the City Council's Work Plan (Attachment 2) that carries out the City's mission to maintain its rural residential character by establishing programs and policies that avoid suburbanization and

commercialization of its natural and cultural resources. The proposed budget for Fiscal Year 2022-23 addresses three main aspects of critical alignment to achieve the City's mission through the City's organization: staffing; technology; and the protection of natural and cultural resources.

On November 9, 2018, the Woolsey Fire burned through the City of Malibu. Since that time, the City Council and City staff have been committed to helping residents recover and rebuild, including waiving fees for residents rebuilding primary homes as a like-for-like or like-for-like plus 10%.

On December 19, 2019, the City received a \$13.6 million settlement for the Woolsey Fire from Southern California Edison (SCE). These funds have been used to cover costs associated with rebuilding efforts, including replacement of City infrastructure damaged by the fire. The Adopted Budget for Fiscal Year 2020-21 relied on the one-time use of a portion of the SCE Settlement Fund to cover costs related to the rebuilding effort from the Planning, Building Safety and Public Works Departments. However, starting in Fiscal Year 2021-22 costs associated with the City's fire rebuild effort were no longer applied or charged directly against the City's SCE Settlement funds for this program including City personnel and other associated costs. This is continued for Fiscal Year 2022-23, other than \$300,000 of the contracted services for plan review, in that no City personnel or other associated costs are charged against the City's SCE Settlement funds.

Prior to the outbreak of the global COVID-19 pandemic, the City was recovering from the fiscal impact of the Woolsey Fire and subsequent winter storms. Revenues in all categories were strong and had returned to pre-Woolsey Fire amounts, and the City's General Fund Undesignated Reserves were increasing. A key factor to Malibu's fiscal recovery has been that, unlike many cities, the City's main general fund revenue is derived from property tax. Property tax comprises approximately 44% of General Fund revenue that, even in the aftermath of the Woolsey Fire and the loss of 488 single family residences, remains strong and stable.

In March 2020, in response to the pandemic, the Governor issued a Stay-at-Home Order, which has since impacted the City's fiscal strength and stability. Subsequent State and County orders since that time had an impact on multiple economic sectors that were reflected in a decline of General Fund revenues during Fiscal Years 2019-20 and 2020-21. However, after the regional Stay-at-Home Order was lifted, combined with widely available vaccinations, the County and the State have lifted restrictions, and for Fiscal Year 2021-22, General Fund revenues have returned to pre-pandemic levels.

The Fiscal Year 2022-23 Budget proposes a starting General Fund Undesignated Reserve at July 1, 2022 of \$44.4 million. Notwithstanding the negative economic impacts of the COVID-19 pandemic over the past two years, the City's prudent

financial principles and conservative budgeting practices are reflected in this overall higher number.

The General Fund Undesignated Reserve at June 30, 2023 is projected at \$42.6 million or 99% of the annual operating budget. This exceeds the City's goal of maintaining a minimum of 50% of the operating budget in reserves and exceeds the 65% goal necessary to retain the highest credit rating for the City (per the City's underwriter). The total projected General Fund balance (including Designated and Undesignated Reserves, the SCE Woolsey Fire Settlement and the FEMA/CalOES liability) at June 30, 2023 is \$55.8 million. These reserves are detailed on the Schedule of Fund Balances page of the budget.

Revenues to the Special Revenue Fund total \$39.0 million and expenditures total \$5.6 million. Transfers of \$30.1 million to other funds will leave a projected reserve of \$10.2 million of Special Revenue Funds at Fiscal Year-end.

Revenue to the Legacy Park Project Fund totals \$1.7 million and expenditures total \$2.1 million, leaving a projected Legacy Park Project Fund Reserve at June 30, 2023 of approximately \$500,000.

General Fund Revenue

As the State and County continue to rebound, many of the City's major tax revenue sources are budgeted to increase conservatively in Fiscal Year 2022-23. The City's major General Fund tax revenue sources are Property Tax, Utility User's Tax, Transient Occupancy Tax, and Sales Tax.

- Secured Property Tax revenue (100-0000-3111) was budgeted at \$15.6 million for Fiscal Year 2021-22. Property Tax revenue is projected to increase by \$500,000 or 3.2%, to \$16.1 million in Fiscal Year 2022-23.
- Utility User's Tax (UUT) (100-0000-3132) was budgeted at \$2.1 million for Fiscal Year 2021-22. UUT revenue is projected to increase by \$100,000 to \$2.2 million in Fiscal Year 2022-23.
- Transient Occupancy Tax (TOT) (100-0000-3133) from hotel rentals was budgeted at \$2.8 million for Fiscal Year 2021-22. TOT from hotels revenue is projected to increase by \$275,000 to \$3.0 million in Fiscal Year 2022-23. The City collects TOT from six motel/hotel properties and one RV park. The budget reflects an increase in this revenue source from very low levels during the pandemic, as well as the increase in the City's TOT rate from 12% to 15%, as approved by the voters in November 2020.

- Transient Occupancy Tax (TOT) from short-term residential rentals (100-0000-3133-01) is budgeted to remain flat in Fiscal Year 2022-23 at \$5.0 million. For Fiscal Year 2021-22, actual receipts are on track to out-perform the budgeted amount of \$5.0 million; however, future projections remain conservative due potential changes with the anticipated “Hosted” ordinance, which would deteriorate these revenues significantly. Preliminary loss estimates are \$2.0 million to \$3.0 million.
- Franchise Fees (100-0000-3134) are budgeted to remain stable at \$650,000.
- Sales Tax (100-0000-3137) is projected to remain flat for Fiscal Year 2022-23 at the current Fiscal Year 2021-22 budget amount of \$4.5 million. The majority of the City’s annual sales tax revenue is derived from restaurants, gas stations and grocery stores. While this revenue source has returned to pre-pandemic levels, a cautious outlook is recommended given current economic indicators including the sharp rise in inflation.

Revenue from Licenses and Permits is budgeted to increase a total of approximately \$300,000 from the adopted budget of Fiscal Year 2021-22, and revenue from Service Charges is budgeted to increase \$900,000 from Fiscal Year 2021-22. These increases reflect the anticipated greater numbers of applications due to the easing of COVID-19 pandemic restrictions along with the implementation of the Dark Sky Ordinance.

The Proposed Budget for Fiscal Year 2022-23 reflects the Council’s direction to waive rebuild fees through the entire fiscal year. The multi-year fiscal impact of the fee waivers is projected to be approximately \$9.4 million of uncollected revenue.

American Rescue Plan

On March 11, 2021, President Biden signed the American Rescue Plan Act. This historic plan will provide funding totaling \$65.1 billion to all 19,000 cities, towns, and villages in the United States. The payment to Malibu is estimated to be \$2.8 million. These resources are reflected in a General Fund Designated Reserve.

The funds may be used through December 31, 2024. Communications from the Treasury Department have indicated that the City will be able to use the funds for operational, restorative, and recovery efforts. In Fiscal Year 2021-22, the budget reflects utilization of approximately \$480,000 for a portion of several staff in a variety of departments in response to restoring City staffing. For Fiscal Year 2022-23, the proposed budget includes utilization of approximately \$960,000 which includes the continued partial funding of staff from a variety of departments, along with funding for the procurement of new permitting software. The City is responsible for reporting to the Treasury Department regarding the utilization of these funds.

Special Revenue Funds

The Special Revenue Fund totals \$39.0 million. Gas Tax revenue is projected at \$370,000. Gas Tax revenues are based, in part, on projected fuel costs and sales, and the projected amount has increased by \$45,000 from the prior year due to increasing fuel prices. Traffic Safety revenue is projected to remain flat at \$200,000. Proposition A revenue is projected at \$280,000 and Proposition C revenue is projected at \$235,000. The City is projected to receive \$380,000 from Measure W – the Los Angeles County Safe Clean Water Act. This funding can be used for stormwater related projects and maintenance. Revenue from the three Landslide Maintenance Districts, the Carbon Beach Undergrounding Community Facilities District, and the Broad Beach Undergrounding Assessment District, are also budgeted in Special Revenue funds. Revenue from the Landslide Maintenance Districts is used for operations and maintenance. Revenue from the other special districts is used to pay debt service and associated administrative costs.

The Special Revenue Fund also includes a projected \$16.5 million for Phase Two of the Civic Center Water Treatment Facility. In an effort to help offset the project's construction costs, staff is in discussions with the State Revolving Fund about potential loans and grants, and with other officials regarding potential state and federal infrastructure funds.

Legacy Park Project Fund

The Legacy Park Project Fund reflects revenue and expenditures associated with the City's three commercial properties, Legacy Park, and clean water projects. The Proposed Budget includes \$1.6 million of base rental income from three commercial properties. Revenue is used for debt service associated with the Legacy Park acquisition, operations and maintenance of Legacy Park, and other high priority clean water expenses. The available amount in the Legacy Park Project Fund has decreased from prior years as a result of the Civic Center Water Treatment Facility (CCWTF) Assessment District payment necessary for the commercial properties and the ongoing use of these funds for clean water expenses. The City will be reimbursed the total amount of the CCWTF assessment from the commercial property tenants.

Expenditures

The expenditures in the Proposed Budget are based on the priorities in City Council's Work Plan included as Attachment 2.

The Fiscal Year 2020-21 Budget represented significant reductions in expenses from the prior fiscal year to meet the expected \$2.0 million loss of General Fund revenue from the COVID-19 pandemic. All departments reduced expenditures for travel,

training, operating supplies, printing, professional services, and all non-essential expenses. Certain costs could not be reduced, including property insurance, debt service, law enforcement services, election services for the district elections, and professional services for mandated activities.

Due to the continued economic impacts of the COVID-19 pandemic, the Fiscal Year 2021-22 Budget was developed and updated conservatively with a continued emphasis on streamlining services to reduce costs. The budget is estimated to be balanced for the fiscal year ending June 30, 2022 and is balanced for Fiscal Year 2022-23, both while maintaining the City's prudent financial principles and conservative budgeting practices and investing in staffing, technology and the protection of natural and cultural resources.

For Fiscal Year 2022-23 the proposed budget includes two key reorganizations in the Planning Department and the Environmental Services Department. Both reorganizations support a strategy to build capacity and improve customer service through aligning staffing investments with workload demands. In Planning, an additional 3.0 full-time equivalents (FTE) are proposed: one Associate Planner; one Assistant Planner; and two half-time interns. These three FTE are part of a three-year plan to further transform the department in the following two years by adding: four positions in Fiscal Year 2023-24; and an additional three positions in Fiscal Year 2024-25. Staff will continually evaluate the options and opportunities and keep the Council apprised of its progress.

For Environmental Services, the Fiscal Year 2022-23 Budget includes \$500,000 in professional services for Dark Sky plan review, inspection, and outreach services. The costs of these services will be offset by revenue generated from plan check fees. In addition, the department reorganization will better facilitate a fluid, efficient and defined workflow, providing more field oversight, quicker turnaround times, and improved quality control and customer service. This is achieved by building on the recently approved department expansion combined with the currently proposed reallocation of existing staff as described on page 11 of the report.

Regarding Technology, in 2018-19, the City initiated an Information Technology (IT) Strategic Plan and comprehensive IT Assessment. Many aspects of this project were put on hold due to the Woolsey Fire and the COVID-19 pandemic including the finalization of the comprehensive assessment. However, the assessment is anticipated to be completed in the fall of 2022. The results will provide a much-needed roadmap toward improved City information systems, promote efficiency, enhance accessibility and transparency, and, ultimately, better protect IT infrastructure from potential disasters and/or cyber-attack.

As a result of the completion of the comprehensive assessment, further investments will be necessary to improve service and mitigate risks. Therefore, the proposed

budget includes rebuilding the IT Fund Reserve by \$1.2 million in preparation for these implementation requirements.

In the interim and moving toward those goals, the budget includes the procurement of a new permitting software system, implementation of which will be brought for Council's consideration and approval in the fall. The new permitting software system will promote government resiliency and improve permit processing timelines using funds available through the American Rescue Plan Act of 2021. The budget also includes funds to conduct a comprehensive cyber security assessment. And, the budget addresses IT staffing and support of the City's ongoing and ever-increasing technology requirements with the addition of one Information Systems Analyst.

Internal Service allocations for information technology and vehicles are assigned by department. The Proposed Budget includes an Information Technology (IT) allocation of \$5,000 per computer user and fleet charge of \$6,000 per assigned vehicle.

The City's CalPERS contribution rate for Fiscal Year 2023-23 will be 18.61% of payroll for Classic Employees (hired prior to 2013) and 7.76% of payroll for Employees (hired after 2013). In Fiscal Year 2021-22, the City's contribution rate for Classic Employees was 18.6% and 7.73% for PEPRAs Employees. The Proposed Budget provides for 53 Classic Employees and 44 PEPRAs Employees. Part-Time Employees and Interns do not participate in CalPERS.

The City is also responsible for Other Post Employment Benefits (OPEB), which includes retiree health insurance. In 2009, the City began contributing to a Prefunding Program through CalPERS to address the City's unfunded OPEB liability. As of 2021, unlike many other cities, the City's OPEB liability is currently fully funded.

Woolsey Fire Impact

As with the entire community, the City's budget continues to be impacted by the 2018 Woolsey Fire. Expenditures related to the Woolsey Fire continue to be reflected as a stand-alone budget program. The proposed budget includes expenditures for the ongoing rebuilding and recovery efforts for various professional services, including contract planners, inspectors, plan checking, and other services needed to facilitate the rebuilding of burned homes and recovery efforts of the City. The proposed budget includes funds sufficient to support outreach efforts for rebuilds in process and/or not yet started.

As previously noted, starting in Fiscal Year 2021-22 costs associated with the City's fire rebuild effort are no longer applied or charged directly against the City's SCE Settlement funds for this program including City personnel and other associated costs. This is continued for Fiscal Year 2022-23, other than \$300,000 of the

contracted services for plan review, in that no City personnel or other associated costs are charged against the City's SCE Settlement funds.

Staff will continue to manage the high volume of document research and public records requests associated with the fire rebuilds. Some advertising, website and printing costs are included to make sure that all the necessary information continues to be communicated with the community.

Significant capital expenditures remain outstanding for repair and restoration projects necessary after the Woolsey Fire and the subsequent winter storms. These infrastructure and facility repair costs are detailed in a separate program as Disaster Capital Improvement Projects for a total \$3.2 million in expenditures for Fiscal Year 2022-23. For previous years, additional expenditures were as follows: \$1.1 million is projected in Fiscal Year 2021-22; \$1.7 million in Fiscal Year 2020-21; \$1.0 million in Fiscal Year 2019-20; and, \$3.0 million in Fiscal Year 2018-19.

A large share of these capital expenses will be covered by FEMA, CalOES and the City's insurance policy with CalJPIA. In past disasters, these agencies have taken years to reimburse the City for these costs. To date, the City has received \$4.9 million in reimbursements. Staff is projecting that an additional \$1.5 million in reimbursement will be received in Fiscal Year 2022-23. The disaster-related projects for Fiscal Year 2022-23 include:

• Clover Heights Storm Drain Improvements	\$ 175,000
• Latigo Canyon Road and Retaining Wall	\$ 750,000
• Trancas Canyon Park Improvements	\$ 191,000
• Trancas Canyon Park Slope Improvements	\$ 664,000
• Broad Beach Water Quality Improvements	\$ 500,000
• Encinal Canyon Road Drainage Improvements	\$ 400,000
• Malibu Road Drainage Repairs	\$ 130,000
• Westward Beach Road Shoulder Repairs	\$ 150,000
• Outdoor Warning Sirens - Design	\$ 75,000
• Storm Drain Master Plan	\$ 100,000
• Point Dume Walkways	\$ 75,000

Impact of COVID-19

Expenditures related to costs associated with the City's response to the COVID-19 pandemic continue to be included in a separate budget page. These costs include expenses for personal protective equipment (PPE) and cleaning supplies, safety improvements to City facilities, and professional services related to managing State and County orders. Staff time related to developing and disseminating COVID-19-related information and organizing necessary community services will continued to be tracked. For Fiscal Year 2022-23, cost are projected at \$97,000. For previous

years, costs incurred are as follows: \$252,000 projected for Fiscal Year 2021-22; \$510,000 for Fiscal Year 2020-21; and, \$815,000 for Fiscal Year 2019-20.

The City began the process of requesting reimbursement for emergency response from FEMA to reimburse the City for staff overtime (not regular time) and costs for safety supplies and communication-related costs through June 30, 2022. The City received \$163,000 thus far for expenses incurred.

Department Overviews

Management and Administration

In Fiscal Year 2022-23, the Management and Administration Department budget increased from the prior fiscal year by \$1.4 million. This increase is comprised of the net impact of:

- An increase of \$100,000 in Media Operations for the replacement of the lighting equipment in the Council Chambers
- An increase of \$51,000 in the City Clerk's budget for the General Municipal Election
- Net decrease of \$300,000 in the Public Safety budget (see additional detail provided in the section below)
- An increase of \$120,000 in Finance: \$100,000 for the increased activity of the film permitting office (which also materializes into additional associated revenues); \$20,000 for increased banking fees associated with increased online payment activity; and, sufficient funds for a revised cost allocation plan and fee study, which has not been completed since 2015
- An increase of \$270,000 in Human Resources: \$100,000 for costs associated with recruitment activity; \$100,000 for a comprehensive classification and compensation study (which has not been conducted since 2006); and, \$70,000 for the addition of one Human Resources Technician to support the City's ongoing Human Resources requirements
- An increase of \$1.2 million in Non-Departmental Services: \$600,000 for the projected increases in the City's insurance premiums; and, \$600,000 for CalPERS liabilities including retiree health premiums
- An increase in Information Services to begin addressing infrastructure, accessibility, and reliability in the amount of \$200,000: \$100,000 to support the City's procurement of new permitting software (additional funds will be required for implementation); and, \$100,000 for the addition of one Information Systems Analyst to support the City's ongoing Technology requirements. This position is a new job description
 - In addition, the proposed budget includes rebuilding the Information Technology Fund by \$1.2 million in preparation for implementation requirements of the soon to be finalized IT Assessment
- An increase of \$69,000 in City Hall due to projected increase in utilities

- The Community Development Block Grant (CDBG) program reflects the Council's approval of the trailer for the Malibu Community Labor Exchange (MCLE)

The proposed budget assumes that the City will continue postponement of the passport processing services and the student internship program.

Public Safety

The Public Safety office is part of the Management and Administration Department but is listed separately here due to the complexity of its goals and activities. The overall budget for Public Safety includes a net decrease of \$300,000 from Fiscal Year 2021-22 to Fiscal Year 2022-23 due to a combination of factors:

- There will be an increase of \$130,000 in charges from the Los Angeles County Sheriff's Department (LASD), including a cost-of-living increase and an increase for the Sheriff's Department Liability Trust Fund for a total increase of 1.45% for this fiscal year for the basic contract. The City continues to use \$150,000 in grant funds to supplement law enforcement activities, which helps to offset the amount of General Funds used for this department
- The City's contract with Los Angeles County Department of Animal Care and Control is projected to remain flat for Fiscal Year 2022-23. The Department has planned some increases to its fee structure, but the pandemic further delayed the implementation of those adjustments
- The Proposed Budget continues to include the half-time Fire Liaison position that had been unfunded for Fiscal Year 2020-21 due to the pandemic
- A decrease of \$324,000 due to a tree removal Conservancy Grant which was a one-time program expenditure
- The Fiscal Year 2022-23 Budget includes converting the existing Public Safety Manager position to a Public Safety Director position, transitioning the Public Safety Office into a Department. Since 2017, the community demand for public safety services and programming has grown exponentially, and since 2019, public safety has been the top priority of the City Council. The Public Safety Office also provides leadership in the City's ongoing response to the COVID-19 pandemic, including EOC operations, safety protocol implementation, and outreach. The Public Safety Director is a new job description for the City

The Santa Monica College (SMC) Malibu Satellite Campus Project is currently in construction and is anticipated to be substantially complete in Fall 2022. As part of the project, SMC is building a 5,700 square foot Sheriff's substation with occupancy anticipated July 1, 2023. The City has been in discussion with Los Angeles County and the Los Angeles County Sheriff's Department regarding the potential staffing for the proposed substation. A variety of staffing scenarios have currently been requested. According to one preliminary estimate, it could cost up to approximately \$4 million annually to staff the facility without jail operations. This

cost would be in addition to the amount the City is currently paying for the Sheriff's services it receives out of the Lost Hills Sheriff's Station. While a portion of these proposed costs may be borne by the County, the majority may be the responsibility of the City depending on the negotiated agreement. Ongoing discussions are underway with the County and Sheriff's Department to evaluate staffing levels and costs and more detailed information will be provided to the Council and presented to the community for input.

Community Services

The Community Services budget for Fiscal Year 2022-23 has increased a net amount of \$420,000 primarily due to the increase in activity and associated costs of returning to pre-pandemic levels for all recreation activities. In addition, the associated revenues will also increase as a result of fees for the related services. Outdoor Recreation (program 4003) has been segregated from other programs, as activities related to Charmlee Wilderness Park were resumed beginning in October 2020.

Environmental Sustainability

To better facilitate a fluid, efficient and defined workflow, the 2022-23 budget includes a reorganization which builds upon the recently Council approved department expansion, providing more field oversight, quicker turnaround times, and improved quality control and customer service. The reorganization requires no additional FTEs but does require certain reclassifications and conversions including an Environmental Programs Manager converted from a Senior Administrative Analyst; a Principal Permit Technician converted from a Senior Permit Technician; and, a Senior Civil Engineer converted from a Deputy Building Official. The Senior Civil Engineer and the Principal Permit Technician are new job descriptions.

The proposed budget increases by \$900,000 for Fiscal Year 2022-23 compared with Fiscal Year 2021-22 mainly due to:

- A \$500,000 increase in professional services for Dark Sky plan review, inspection contracts. The costs of the Dark Sky plan review and inspection services will be offset by revenue generated from plan check fees
- \$300,000 in increased staffing (full-year costs) approved by Council in the mid-year budget adoption

Planning

The Planning Department's budget has increased by \$350,000 due the addition of 3.0 FTE as described previously in the staff report on page six in support of the department's strategic planning to build capacity and improve customer service. In addition, several reclassifications and conversions are recommended including the

addition of a Development Services Manager in place of a Senior Administrative Analyst. The Development Services Manager is a new job description for the City.

Public Works

The budget for Public Works remains relatively flat due to the following factors:

- A decrease of \$300,000 in Street Maintenance due to the storm response required in Fiscal Year 2021-22 which is not anticipated at the same level for Fiscal Year 2022-23
- An increase of \$120,000 for one additional Assistant Civil Engineer to accommodate ongoing Public Works requirements

Capital Projects

The Proposed Budget for Fiscal Year 2022-23 includes an ambitious Capital Improvement Project plan. The City is required to expend Measure R and Measure M dollars before they expire. Additionally, the City is anticipated to begin construction on Phase Two of the Civic Center Water Treatment Facility (CCWTF) to meet the updated timeline set by the Memorandum of Understanding (MOU) with the Regional Water Quality Control Board. The Capital Improvement Projects budget totals \$31.9 million for Fiscal Year 2022-23, including:

• Annual Street Overlay	\$ 900,000
• PCH Median Improvements	\$ 4,490,000
• PCH Signal Synchronization System	\$ 6,555,000
• Marie Canyon Green Streets	\$ 385,000
• CCWTF – Phase Two	\$16,500,000
• Westward Beach Road Improvements	\$ 350,000
• Permanent Skate Park	\$ 1,066,472
• Bluffs Park Shade Structure	\$ 100,000
• Vehicle Protection Devices	\$ 100,000
• Malibu Bluffs South Walkway	\$ 150,000
• Trancas Canyon Park Playground Resurfacing	\$ 75,000
• PCH at Trancas Right Turn Lane	\$ 683,219
• PCH Crosswalk Improvements	\$ 200,000
• PCH Median Improvements	\$ 100,000
• Kanan Dume Biofilter	\$ 100,000
• Stormdrain Trash Screens Phase Two	\$ 35,000
• City Traffic Signals Backup Power	\$ 35,000
• Malibu Canyon Road Traffic Study	\$ 35,000

Funding for most capital projects comes from outside funding sources and grants.

Funding for the Permanent Skate Park comes from two sources: the Case/Crummer Designated Reserve in the amount of \$257,472, and additional funding from the Undesignated Reserve in the amount of \$808,628.

Pursuant to the City's budgeting policies, unspent capital project funds will be rolled over each year until the project is completed.

Of the total \$31.9 million of capital expenditures: \$11.8 million is being funded from grants; \$16.5 million from a potential State Revolving Fund (SRF) Loan for the CCWTF – Phase Two; \$1.8 million from special revenue funds; and, \$260,000 from the Case/Crummer Designated Reserve. There are \$1.5 million in capital projects being funded from the General Fund Undesignated Reserve and or the CIP Reserve for Fiscal Year 2022-23.

Personnel

The Proposed Budget for Fiscal Year 2022-23 provides for 110.27 full-time equivalent positions comprised of 97 full-time employees and 13.27 full-time equivalents working as part-time employees (see Attachment 3).

Pending review and approval by the Council, the following changes are added in the Proposed Budget as noted in the above department discussions:

- 1.0 Human Resources Technician (Management and Administration)
- 1.0 Information Systems Analyst (Management and Administration)
- 1.0 Associate Planner (Planning)
- 1.0 Assistant Planner (Planning)
- 1.0 Planning Intern (two half-time interns) (Planning)
- 1.0 Assistant Civil Engineer (Public Works)

As discussed in the department overviews, there are five new job descriptions proposed and are included as Attachment 4:

- Information Systems Analyst
- Public Safety Director
- Senior Civil Engineer – Building and Safety
- Principal Permit Technician
- Development Services Manager

The City typically provides an annual cost of living adjustment (COLA) to employees. The adjustment is derived from the Consumer Price Index (CPI) using an annual percentage from February. In Fiscal Year 2020-21, staffing levels were reduced, and the City provided 0.0% COLA for staff despite the 3.4% CPI for February 2020. In addition, the deferred compensation matching program was eliminated. For February 2021, the percentage change of the CPI was 1.0%. However, Fiscal Year 2021-22 included a COLA of 2.2% to somewhat blend the rates from February 2020 and

February 2021. Additionally, the deferred compensation matching program was reinstated, although not retroactively.

The percentage change of the CPI in February 2022 was 7.4%. The Proposed Budget for Fiscal Year 2022-23 includes this COLA. The cost to provide this much-needed COLA to City staff is approximately \$800,000.

The City Manager has the authority to transfer staff into previously authorized classifications provided there is no additional appropriations are required.

General Fund Grant Applications

The Proposed Budget includes \$150,000 for the General Fund Grant program which is consistent with the prior fiscal year. The application deadline for General Fund Grants was March 31. The City received 30 grant applications totaling \$10.5 million. A list of the grant applications is provided as Attachment 5. The Administration and Finance Subcommittee will review and discuss the grant applications at its meeting on May 2, 2022.

Budget Schedule

The Administration and Finance Subcommittee typically convenes every year to discuss the General Fund Grant Applications and the Proposed Budget. The A and F Committee will review the General Fund Grant Applications on May 2, 2022 and the Proposed Budget on May 3, 2022.

The Public Hearing for the Proposed Budget will be held on May 23, 2022, and the final budget will be presented to the Council for adoption on June 13, 2022.

ATTACHMENTS:

1. Fiscal Year 2022-23 Proposed Budget
2. Fiscal Year 2022-23 Proposed Work Plan
3. Fiscal Year 2022-23 Proposed Authorized Positions and Organizational Chart
4. Proposed New Job Descriptions
5. Fiscal Year 2022-23 General Fund Grant Applications Summary

City of Malibu, California

Proposed Budget

Fiscal Year 2022-2023



City Officials

Paul Grisanti, Mayor
Bruce Silverstein, Mayor Pro Tem
Karen Farrer, Councilmember
Mikke Pierson, Councilmember
Steve Uhring, Councilmember

Steven McClary, Interim City Manager
Ruth F. Quinto, CPA, Interim Assistant City Manager/City Treasurer
John Cotti, Interim City Attorney
Jesse Bobbett, Community Services Director
Yolanda Bundy, Building Official/ESD Director
Rob DuBoux, Public Works Director
Richard Mollica, Planning Director
Kelsey Pettijohn, City Clerk

CITY OF MALIBU
PROPOSED BUDGET
Fiscal Year 2022-2023

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Fiscal Year 2022-2023

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SCHEDULE OF FUND BALANCES FY 2022-2023

Fund	Fund Balance July 1, 2022 (Projected)	Projected Revenues	Projected Expenditures	Transfers In/(Out)	Fund Balance June 30, 2023 (Projected)
General Fund - Undesignated	44,368,582	43,277,178	43,338,293	(1,755,967)	42,551,500
General Fund - Designated FY 21-22	6,500,000	-	-	-	6,500,000
General Fund - SCE Settlement Woolsey Fire	5,948,181	-	300,000	(414,010)	5,234,171
Designated for CIPs	194,320	-	-	-	194,320
Designated for Deferred Maintenance - City Facilities	637,784	-	-	-	637,784
Designated for Case/Crummer Parcel	336,957	-	-	(257,372)	79,585
Designated for Water Quality Settlement	138,171	-	-	-	138,171
Designated for Housing Element	212,400	-	-	-	212,400
Designated for City Facilities - La Paz	500,000	-	-	-	500,000
Designated for FEMA Disaster Capital Projects	(338,156)	1,500,000	-	(2,797,481)	(1,635,637)
Designated for American Rescue Plan	930,512	1,413,797	-	(957,661)	1,386,648
Total General Fund	\$ 59,428,751	\$ 46,190,975	\$ 43,638,293	\$ (6,182,491)	\$ 55,798,942
Gas Tax Fund	57,786	371,785	325,000	-	104,571
Traffic Safety Fund	72,866	200,900	200,000	-	73,766
Proposition A Fund	684,540	283,466	65,000	(100,000)	803,006
Proposition C Fund	52,911	235,468	65,000	(235,000)	(11,621)
Measure R Fund	93,235	177,101	100,000	-	170,336
Air Quality Management Fund	135,433	16,800	150,000	-	2,233
Solid Waste Management Fund	139,796	142,625	569,282	-	(286,862)
Parkland Development Fund	121,613	20,500	-	-	142,113
Art in Public Places Fund	40,897	5,200	-	-	46,097
Quimby Fund	3,857	30	-	-	3,887
COPS (Brulte) Grant Fund	-	162,000	150,000	-	12,000
Measure M Fund	151,407	200,448	140,000	(450,000)	(238,145)
Road Maintenance and Rehabilitation Fund	241,218	289,738	-	(515,000)	15,956
Community Development Block Grant	75,000	65,000	65,600	-	74,400
Measure W LA County Stormwater	438,582	380,100	100,000	(520,000)	198,682
Grants Fund	(2,109,112)	16,510,869	400,000	(11,778,219)	2,223,538
Civic Center Water Treatment Facility Phase One AD	6,613,930	2,597,519	2,319,610	-	6,891,839
Civic Center Water Treatment Facility Phase Two	(273,314)	16,500,000	-	(16,500,000)	(273,314)
Big Rock Mesa LMD Fund	157,237	328,339	384,647	-	100,929
Malibu Road LMD Fund	66,633	60,188	75,016	-	51,805
Calle Del Barco LMD Fund	89,657	82,318	81,016	-	90,958
Carbon Beach Undergrounding CFD Fund	9,011	236,052	231,460	-	13,603
Broad Beach Assessment District	953	141,720	139,680	-	2,993
Total Special Revenue Funds	\$ 6,864,135	\$ 39,008,166	\$ 5,561,312	\$ (30,098,219)	\$ 10,212,771
Capital Improvements Fund	-	-	31,869,219	31,869,219	-
Capital Improvements Fund - Disaster Projects	-	-	3,211,491	3,211,491	-
Capital Improvements Fund	\$ -	\$ -	\$ 35,080,710	\$ 35,080,710	\$ -
Legacy Park Project Fund	850,067	1,716,941	2,066,936	-	500,072
Total Legacy Fund	\$ 850,067	\$ 1,716,941	\$ 2,066,936	\$ -	\$ 500,072
Civic Center Water Treatment Facility	(60,104)	2,200,000	2,019,699	-	120,197
Total Civic Center Water Treatment Facility	\$ (60,104)	\$ 2,200,000	\$ 2,019,699	\$ -	\$ 120,197
Vehicle Fund	119,051	114,000	4,000	-	229,051
Information Technology Fund	115,076	695,000	1,000,233	1,200,000	1,009,843
Total Internal Service Funds	\$ 234,127	\$ 809,000	\$ 1,004,233	\$ 1,200,000	\$ 1,238,894
Total All Funds	\$ 67,316,976	\$ 89,925,082	\$ 89,371,183	\$ -	\$ 67,870,875

REVENUE SUMMARY BY FUND

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
100 and 101 General Fund						
	Revenue From Property Taxes	14,279,651	15,106,106	15,646,000	15,646,000	16,146,000
	Revenue From Other Taxes	12,554,734	17,430,206	16,400,000	16,500,000	16,950,000
	Revenue From Licenses and Permits	3,931,476	3,688,075	3,194,500	3,361,500	3,521,500
	Revenue From Fines and Forfeitures	1,159,524	1,366,214	1,000,000	1,150,000	1,150,000
	Revenue From Other Governments	3,064,758	2,236,343	3,174,798	3,053,093	2,980,475
	Revenue From Service Charges	3,178,173	3,731,237	3,710,500	3,935,000	4,697,000
	Use of Money and Property	783,169	15,610	310,000	310,000	310,000
	Miscellaneous Revenue	1,095,487	602,545	897,976	902,976	436,000
	SCE Woolsey Fire Settlement	13,553,945	-	-	-	-
Total General Fund		\$ 53,600,917	\$ 44,176,336	\$ 44,333,774	\$ 44,858,569	\$ 46,190,975
105 Land Acquisition - COP/Grant		-	-	-	-	-
201 Gas Tax Fund		295,133	282,317	326,372	326,372	371,785
202 Traffic Safety Fund		224,191	217,408	200,900	200,900	200,900
203 Proposition A Fund		256,961	245,059	238,679	238,679	283,466
204 Proposition C Fund		214,812	204,254	198,319	198,319	235,468
205 Measure R Fund		161,013	153,644	149,239	149,239	177,101
206 Air Quality Management Fund		17,443	16,159	16,800	16,800	16,800
207 Solid Waste Management Fund		142,980	133,447	142,649	142,574	142,625
208 Parkland Development Fund		48,702	31,293	21,000	45,500	20,500
209 Quimby Fund		88	29	35	30	30
211 COPS (Brulte) Grant Fund		155,948	156,727	160,000	161,285	162,000
212 Measure M Fund		182,600	174,504	168,871	168,871	200,448
213 Road Maintenance and Rehabilitation Fund		222,934	237,297	248,643	248,643	289,738
214 Art in Public Places Fund		813	264	5,250	5,250	5,200
215 Community Development Block Grant Fund		18,844	110,597	170,000	170,000	65,000
218 Measure W Fund		-	380,645	380,100	389,347	380,100
225 Grants Fund		1,010,185	4,964,753	18,613,376	2,113,376	16,510,869
290 Big Rock Mesa LMD Fund		313,787	323,100	328,339	328,339	328,339
291 Malibu Road LMD Fund		56,707	58,841	60,188	60,188	60,188
292 Calle Del Barco LMD Fund		54,365	73,507	82,318	82,318	82,318
516 Civic Center Water Treatment Facility Phase 1		2,730,581	2,543,831	2,617,519	2,617,519	2,597,519
517 Civic Center Water Treatment Facility Phase 2		1,088,212	1,023,880	17,100,000	600,000	16,500,000
712 Carbon Beach Undergrounding CFD Fund		224,876	252,758	236,052	236,052	236,052
713 Broad Beach Assessment District		134,620	142,204	141,720	141,720	141,720
715 Civic Center Water Treatment Facility AD		-	-	-	-	-
Total Special Revenue Funds		\$ 7,555,795	\$ 11,726,518	\$ 41,606,369	\$ 8,641,321	\$ 39,008,166
500 Legacy Park Fund		1,823,832	1,806,857	1,689,067	1,689,067	1,716,941
Total Legacy Park Project Fund		\$ 1,823,832	\$ 1,806,857	\$ 1,689,067	\$ 1,689,067	\$ 1,716,941
515 CCWTF Fund		1,607,468	1,611,145	2,210,622	2,236,622	2,200,000
Total CCWTF Fund		\$ 1,607,468	\$ 1,611,145	\$ 2,210,622	\$ 2,236,622	\$ 2,200,000
601 Vehicle Fund		87,671	43,118	114,100	114,100	114,000
602 Information Technology Fund		564,411	473,375	632,100	632,100	695,000
Total Internal Service Funds		\$ 652,082	\$ 516,493	\$ 746,200	\$ 746,200	\$ 809,000
Total Revenue - All Funds		\$ 65,240,094	\$ 59,837,349	\$ 90,586,032	\$ 58,171,779	\$ 89,925,082

REVENUE DETAIL BY FUND

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
100 and 101 General Fund						
3111	Current Year Secured Property Tax	11,673,506	12,405,311	12,900,000	12,900,000	13,300,000
3112	Current Year Unsecured Property Tax	434,248	435,423	425,000	425,000	425,000
3113	Homeowner's Exemption	60,830	58,409	60,000	60,000	60,000
3114	Prior Year Secured Property Tax	2,082	(11)	1,000	1,000	1,000
3115	Prior Year Unsecured Property Tax	13,773	16,295	10,000	10,000	10,000
3118	Property Tax In-Lieu	2,095,212	2,190,679	2,250,000	2,250,000	2,350,000
	Revenue From Property Taxes	\$ 14,279,651	\$ 15,106,106	\$ 15,646,000	\$ 15,646,000	\$ 16,146,000
3131	Documentary Transfer Tax	596,332	1,584,905	1,000,000	1,100,000	1,200,000
3132	Utility User's Tax	2,163,932	2,361,337	2,100,000	2,100,000	2,200,000
3133	Transient Occupancy Tax - Hotels and Motels	1,902,987	2,550,854	2,750,000	2,750,000	3,000,000
3133-01	Transient Occupancy Tax - Private Rentals	3,047,766	5,353,189	5,000,000	5,000,000	5,000,000
3134	Franchise Fees	662,911	698,275	650,000	650,000	650,000
3137	Sales and Use Tax	3,788,472	4,337,084	4,500,000	4,500,000	4,500,000
3138	Parking Occupancy Tax	392,334	544,562	400,000	400,000	400,000
	Revenue From Other Taxes	\$ 12,554,734	\$ 17,430,206	\$ 16,400,000	\$ 16,500,000	\$ 16,950,000
3201	Alarm Permits	32,371	31,977	30,000	30,000	35,000
3202	Film Permits	349,891	450,985	360,000	450,000	450,000
3203	Building Permits	1,370,314	1,023,859	900,000	910,000	930,000
3203-01	Special Investigation Fees	6,564	12,020	13,000	20,000	20,000
3204	Wastewater Treatment System Permits	34,344	45,666	35,000	35,000	35,000
3205	Plumbing Permits	145,705	155,808	110,000	115,000	115,000
3207	Mechanical Permits	88,924	120,855	80,000	80,000	90,000
3208	Electrical Permit Fees	263,615	224,229	200,000	210,000	225,000
3209	Grading/Drainage Permit Fees	93,334	92,984	65,000	75,000	80,000
3210	Miscellaneous Permits	47,158	32,142	30,000	15,000	20,000
3418	OWTS Operating Permit Fees	357,908	451,412	320,000	320,000	320,000
3420	Parking Permits	1,701	972	1,500	1,500	1,500
3421	Planning Review Fees	1,139,647	1,045,166	1,050,000	1,100,000	1,200,000
	Revenue From Licenses and Permits	\$ 3,931,476	\$ 3,688,075	\$ 3,194,500	\$ 3,361,500	\$ 3,521,500
3250	Parking Citation Fines	1,159,524	1,366,214	1,000,000	1,150,000	1,150,000
	Revenue From Fines and Forfeitures	\$ 1,159,524	\$ 1,366,214	\$ 1,000,000	\$ 1,150,000	\$ 1,150,000
3314	State Mandated Cost Reimbursement	-	-	-	-	-
3316	Motor Vehicle In-Lieu Fees	10,008	9,274	5,000	15,000	15,000
3318	Street Sweeping Reimbursements	51,678	51,678	50,000	51,678	51,678
3321	COVID-19 Budget Act of 2020	-	163,104	-	-	-
3322	American Rescue Plan	-	-	1,413,798	1,413,798	1,413,797
3341	FEMA/OES Reimbursements	3,003,072	1,673,014	1,500,000	1,500,000	1,500,000
3373	Proposition A Recreation	-	-	-	-	-
3381	LA County EWMP Reimbursement	-	339,273	206,000	72,617	-
	Revenue From Other Governments	\$ 3,064,758	\$ 2,236,343	\$ 3,174,798	\$ 3,053,093	\$ 2,980,475
3408	Biology Review Fees	113,374	142,983	130,000	175,000	175,000
3409	Document Retention Fees	12,042	13,176	12,000	14,000	14,000
3410	Building Plan Check Fees	880,866	927,005	800,000	800,000	850,000
3410-01	Administrative Plan Check Processing Fee	32,376	42,234	45,000	50,000	50,000
3410-03	Building Plan Check Fees - Dark Sky	-	-	-	-	650,000
3411	Inspector Plan Check Fees	77,296	171,442	175,000	175,000	180,000
3412	Geo Soils Engineering Fees	625,413	870,525	800,000	900,000	900,000
3413	Other Plan Check Fees	30,941	22,662	35,000	40,000	40,000
3414	Environmental Health Review Fees	380,380	413,131	350,000	400,000	400,000
3415	Grading/Drainage Plan Review Fees	24,953	7,161	25,000	10,000	10,000
3416	Code Enforcement Investigation Fees	40,404	63,354	60,000	60,000	60,000
3419	Credit Card Fees	36,629	84,456	95,000	105,000	105,000
3422	OWTS Practitioners Fees	21,726	3,630	23,000	23,000	4,000
3425	CA Building Standards Commission Fee	1,210	868	3,000	3,000	3,000
3427	Technology Enhancement Fee	19,528	112,076	100,000	100,000	100,000
3431	Public Works/Engineering Fees	352,899	357,784	350,000	350,000	350,000
3432	WQMP Fees	53,229	17,214	50,000	25,000	25,000
3433	Banner Hanging Fees	323	-	500	-	-
3434	TOT Registration Fees	1,025	325	-	-	-
3434-01	Short-Term Rental Permit Fee	-	76,146	90,000	90,000	100,000
3434-02	Short-Term Rental Violation Fines	-	34,496	2,000	2,000	2,000
3435	Administrative Permit Processing Fees	83,960	77,268	75,000	75,000	80,000
3436	Electric Vehicle Charger Fees	-	-	2,000	2,000	2,000
3441	Sale of Publications and Materials	510	52	2,000	500	500
3444	Returned Check Service Fees	388	279	500	500	500
3446	Vehicle Release Impound Fees	-	18,250	75,000	75,000	75,000
3447	Election Fees	-	1,814	-	-	1,500
3448	Subpoena Fees	5,650	1,204	5,000	500	1,000

REVENUE DETAIL BY FUND

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
General Fund (Continued)						
3449	False Alarm Service Charge	16,917	13,744	12,000	12,000	12,000
3450	Residential Decals	3,675	3,015	2,000	1,000	2,000
3451	Passport Processing Fees	20,595	-	-	-	-
3461	Municipal Facility Use Fees	113,914	10,939	60,000	70,000	80,000
3464	Sports Program	40,202	28,525	42,000	42,000	45,000
3464-01	Girls Youth Sports	8,397	-	7,000	7,000	7,000
3466	Aquatics Program	93,134	127,167	170,000	190,000	200,000
3467	Day Camp	24,657	71,171	55,000	50,000	50,000
3468	Senior Adult Program	12,875	480	5,000	5,000	5,000
3469	Skate Park	-	-	9,000	20,000	45,000
3470	Recreation/Community Class Registration	46,923	16,661	41,000	60,000	70,000
3472	Special Events	1,762	-	2,500	2,500	2,500
Revenue From Service Charges		\$ 3,178,173	\$ 3,731,237	\$ 3,710,500	\$ 3,935,000	\$ 4,697,000
3501	Interest Earnings	766,907	15,610	300,000	300,000	300,000
3505	City Hall Use Fees	16,262	-	10,000	10,000	10,000
Use of Money and Property		\$ 783,169	\$ 15,610	\$ 310,000	310,000	\$ 310,000
3600	Proceeds From Grants	443,284	379,340	824,476	824,476	370,000
3602	Proposition A Transportation Funds Exchange	-	-	-	-	-
3901	Settlements	10,151	10,000	10,000	5,000	5,000
3902	Legal Fees	-	-	2,500	-	-
3904	TOT Private Rental Penalties	7,835	120,308	25,000	25,000	25,000
3905	Miscellaneous Reimbursements	24,040	66,169	25,000	35,000	25,000
3920	Donations	600,000	20,174	5,000	5,000	5,000
3940	Sale of Surplus Property	360	350	1,000	1,000	1,000
3943	Miscellaneous Revenue	9,817	6,204	5,000	7,500	5,000
Miscellaneous Revenue		\$ 1,095,487	\$ 602,545	\$ 897,976	\$ 902,976	\$ 436,000
Subtotal General Fund		\$ 40,046,972	\$ 44,176,336	\$ 44,333,774	\$ 44,858,569	\$ 46,190,975
3901-01	SCE Woolsey Fire Settlement	13,553,945	-	-	-	-
Woolsey Fire Settlement		\$ 13,553,945	\$ -	\$ -	\$ -	\$ -
Total General Fund		\$ 53,600,917	\$ 44,176,336	\$ 44,333,774	\$ 44,858,569	\$ 46,190,975
Special Revenue Funds						
105 Land Acquisition - COP/Grant						
3600	Land Acquisition - Grants	-	-	-	-	-
3950	Land Acquisition - COPs	-	-	-	-	-
Total Land Acquisition		\$ -	\$ -	\$ -	\$ -	\$ -
201 Gas Tax Fund						
3315	Highway User's Fees	277,525	279,873	325,372	325,372	370,785
3318	Traffic Congestion Relief	14,216	-	-	-	-
3501	Interest Earning	3,392	2,444	1,000	1,000	1,000
Total Gas Tax Fund		\$ 295,133	\$ 282,317	\$ 326,372	\$ 326,372	\$ 371,785
202 Traffic Safety Fund						
3312	Fines & Forfeitures	221,458	215,414	200,000	200,000	200,000
3501	Interest Earnings	2,733	1,994	900	900	900
Total Traffic Safety Fund		\$ 224,191	\$ 217,408	\$ 200,900	\$ 200,900	\$ 200,900
203 Proposition A Fund						
3371	Prop A Funds	251,275	242,367	236,679	236,679	281,466
3501	Interest Earnings	5,686	2,692	2,000	2,000	2,000
Total Proposition A Fund		\$ 256,961	\$ 245,059	\$ 238,679	\$ 238,679	\$ 283,466
204 Proposition C Fund						
3372	Prop C Funds	208,433	201,035	196,319	196,319	233,468
3501	Interest Earnings	6,379	3,219	2,000	2,000	2,000
Total Proposition C Fund		\$ 214,812	\$ 204,254	\$ 198,319	\$ 198,319	\$ 235,468
205 Measure R Fund						
3374	Measure R Annual Allocation	156,101	150,985	147,239	147,239	175,101
3501	Interest Earnings	4,912	2,659	2,000	2,000	2,000
Total Measure R Fund		\$ 161,013	\$ 153,644	\$ 149,239	\$ 149,239	\$ 177,101

REVENUE DETAIL BY FUND

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Special Revenue Funds (Continued)						
206 Air Quality Management Fund						
3377	AQMD Funds	15,123	15,304	16,000	16,000	16,000
3501	Interest Earnings	2,320	855	800	800	800
	Total Air Quality Management Fund	\$ 17,443	\$ 16,159	\$ 16,800	\$ 16,800	\$ 16,800
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	124,055	105,767	120,000	120,000	120,000
3434	Recycling Fees	16,693	17,029	17,449	17,449	17,500
3501	Interest Earnings	126	124	200	125	125
3600	Grant Proceeds	2,106	10,527	5,000	5,000	5,000
	Total Solid Waste Management Fund	\$ 142,980	\$ 133,447	\$ 142,649	\$ 142,574	\$ 142,625
208 Parkland Development Fund						
3135	Parkland Development Fees	46,364	30,254	20,000	45,000	20,000
3501	Interest Earnings	2,338	1,039	1,000	500	500
	Total Parkland Development Fund	\$ 48,702	\$ 31,293	\$ 21,000	\$ 45,500	\$ 20,500
209 Quimby Fund						
3501	Interest Earnings	88	29	35	30	30
	Total Quimby Fund	\$ 88	\$ 29	\$ 35	\$ 30	\$ 30
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	155,948	156,727	160,000	161,285	162,000
	Total COPS (Brulte) Fund	\$ 155,948	\$ 156,727	\$ 160,000	\$ 161,285	\$ 162,000
212 Measure M Fund						
3375	Measure M Annual Allocation	175,780	171,071	166,871	166,871	198,448
3501	Interest Earnings	6,820	3,433	2,000	2,000	2,000
	Total Measure M Fund	\$ 182,600	\$ 174,504	\$ 168,871	\$ 168,871	\$ 200,448
213 Road Maintenance and Rehabilitation (RMRA) Fund						
3319	SB1 Annual Allocation	219,010	234,420	247,143	247,143	288,238
3501	Interest Earnings	3,924	2,877	1,500	1,500	1,500
	Total Road Maintenance & Rehabilitation Fund	\$ 222,934	\$ 237,297	\$ 248,643	\$ 248,643	\$ 289,738
214 Art in Public Places Fund						
3135	Art in Public Places Fees	-	-	5,000	5,000	5,000
3501	Interest Earnings	813	264	250	250	200
	Total Parkland Development Fund	\$ 813	\$ 264	\$ 5,250	\$ 5,250	\$ 5,200
215 Community Development Block Grant Fund						
3600	Proceeds From Grants	18,844	63,597	20,000	20,000	20,000
3600-01	Proceeds From Grants - Disaster Recovery	-	47,000	150,000	150,000	45,000
	Total Comm. Dev. Block Grant Fund	\$ 18,844	\$ 110,597	\$ 170,000	\$ 170,000	\$ 65,000
218 Measure W - LA County Stormwater Fund						
3379	Measure W Annual Allocation	-	379,622	380,000	389,247	380,000
3501	Interest Earnings	-	1,023	100	100	100
	Total Measure W - LA County Stormwater Fund	\$ -	\$ 380,645	\$ 380,100	\$ 389,347	\$ 380,100
225 Grants Fund						
3376	TDA	-	-	8,596	8,596	10,869
3600	Proceeds From Grants	1,010,185	4,964,753	18,604,780	2,104,780	16,500,000
	Total Grants Fund	\$ 1,010,185	\$ 4,964,753	\$ 18,613,376	\$ 2,113,376	\$ 16,510,869
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	310,479	322,196	327,539	327,539	327,539
3501	Interest Earnings	3,308	904	800	800	800
	Total Big Rock LMD Fund	\$ 313,787	\$ 323,100	\$ 328,339	\$ 328,339	\$ 328,339
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	54,589	58,058	59,388	59,388	59,388
3501	Interest Earnings	2,118	783	800	800	800
	Total Malibu Road LMD Fund	\$ 56,707	\$ 58,841	\$ 60,188	\$ 60,188	\$ 60,188
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	52,226	72,827	81,618	81,618	81,618
3501	Interest Earnings	2,139	680	700	700	700
	Total Calle Del Barco LMD Fund	\$ 54,365	\$ 73,507	\$ 82,318	\$ 82,318	\$ 82,318

REVENUE DETAIL BY FUND

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Special Revenue Funds (Continued)						
516 Civic Center Water Treatment Facility AD						
3501	Interest Earnings	155,351	19,844	30,000	30,000	10,000
3915	Civic Center Water Treatment Facility AD	2,575,230	2,523,987	2,587,519	2,587,519	2,587,519
	Total Civic Ctr Water Treatment Facility AD	\$ 2,730,581	\$ 2,543,831	\$ 2,617,519	\$ 2,617,519	\$ 2,597,519
517 Civic Center Water Treatment Facility - Phase Two						
3501	Interest Earnings	58,212	23,880	-	-	-
3950	CCWTF - Phase Two Construction	-	-	16,500,000	-	16,500,000
2080	CCWTF - Phase Two Contributions	1,030,000	1,000,000	600,000	600,000	-
	Total Civic Ctr Water Treatment Facility CFD	\$ 1,088,212	\$ 1,023,880	\$ 17,100,000	\$ 600,000	\$ 16,500,000
712 Carbon Beach Undergrounding CFD						
3915	Carbon Beach Undergrounding Assessment	224,503	251,873	236,032	236,032	236,032
3501	Interest Earnings	373	885	20	20	20
	Total Carbon Beach Undergrounding CFD	\$ 224,876	\$ 252,758	\$ 236,052	\$ 236,052	\$ 236,052
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	132,886	141,802	141,710	141,710	141,710
3501	Interest Earnings	1,734	402	10	10	10
	Total Broad Beach Undergrounding AD	\$ 134,620	\$ 142,204	\$ 141,720	\$ 141,720	\$ 141,720
715 Civic Center Water Treatment Facility AD - Construction						
3501	Interest Earnings	-	-	-	-	-
3600	SWRCB Grant	-	-	-	-	-
3915	Contributions from Property Owners	-	-	-	-	-
3950-01	Recycled Water Loan	-	-	-	-	-
3950-02	Water Loan	-	-	-	-	-
	Total Civic Center Water Treatment Facility - Consti	\$ -	\$ -	\$ -	\$ -	\$ -
Total Special Revenue Funds		\$ 7,555,795	\$ 11,726,518	\$ 41,606,369	\$ 8,641,321	\$ 39,008,166
500 Legacy Park Project Fund						
3501	Interest Earnings	23,863	6,877	6,000	6,000	6,000
3505	Proceeds From Rent	1,513,064	1,514,925	1,538,067	1,538,067	1,565,941
3373	Prop A Recreation	100,523	123,250	-	-	-
3905	Miscellaneous Revenue	186,382	161,805	145,000	145,000	145,000
	Total Legacy Park Project Fund	\$ 1,823,832	\$ 1,806,857	\$ 1,689,067	\$ 1,689,067	\$ 1,716,941
Total Legacy Park Project Fund		\$ 1,823,832	\$ 1,806,857	\$ 1,689,067	\$ 1,689,067	\$ 1,716,941
515 Civic Center Wastewater Treatment Facility (CCWTF) Fund						
3501	Interest Earnings	-	233	-	-	-
3510	Sewer Services	1,610,929	1,610,912	2,210,622	2,210,622	2,200,000
3915	Contributions from Property Owners	-	-	-	26,000	-
3943	Miscellaneous Revenue	(3,461)	-	-	-	-
	Total CCWTF Fund	\$ 1,607,468	\$ 1,611,145	\$ 2,210,622	\$ 2,236,622	\$ 2,200,000
Total CCWTF Fund		\$ 1,607,468	\$ 1,611,145	\$ 2,210,622	\$ 2,236,622	\$ 2,200,000
Internal Service Funds						
601 Vehicle Fund						
3501	Interest Earnings	2,671	1,118	100	100	-
3951	Vehicle Charges	85,000	42,000	114,000	114,000	114,000
	Total Vehicle Fund	\$ 87,671	\$ 43,118	\$ 114,100	\$ 114,100	\$ 114,000
602 Information Technology Fund						
3501	Interest Earnings	911	375	100	100	-
3952	Information Technology Charges	563,500	473,000	632,000	632,000	695,000
	Total Information Technology Fund	\$ 564,411	\$ 473,375	\$ 632,100	\$ 632,100	\$ 695,000
Total Internal Service Funds		\$ 652,082	\$ 516,493	\$ 746,200	\$ 746,200	\$ 809,000
Total Revenue - All Funds		\$ 65,240,094	\$ 59,837,349	\$ 90,586,032	\$ 58,171,779	\$ 89,925,082

EXPENDITURE SUMMARY BY FUND

Fund	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
General Fund Program Expenditures	33,230,887	33,443,078	41,816,590	36,726,906	43,638,293
Capital Improvement Projects - General Fund	926,082	256,056	732,372	150,000	1,771,000
Disaster Capital Improvement Projects - General Fund	1,022,374	1,753,438	4,727,345	1,048,664	3,211,491
General Fund	\$ 35,179,343	\$ 35,452,572	\$ 47,276,307	\$ 37,925,570	\$ 48,620,784
Special Revenue Funds					
Gas Tax Fund	100,000	425,000	325,000	325,000	325,000
Traffic Safety Fund	50,000	340,000	200,000	200,000	200,000
Proposition A Fund	164,489	77,342	203,000	4,000	165,000
Proposition C Fund	40,000	389,617	300,000	300,000	300,000
Measure R Fund	-	400,000	100,000	100,000	100,000
Air Quality Management Fund	813	9,999	-	-	150,000
Solid Waste Management Fund	148,498	87,717	185,059	76,713	569,282
Parkland Development In-Lieu Fund	-	75,000	-	-	-
Quimby Fund	-	-	-	-	-
COPS (Brulte) Fund	155,948	156,727	155,000	161,285	150,000
Measure M Fund	-	120,000	510,000	455,167	590,000
Road Maintenance and Rehabilitation Fund	-	245,000	315,000	315,000	515,000
Community Development Block Grant Fund	18,841	66,595	95,000	95,000	65,600
Measure W Fund	-	100,000	500,000	138,752	620,000
Grants Fund	2,211,905	7,431,170	18,410,000	4,222,488	12,178,219
Big Rock Mesa LMD Fund	360,305	349,632	414,781	266,520	384,647
Malibu Road LMD Fund	32,432	82,586	77,529	76,942	75,016
Calle Del Barco LMD Fund	54,464	88,237	80,529	67,512	81,016
Carbon Beach Undergrounding CFD Fund	224,818	110,237	227,945	227,041	231,460
Broad Beach Undergrounding AD	137,465	90,551	140,767	140,767	139,680
Land Acquisition	-	-	-	-	-
Civic Center Water Treatment Facility Phase One AD	2,463,276	928,083	2,320,862	2,305,918	2,319,610
Civic Center Water Treatment Facility Phase Two AD	-	-	16,500,000	1,106,681	16,500,000
Total Special Revenue Funds	\$ 6,163,254	\$ 11,573,493	\$ 41,060,472	\$ 10,584,785	\$ 35,659,531
Legacy Park Project Fund					
Legacy Park Project Fund	2,143,759	1,804,216	2,025,162	1,821,794	2,066,936
Legacy Park Project Fund	\$ 2,143,759	\$ 1,804,216	\$ 2,025,162	\$ 1,821,794	\$ 2,066,936
Civic Center Water Treatment Facility					
Civic Center Water Treatment Facility	1,829,620	1,843,060	2,005,499	1,959,440	2,019,699
Civic Center Water Treatment Facility	\$ 1,829,620	\$ 1,843,060	\$ 2,005,499	\$ 1,959,440	\$ 2,019,699
Internal Service Funds					
Vehicle Fund	212,417	149,679	84,000	84,000	4,000
Information Technology Fund	540,888	502,621	793,691	655,678	1,000,233
Total Internal Service Funds	\$ 753,305	\$ 652,300	\$ 877,691	\$ 739,678	\$ 1,004,233
Total All Funds	\$ 46,069,281	\$ 51,325,641	\$ 93,245,131	\$ 53,031,266	\$ 89,371,183

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
General Fund					
Management and Administration					
7001 City Council	554,298	599,654	835,987	828,256	723,095
7002 Media Operations	358,546	443,937	593,832	518,348	716,248
7003 City Manager	519,304	821,098	696,784	520,238	752,782
7005 Legal Counsel	771,748	1,071,571	1,159,209	1,145,000	1,050,000
7007 City Clerk	344,173	397,542	540,821	289,098	574,941
7021-31 Public Safety	8,800,034	9,791,175	12,023,561	10,990,820	11,653,371
7054 Finance	1,124,289	1,224,947	1,525,855	1,507,016	1,645,083
7058 Human Resources	276,373	304,239	419,964	414,594	691,039
7059 Non-Departmental Services	2,331,364	2,072,415	2,681,116	2,926,176	3,939,529
9050 City Hall	670,950	689,231	828,685	750,405	897,584
9088 Land Acquisition	255,517	291,471	292,420	290,000	290,000
9050-74 Debt Service - City Hall and Trancas Field	2,099,750	3,109,175	3,190,001	3,190,001	3,187,926
Total Management and Administration	\$ 18,106,346	\$ 20,816,455	\$ 24,788,235	\$ 23,369,950	\$ 26,121,599
Community Services					
4001 General Recreation	648,211	623,050	769,442	621,321	830,724
4002 Aquatics	205,164	273,367	340,701	198,725	400,454
4003 Outdoor Recreation	-	-	-	-	63,967
4004 Day Camp	62,080	59,873	96,897	78,780	102,969
4005 Skate Park	-	65,688	99,397	43,528	71,535
4006 Sports	87,959	40,100	107,680	68,791	128,021
4007 Community Classes	102,407	71,975	167,290	104,027	125,917
4008 Senior Adult Program	132,857	76,662	177,338	114,169	200,241
4010 Park Maintenance	949,162	799,818	1,232,380	1,047,299	1,268,402
4011 Special Events	128,275	133,882	143,817	79,794	232,721
4012 Malibu Arts	155,362	133,882	176,373	143,066	241,641
Total Community Services	\$ 2,471,477	\$ 2,278,297	\$ 3,311,315	\$ 2,499,497	\$ 3,666,591
Environmental Sustainability Department					
2004 Building Safety and Sustainability	2,206,883	1,918,432	2,634,484	2,310,112	3,226,149
2010 Wastewater Management	610,300	406,694	767,477	549,456	650,021
3003 Clean Water Program	585,494	1,001,360	1,182,438	637,912	1,324,712
3004 Solid Waste Management	-	50,000	75,000	75,000	-
Total Environmental Sustainability	\$ 3,402,677	\$ 3,376,486	\$ 4,659,399	\$ 3,572,479	\$ 5,200,881
Planning Department					
2001 Planning	2,574,810	2,241,322	2,950,499	2,254,359	3,353,181
2012 Code Enforcement	350,142	352,518	623,926	429,169	636,126
Total Planning Department	\$ 2,924,952	\$ 2,593,840	\$ 3,574,425	\$ 2,683,527	\$ 3,989,307
Public Works					
3001 Street Maintenance	1,442,652	433,242	1,420,780	1,120,087	1,178,038
3005 Fleet Operations	-	-	204,000	78,000	-
3007 City Facilities	75,100	86,461	182,100	27,000	126,100
3008 Public Works	918,352	400,038	1,396,836	1,024,567	1,694,777
Total Public Works	\$ 2,436,104	\$ 919,741	\$ 3,203,716	\$ 2,249,653	\$ 2,998,915
Disaster Response					
3002 Fire Rebuilds and Storm Response	3,074,073	2,948,174	2,099,000	2,099,000	1,564,000
3002-19 COVID-19 Response	815,258	510,085	180,500	252,800	97,000
Total Disaster Response	\$ 3,889,331	\$ 3,458,259	\$ 2,279,500	\$ 2,351,800	\$ 1,661,000
Total General Fund	\$ 33,230,887	\$ 33,443,078	\$ 41,816,590	\$ 36,726,906	\$ 43,638,293

EXPENDITURE SUMMARY BY DEPARTMENT

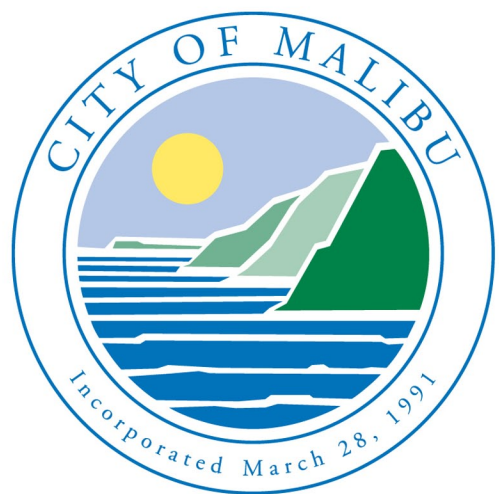
Department	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Special Revenue Funds					
3001 Street Maintenance	190,000	1,200,000	785,000	785,000	785,000
3003 Clean Water Program	-	-	-	-	-
3007 Stormwater Treatment Facilities	-	100,000	100,000	100,000	100,000
3004 Solid Waste Management	148,498	87,717	185,059	76,713	569,282
3008 Public Works	300,000	465,000	345,000	345,000	345,000
3009 Transportation Services	164,489	77,342	203,000	4,000	165,000
4010 Park Maintenance	-	75,000	-	-	-
6002 Big Rock Mesa LMD	360,305	349,632	414,781	266,520	384,647
6003 Malibu Road LMD	32,432	82,586	77,529	76,942	75,016
6004 Calle Del Barco LMD	54,464	88,237	80,529	67,512	81,016
9048 Carbon Beach Undergrounding CFD	224,818	110,237	227,945	227,041	231,460
9052 Broad Beach Undergrounding AD	137,465	90,551	140,767	140,767	139,680
9049 Civic Center Wastewater Treatment AD	2,463,276	928,083	2,320,862	2,305,918	2,319,610
9088 Land Acquisition	-	-	-	-	-
7031 Public Safety	155,948	156,727	155,000	161,285	150,000
7070 Community Development Block Grant (CDBG)	18,841	66,595	95,000	95,000	65,600
Total Special Revenue Funds	\$ 4,250,536	\$ 3,877,707	\$ 5,130,472	\$ 4,651,697	\$ 5,561,312
Capital Project Funds					
9002 Annual Street Overlay	-	554,617	720,000	720,000	900,000
9058 PCH Intersection Improvements	198,322	-	-	-	-
9059 PCH Median Improvements	383,318	212,150	4,250,000	1,304,985	4,490,000
9061 Civic Center Way Improvements	54,950	4,530,313	-	-	-
9065 Malibu Community Labor Exchange Trailer	-	-	-	-	-
9066 PCH Signal Synchronization System Improvements	423,912	697,463	9,805,000	2,617,503	6,555,000
9070 Civic Center Stormwater Diversion Structure	13,151	5,680	100,000	100,000	-
9072 Marie Canyon Green Streets	-	-	400,000	38,752	385,000
9073 Stormdrain Trash Screens - Phase One	-	17,864	-	-	-
9075 CCWTF - Phase Two	851,403	1,641,916	16,500,000	1,106,681	16,500,000
9078 City Hall Solar Power Project	-	-	-	-	-
9079 City Hall Roof Project	187	224,266	-	-	-
9081 CCWTF Lateral Connections Improvements	150,000	-	-	-	-
9082 Westward Beach Road Improvements	17,315	4,360	3,845,000	145,167	350,000
9083 Heathercliff Road Safety Improvements	-	-	-	-	-
9084 Electric Vehicle Charging Stations	813	9,999	-	-	-
9085 Anchor Sculpture Base	-	-	-	-	-
9089 Temporary Skate Park	586,933	595	-	-	-
9090 Permanent Skate Park	-	25,515	307,372	50,000	1,066,000
9091 Civic Center Way Stormdrain Repair	158,496	-	-	-	-
9092 Bluffs Park Workout Stations	-	44,968	-	-	-
9093 Bluff Park Shade Structure	-	-	-	-	100,000
9094 Vehicle Protection Devices - City Properties	-	-	100,000	-	100,000
9095 Malibu Slope Repairs	-	-	-	-	-
9096 Legacy Park Paver Repair	-	-	60,000	-	-
9097 Malibu Bluffs Park South Walkway	-	-	150,000	-	150,000
9098 Trancas Canyon Park Playground Resurfacing	-	-	75,000	-	75,000
9099 PCH Overhead Warning Signs	-	-	160,000	-	-
9100 PCH at Trancas Canyon Road Right Turn Lane	-	-	250,000	-	683,219
9101 PCH Cross Walk Improvements	-	-	-	-	200,000
9102 PCH Median Improvements at Paradise Cove/Zuma	-	-	-	-	100,000
9103 Kanan Dume Biofilter	-	-	-	-	100,000
9104 Stormdrain Trash Screens - Phase Two	-	-	-	-	35,000
9105 City Traffic Signals Backup Power	-	-	-	-	30,000
9106 Malibu Canyon Road Traffic Study	-	-	-	-	50,000
9107 Coast View Stormdrain Improvement	-	-	-	-	-
Disaster Capital Improvement Projects					
9200 Woolsey Fire & Storm Response Capital Projects	1,022,374	1,753,438	4,727,345	1,048,664	3,211,491
Total Capital Project Funds	\$ 3,861,174	\$ 9,723,144	\$ 41,449,717	\$ 7,131,752	\$ 35,080,710

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Legacy Park Fund					
3003 Clean Water Program	200,000	-	-	-	-
3007 Stormwater Treatment Facilities	100,000	-	-	-	-
7004 Legacy Park Debt Service	1,124,551	1,115,428	1,093,838	1,093,838	1,091,451
7008 Legacy Park Operations	719,208	670,924	871,324	727,956	975,485
Total Legacy Park Project Fund	\$ 2,143,759	\$ 1,786,352	\$ 1,965,162	\$ 1,821,794	\$ 2,066,936
Civic Center Water Treatment Facility (CCWTF) Fund					
3010 Civic Center Water Treatment Facility	1,829,620	1,843,060	2,005,499	1,959,440	2,019,699
Total CCWTF Fund	\$ 1,829,620	\$ 1,843,060	\$ 2,005,499	\$ 1,959,440	\$ 2,019,699
Internal Service Funds					
601 Vehicle Fund	212,417	149,679	84,000	84,000	4,000
602 Information Systems Fund	540,888	502,621	793,691	655,678	1,000,233
Total Internal Service Funds	\$ 753,305	\$ 652,300	\$ 877,691	\$ 739,678	\$ 1,004,233
Total All Funds	\$ 46,069,281	\$ 51,325,641	\$ 93,245,131	\$ 53,031,266	\$ 89,371,183

SCHEDULE OF TRANSFERS 2022-2023

Fund	Transfers In	Transfers (Out)	Description	Reference
<i>General Fund - Undesignated</i>		(1,200,000)		
<i>General Fund - CIP Designated</i>		(1,513,628)		
<i>General Fund - Designated Case Crummer</i>		(257,372)		
<i>General Fund - SCE Settlement Woolsey Fire</i>		(414,010)		
<i>General Fund - Disaster Response</i>		(2,797,481)		
<i>Designated for American Rescue Plan</i>		(957,661)		
Capital Improvements	350,000		Westward Beach Road Improvements	9082
Capital Improvements	1,066,000		Permanent Skate Park	9090
Capital Improvements	100,000		Vehicle Protection Devices-City Properties	9094
Capital Improvements	150,000		Malibu Bluffs Park South Walkway	9097
Capital Improvements	75,000		Trancas Canyon Park Playground Resurfacing	9098
Capital Improvements	30,000		City Traffic Signals Backup Power	9105
Capital Improvements - Woolsey Fire/Storm	175,000		Clover Heights Storm Drain Improvements	9204
Capital Improvements - Woolsey Fire/Storm	750,000		Latigo Canyon Roadway/Retaining Wall	9207
Capital Improvements - Woolsey Fire/Storm	191,000		Trancas Canyon Park Improvements	9209
Capital Improvements - Woolsey Fire/Storm	664,766		Trancas Canyon Park Slope Improvements	9210
Capital Improvements - Woolsey Fire/Storm	500,000		Broad Beach Road Water Quality Improvements	9212
Capital Improvements - Woolsey Fire/Storm	400,000		Encinal Canyon Road Drainage Improvements	9213
Capital Improvements - Woolsey Fire/Storm	130,000		Malibu Road Drainage Repairs	9215
Capital Improvements - Woolsey Fire/Storm	150,725		Westward Beach Road Shoulder Repairs	9216
Capital Improvements - Woolsey Fire/Storm	75,000		Outdoor Warning Sirens - Design	9219
Capital Improvements - Woolsey Fire/Storm	100,000		Storm Drain Master Plan	9221
Capital Improvements - Woolsey Fire/Storm	75,000		Point Dume Walkways	9222
American Rescue Plan	160,000		Public Safety Staff	7021
American Rescue Plan	200,000		Grants Management Staff (Finance)	7054
American Rescue Plan	53,435		Community Services Staff	various
American Rescue Plan	100,000		Permitting Software	7060
American Rescue Plan	305,000		Planning Staff	2001/2012
American Rescue Plan	139,226		Public Works/Engineering Staff	3008
Information Technology	1,200,000		Rebuild for Comprehensive IT Assessment	602
<i>Proposition/Measure A - LA County Parks</i>		(100,000)		
<i>Proposition C</i>		(235,000)		
<i>Measure M Fund</i>		(450,000)		
<i>Measure W - LA County Stormwater</i>		(520,000)		
<i>Road Maintenance and Rehabilitation (RMRA)</i>		(515,000)		
Capital Improvements	900,000		Annual Street Overlay	9002
Capital Improvements	385,000		Marie Canyon Green Streets	9072
Capital Improvements	100,000		Kanan Dume Biofilter	9103
Capital Improvements	35,000		Stormdrain Trash Screens Phase Two	9104
Capital Improvements	100,000		Bluffs Park Shade Structure	9093
Capital Improvements	200,000		PCH Crosswalk Improvements - Big Rock/20326 P	9101
Capital Improvements	100,000		PCH Median Improvements - Paradise Cove/Zuma	9102
<i>Grants Fund</i>		(11,778,219)		
<i>AD 2015-1 State Revolving Fund Loan Grant</i>			CCWTF Phase 1 - Reimbursable	9049
Measure R Highway Operational Improvements Funds	11,728,219		Capital Improvements	310
Surface Transportation Program - Local (STPL)	50,000		Malibu Canyon Road Traffic Study	9106
<i>State Revolving Fund Loan Wastewater</i>		(16,500,000)		
Capital Improvements	16,500,000		CCWTF Phase Two - Reimbursable	9075
Totals	\$37,238,371	\$ (37,238,371)		



DISASTER RESPONSE

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
3002	Woolsey Fire & Storm Response	3,074,073	2,948,174	2,099,000	2,099,000	1,564,000
3002-19	COVID-19 Response	815,258	510,085	180,500	252,800	97,000
9200	Disaster Capital Improvement Projects	1,022,374	1,753,438	4,727,345	1,048,664	3,211,491
Total		\$ 4,911,705	\$ 5,211,697	\$ 7,006,845	\$ 3,400,464	\$ 4,872,491

WOOLSEY FIRE AND STORM RESPONSE OPERATIONS

The Fiscal Year 2022-2023 Budget includes expenditures to address the ongoing operational costs spanning multiple departments to address recovery and rebuilding efforts as a result of the Woolsey Fire. These costs include various professional services, including contract planners, inspectors, plan checking, and other services. It also includes some costs for advertising, website and printing costs have been included to make sure that all the necessary information is being communicated extensively with the community. Starting in Fiscal Year 2021-2022 costs associated with the City's fire rebuild effort are no longer applied or charged directly against the City's SCE Settlement funds for this program including City personnel and other associated costs. This is continued for Fiscal Year 2022-2023, other than \$300,000 of the contracted services for plan review, in that no City personnel or other associated costs are charged against the City's SCE Settlement funds.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Environmental Sustainability:			
ESD Director/Building Official	0.50	0.00	0.00
Sr. Building Inspector	1.00	0.00	0.00
Environmental Health Administrator	0.50	0.00	0.00
Sr. Permit Services Technician	1.00	0.00	0.00
Planning:			
Planning Director	0.50	0.00	0.00
Assistant Planning Director	0.50	0.00	0.00
Planning Technician	1.00	0.00	0.00
Public Works:			
Assistant Public Works Director	0.50	0.00	0.00
Assistant Civil Engineer	1.00	0.00	0.00
Total	6.50	0.00	0.00

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002 - Woolsey Fire/Storm Response

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	22,420	663,256	-	-	-
4102	Part-Time Salaries	-	-	-	-	-
4104	Overtime	-	35,002	-	-	-
4201	Retirement	76,989	134,512	-	-	-
4202	Health Insurance	74,596	126,741	-	-	-
4203	Vision Insurance	981	1,709	-	-	-
4204	Dental Insurance	6,005	10,221	-	-	-
4205	Life Insurance	982	1,479	-	-	-
4208	Deferred Compensation	5,746	7,147	-	-	-
4209	Disability Insurance	5,021	8,509	-	-	-
4210	Other	13,568	17,168	-	-	-
Total Salaries & Benefits		\$ 206,308	\$ 1,005,744	\$ -	\$ -	\$ -
5100	Professional Services	15,520	7,756	10,000	5,000	10,000
5100-01	Coastal Dev. Permit Services	26,618	32,150	25,000	25,000	25,000
5100-02	Fire Rebuilds - Planning	580,371	250,250	250,000	250,000	250,000
5100-03	Fire Rebuilds - ESD	1,739,888	1,468,374	1,500,000	1,200,000	1,100,000
5100-04	Fire Rebuilds - Public Works	105,267	158,687	255,000	255,000	120,000
5107	Contract Personnel	46,352	-	-	-	-
5120	Street Maintenance	25,744	-	-	-	-
5120-01	Debris Removal	-	-	-	-	-
5123	Storm Response	255,466	20,159	50,000	50,000	50,000
5126	Wall/Sidewalk Maintenance	-	-	-	-	-
5200	Tree Maintenance	11,225	-	-	-	-
5210	Service Fees & Charges	97	-	-	-	-
5300	Travel & Training	-	-	-	-	-
5401	Advertising & Noticing	5,242	740	2,500	1,000	2,500
5405	Printing	-	710	2,500	1,000	2,500
5725	Trash Pickup/Recycling	-	-	-	-	-
6160	Operating Supplies	55,325	2,879	3,000	2,000	3,000
6160-01	Emergency Supplies During Fire	-	-	-	-	-
6165	Website Services	650	725	1,000	1,000	1,000
6500	Motor Fuels	-	-	-	-	-
Total Operating & Maintenance		\$ 2,867,765	\$ 1,942,430	\$ 2,099,000	\$ 1,790,000	\$ 1,564,000
Total Expenditures		\$ 3,074,073	\$ 2,948,174	\$ 2,099,000	\$ 1,790,000	\$ 1,564,000
Source of Funds						
SCE Woolsey Fire Settlement Fund		3,074,073	2,948,174	-	-	300,000
General Fund (100)		-	-	2,099,000	2,099,000	1,264,000
General Fund (FEMA) 102		-	-	-	-	-
Total Source of Funds		\$ 3,074,073	\$ 2,948,174	\$ 2,099,000	\$ 2,099,000	\$ 1,564,000

COVID-19 PANDEMIC

On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in response to the increased spread of COVID-19. Additionally, on March 4, 2020, the Los Angeles County Board of Supervisors and the Department of Public Health declared a local and public health emergency in response to increased spread of COVID-19 across the country and in Los Angeles County. The City of Malibu's Emergency Operations Center (EOC) was activated on March 13. On March 16, the City Council adopted Resolution No. 20-14 ratifying the City's Emergency Services Director's Proclamation of Existence of a Local Emergency issued on March 14, 2020. The President of the United States declared a major disaster for California for the COVID-19 pandemic on March 22, 2020.

Since that time Federal, State and County governments have revised public health regulations in response to evolving epidemiological metrics.

The Fiscal Year 2022-2023 Budget includes expenditures to address the ongoing operational costs of the City's response to the COVID-19 pandemic. These costs include staff time to track and manage the City's response, professional services, operating supplies, and advertising and printing costs to support communications with the community. It is anticipated that a portion of these costs will be eligible for FEMA reimbursement.

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002-19 - COVID-19 Response

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	558,798	258,369	-	50,000	50,000
4102	Part-Time Salaries	9,308	5,442	-	10,000	10,000
4104	Overtime	18,306	4,363	10,000	-	-
4201	Retirement	-	-	-	10,000	10,000
4202	Health Insurance	-	-	-	10,000	10,000
4203	Vision Insurance	-	37	-	100	-
4204	Dental Insurance	-	219	-	100	-
4205	Life Insurance	-	-	-	100	-
4208	Deferred Compensation	-	-	-	-	-
4209	Disability Insurance	-	-	-	500	-
4210	Other	-	-	-	1,500	-
Total Salaries & Benefits		\$ 586,412	\$ 268,430	\$ 10,000	\$ 82,300	\$ 80,000
5100	Professional Services	111,749	139,889	80,000	80,000	10,000
5300	Transport/Hotels/Meals	4,428	-	500	500	-
5401	Advertising & Noticing	5,382	40	5,000	5,000	1,000
5405	Printing	-	-	5,000	5,000	1,000
6160	Operating Supplies	107,287	101,726	80,000	80,000	5,000
Total Operating & Maintenance		\$ 228,846	\$ 241,655	\$ 170,500	\$ 170,500	\$ 17,000
Total Expenditures		\$ 815,258	\$ 510,085	\$ 180,500	\$ 252,800	\$ 97,000
Source of Funds						
General Fund 100		568,106	264,067	180,500	252,800	87,000
General Fund (FEMA) 102		247,152	246,018	-	-	10,000
General Fund (American Rescue Plan) 102		-	-	-	-	-
Total Source of Funds		\$ 815,258	\$ 510,085	\$ 180,500	\$ 252,800	\$ 97,000

DISASTER RECOVERY CAPITAL IMPROVEMENT PROJECTS

CORRAL CANYON ROAD CULVERT REPAIRS (9202) (COMPLETED)

This project is located several hundred feet up Corral Canyon Road where there is a new depression in the pavement surface that was discovered after the Woolsey Fire. The pipe was damaged or partially collapsed. The project included replacing the culvert and drainage inlet and repairing the pavement. This project was completed in Fiscal Year 2019-2020.

CITYWIDE GUARDRAIL REPLACEMENT (9203) (COMPLETED)

This project consists of replacing all damaged guardrails throughout the City caused by the Woolsey Fire on Encinal Canyon Road, Birdview Avenue, Wildlife Road, Latigo Canyon Road, Corral Canyon Road, and Kanan Dume Road. The design, permitting, bidding and construction of this project was coordinated with the County since they have similar projects in the area. This project was completed in Fiscal Year 2020-2021.

CLOVER HEIGHTS STORM DRAIN IMPROVEMENTS (9204)

After the Woolsey Fire, the City experienced heavy rains in 2019 causing damage to the drainage system on Clover Heights. The City received grant funding through the FEMA Hazard Mitigation Grant Program for design and construction to install a new storm drain line on Clover Heights. The design for this project began in Fiscal Year 2021-2022. The design of this project will continue in Fiscal Year 2022-2023.

CORRAL CANYON ROAD STABILIZATION PROJECT (9205) (CANCELLED)

The project consists of removing a damaged metal pipe, replacing it with a reinforced concrete pipe, and installing a rock slope protection system outlet on Corral Canyon Road.

LATIGO CANYON ROAD ROADWAY/RETAINING WALL IMPROVEMENTS (9207)

This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire. The construction of this project will be completed in Fiscal Year 2022-2023.

TRANCAS CANYON PARK IMPROVEMENTS (9209)

This project consists of repairing the damaged planting and irrigation system that was destroyed by the Woolsey Fire. The project also includes the repair of the septic system equipment in Trancas Canyon Park. The construction of this project will be completed in Fiscal Year 2022-2023.

TRANCAS CANYON PARK SLOPE IMPROVEMENTS (9210)

The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching. This project was combined with Trancas Canyon Park Improvements and will be completed in Fiscal Year 2022-2023.

BIRDVIEW AVENUE IMPROVEMENTS (9211) (COMPLETED)

This project consists of repairs to roadway embankment cut slopes located on Birdview Avenue that have eroded due to severe storm events after the Woolsey Fire that caused mud, debris, and rock flow within the adjacent street. This project was completed in Fiscal Year 2021-2022.

BROAD BEACH ROAD WATER QUALITY IMPROVEMENTS (9212)

The City owns over 800 feet of permeable pavers, landscaping and underground biofiltration devices on Broad Beach Road that were damaged by silts, mud and debris caused by storms in 2019. These items are permanent best management devices required to comply with the City's MS4 NPDES Stormwater Water Quality Permit. This project consists of replacing the existing media material in the biofilters and replacing damaged landscaping. The construction of this project will be completed in Fiscal Year 2022-2023.

ENCINAL CANYON ROAD DRAINAGE IMPROVEMENTS (9213)

This project is located on Encinal Canyon Road where minor erosion areas were discovered after the severe storm events. This project will consist of repairing the minor erosion areas and damaged storm drain lines. Construction for this project will begin in Fiscal Year 2022-2023.

MALIBU ROAD SLOPE REPAIRS (9215)

The existing slope adjacent to the beach access stairs at 24712 Malibu Road has eroded and has caused damaged to Malibu Road. This project will repair the existing slope and repair the pavement to Malibu Road. Construction for this project will begin in Fiscal Year 2022-2023.

WESTWARD BEACH ROAD SHOULDER REPAIRS (9216)

This project consists of repairing the shoulder on Westward Beach Road that was damaged during the rainy season 2019 following the Woolsey Fire. Additional roadway embankment protection devices will be constructed along Westward Beach Road adjacent to Zuma Creek. Construction for this project will begin in Fiscal Year 2022-2023.

CHARMLEE PARK DEBRIS REMOVAL (9217) (COMPLETED)

This project is located at Charmlee Park where large amounts of debris as well as damaged trees were removed from the site. This project was completed in Fiscal Year 2019-2020.

CHARMLEE PARK PERMANENT WORK (9218) (COMPLETED)

Charmlee Park sustained substantial damage during the Woolsey Fire, so staff has coordinated with FEMA to address the repairs. There was damage to the buildings, picnic areas and trails. This project will be completed in Fiscal Year 2020-2021.

OUTDOOR WARNING SIRENS (9219)

An Emergency Warning Siren system will improve the City's ability to alert the community by providing mechanisms to alert residents in areas without power and those who live in neighborhoods with poor cell service. Phase One of the project included a sound study to determine the optimal number and locations of individual sirens, power and infrastructure

requirements, and siren sound range. The City has been awarded a FEMA Hazard Mitigation grant to fund the design, engineering and environmental compliance needed for a shovel ready project. Phase Two of the Emergency Warning Sirens project will be implementation of the design plan, including purchasing, installing, and testing the sirens. The City will apply for future grant funding for this phase of the project. This project is currently being designed and will continue in Fiscal Year 2022-2023.

MALIBU PARK STORM DRAIN IMPROVEMENTS (9220) (COMPLETED)

Multiple storm drains throughout the Malibu Park Area and on Birdview Avenue have sustained substantial damages. These damages are due to the recent rainy seasons and associated mud and debris caused by the lack of vegetation from the Woolsey Fire aftermath. These damages occurred during the 2019 rainy season that brought heavy debris and localized flooding from the surrounding burned areas. The drainage structures, slopes and roadways will be repaired within the identified project locations. This project was completed in Fiscal Year 2021-2022.

STORM DRAIN MASTER PLAN (9221)

After the Woolsey Fire, the City experienced storm damage throughout areas affected by the fire. The City received grant funding through the FEMA Hazard Mitigation Grant Program for the development of a Storm Drain Master Plan. This master plan will assist the City in future planning of infrastructure improvements to reduce storm damage. The City hired a consultant in December 2021 and anticipates completing the plan in Fiscal Year 2022-2023.

POINT DUME WALKWAYS REPAIRS (9222)

This project consists of repairing damaged walkways in the Point Dume neighborhood damaged by the Woolsey Fire. The design was completed in Fiscal Year 2021-2022 and construction will be completed in Fiscal Year 2022-2023.

EXPENDITURE DETAIL

Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
9202	Corral Canyon Culvert Improvements	18,354	-	-	1,190	-
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	-	1,190	-
	FEMA	18,354	-	-	-	-
	Cal OES	-	-	-	-	-
9203	Citywide Guardrail Replacement	847,922	1,605,420	-	27,798	-
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	39,062	46,183	-	27,798	-
	FEMA	649,875	554,190	-	-	-
	Cal OES	158,985	138,548	-	-	-
	CalJPIA Reimbursement	-	866,500	-	-	-
9204	Clover Heights Storm Drain Improvements	-	-	100,000	38,000	175,000
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	25,000	9,500	43,750
	HMGP Program	-	-	75,000	28,500	131,250
9205	Corral Canyon Road Roadway/Retaining Wall	-	-	500,000	-	-
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	125,000	-	-
	Cal OES	-	-	375,000	-	-
9207	Latigo Canyon Road Roadway/Retaining Wall	30,764	24,024	607,824	124,192	750,000
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	1,923	24,024	28,614	7,762	46,875
	FEMA	23,073	-	463,368	93,144	562,500
	Cal OES	5,768	-	115,842	23,286	140,625
9209	Trancas Canyon Park Improvements	5,152	82,461	231,000	40,000	191,000
<i>Source of Funds</i>						
	CalJPIA Reimbursement	5,152	82,461	231,000	40,000	191,000
9210	Trancas Canyon Park Slope Improvements	8,645	-	560,000	-	664,766
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	-	-	-	104,766
	FEMA	-	-	-	-	-
	Cal OES	-	-	-	-	-
	CalJPIA Reimbursement	8,645	-	560,000	-	560,000
9211	Birdview Avenue Improvements	-	-	25,000	25,000	-
<i>Source of Funds</i>						
	Cal OES	-	-	18,750	18,750	-
	General Fund SCE Woolsey Fire Settlement	-	-	6,250	6,250	-
9212	Broad Beach Road Water Quality Improvements	-	34,910	538,521	38,521	500,000
<i>Source of Funds</i>						
	CalJPIA Reimbursement	-	34,910	538,521	38,521	500,000
9213	Encinal Canyon Road Drainage Improvements	-	-	500,000	60,000	400,000
<i>Source of Funds</i>						
	Cal OES	-	-	375,000	45,000	300,000
	General Fund SCE Woolsey Fire Settlement	-	-	125,000	15,000	100,000

EXPENDITURE DETAIL

Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
9215	Malibu Road Slope Repairs	-	-	40,000	20,000	130,000
<i>Source of Funds</i>						
	Cal OES	-	-	30,000	15,000	97,500
	General Fund SCE Woolsey Fire Settlement	-	-	10,000	5,000	32,500
9216	Westward Beach Road Shoulder Repairs	-	-	500,000	80,000	150,725
<i>Source of Funds</i>						
	Cal OES	-	-	375,000	60,000	113,044
	General Fund SCE Woolsey Fire Settlement	-	-	125,000	20,000	37,681
9217	Charmlee Park Debris Removal	69,194	-	-	-	-
<i>Source of Funds</i>						
	FEMA	51,896	-	-	-	-
	Cal OES	12,974	-	-	-	-
	General Fund SCE Woolsey Fire Settlement	4,324	-	-	-	-
9218	Charmlee Park Permanent Work	42,343	5,980	-	-	-
<i>Source of Funds</i>						
	FEMA	23,735	-	-	-	-
	Cal OES	5,934	-	-	-	-
	General Fund SCE Woolsey Fire Settlement	12,674	5,980	-	-	-
9219	Outdoor Warning Sirens - Design	-	-	400,000	38,000	75,000
<i>Source of Funds</i>						
	HMPG Funds	-	-	300,000	28,500	56,250
	General Fund SCE Woolsey Fire Settlement	-	-	100,000	9,500	18,750
9220	Malibu Park Storm Drain Improvements	-	643	500,000	500,000	-
<i>Source of Funds</i>						
	General Fund SCE Woolsey Fire Settlement	-	643	500,000	500,000	-
9221	Storm Drain Master Plan	-	-	125,000	30,963	100,000
<i>Source of Funds</i>						
	HMPG Funds	-	-	93,750	23,222	75,000
	General Fund SCE Woolsey Fire Settlement	-	-	31,250	7,741	25,000
9222	Point Dume Walkways	-	-	100,000	25,000	75,000
<i>Source of Funds</i>						
	FEMA	-	-	75,000	18,750	56,250
	Cal OES	-	-	18,750	4,688	14,063
	General Fund SCE Woolsey Fire Settlement	-	-	6,250	1,563	4,688
Total Expenditures						
		\$ 1,022,374	\$ 1,753,438	\$ 4,727,345	\$ 1,048,664	\$ 3,211,491

Source of Funds

General Fund SCE Woolsey Fire Settlement	57,983	76,830	1,082,364	611,303	414,010
Cal OES - Storm Response State Share	-	-	798,750	138,750	510,544
Cal OES - Woolsey Fire Response State Share	183,661	138,548	509,592	27,974	154,688
FEMA - Woolsey Fire Federal Share	766,933	554,190	538,368	111,894	618,750
Hazard Mitigation Program Grant	-	-	468,750	80,222	262,500
CalJPIA Reimbursement	13,797	983,871	1,329,521	78,521	1,251,000

Total Source of Funds	\$ 1,022,374	\$ 1,753,438	\$ 4,727,345	\$ 1,048,664	\$ 3,211,491
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MANAGEMENT AND ADMINISTRATIVE SERVICES

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Budgeted	2021-22 Projected	2022-23 Proposed
7001	City Council	554,298	599,654	835,987	828,256	723,095
7002	Media Operations	358,546	443,937	593,832	518,348	716,248
7003	City Manager	519,304	821,098	696,784	520,238	752,782
7005	Legal Counsel	771,748	1,071,571	1,159,209	1,145,000	1,050,000
7007	City Clerk	344,173	397,542	540,821	289,098	574,941
7021-31	Public Safety	8,955,982	9,947,902	12,178,561	11,152,105	11,803,371
7054	Finance	1,124,289	1,224,947	1,525,855	1,507,016	1,645,083
7058	Human Resources	276,373	304,239	419,964	414,594	691,039
7059	Non-Departmental	2,331,364	2,072,415	2,681,116	2,926,176	3,939,529
7060	Information Systems	540,888	502,621	793,691	655,678	1,000,233
7070	Community Development Block Grant	18,841	66,595	20,000	20,000	113,000
9050	City Hall	670,950	689,231	828,685	750,405	897,584
9048	Carbon Beach Undergrounding	224,818	110,237	227,945	227,041	231,460
9052	Broad Beach Undergrounding	137,465	90,551	140,767	140,767	139,680
9049	Civic Ctr Water Treatment Facility	2,463,276	928,083	2,320,862	2,305,918	2,319,610
9088	Land Acquisition	255,517	291,471	292,420	290,000	290,000
Multiple	Debt Service	3,224,301	4,224,603	4,283,839	4,283,839	4,279,377
Total		\$ 22,772,133	\$ 23,786,697	\$ 29,540,338	\$ 27,974,477	\$ 31,167,033

CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regard to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In Fiscal Year 2022-2023, the City Council's budget contains \$150,000 for legislative consulting services and \$200,000 in professional services to support the City's school district separation efforts. The Community Grants line item is budgeted at \$150,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents.

The Council's travel and training budget of \$20,000 consists of \$5,000 for the Mayor and \$3,750 for each of the four Councilmembers. The Events budget of \$10,000 covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house.

The Memberships and Dues budget of \$45,000 includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG), the National League of Cities, Sister Cities International, the California Coastal Coalition and the National Organization to Insure a Sound-Controlled Environment (NOISE).

EXPENDITURE DETAIL

Fund 100 - General

Program 7001 - City Council

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4102	Part-Time Salaries	33,941	33,941	33,941	33,941	33,941
4201	Retirement	9,540	3,060	2,099	2,099	2,107
4202	Health Insurance	51,298	60,388	60,816	63,653	68,379
4203	Vision Insurance	871	890	942	942	942
4204	Dental Insurance	5,211	5,275	5,670	4,962	5,670
4205	Life Insurance	668	694	712	720	733
4209	Disability Insurance	316	316	316	323	333
4210	Other	1,063	628	991	618	991
Total Salaries & Benefits		\$ 102,908	\$ 105,192	\$ 105,487	\$ 107,256	\$ 113,095
5100	Professional Services	44,149	132,123	330,000	330,000	200,000
5104	Legislative Services	150,000	150,000	150,000	150,000	150,000
5300	Travel & Training	10,657	2,795	20,000	20,000	20,000
5330	Dues & Memberships	39,011	36,778	38,000	43,000	45,000
5721	Cellular Data	-	-	-	-	-
5930	Community Grants	81,000	148,000	150,000	53,000	150,000
5930.01	Comm Grants - Boys & Girls Club	75,000	-	-	90,000	-
6160	Operating Supplies	204	306	5,000	5,000	5,000
6170	Events	28,869	1,960	10,000	5,000	10,000
6201	Community Rewards	-	-	5,000	2,500	5,000
Total Operating & Maintenance		\$ 428,890	\$ 471,962	\$ 708,000	\$ 698,500	\$ 585,000
8500	Information Systems Allocation	22,500	22,500	22,500	22,500	25,000
Total Internal Service Charges		\$ 22,500	\$ 22,500	\$ 22,500	\$ 22,500	\$ 25,000
Total Expenditures		\$ 554,298	\$ 599,654	\$ 835,987	\$ 828,256	\$ 723,095
Source of Funds						
General Fund 100		554,298	599,654	835,987	828,256	723,095
Total Source of Funds		\$ 554,298	\$ 599,654	\$ 835,987	\$ 828,256	\$ 723,095

MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. Media Operations produces printed material, graphics and videos to promote the City's programs. This division also oversees the City's website including the website's e-notification and advisory features.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website and YouTube channel. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming, City produced informational videos, public service announcements and information regarding community events. The Media Operations budget also includes the cost to hire a firm to provide closed captioning services for City Council and Planning Commission meetings.

The 2022-23 fiscal year budget includes resources to replace the lighting equipment in the Council Chambers. The updated replacement lighting will ensure functionality for Council and Planning Commission public meetings and will also be appropriate for theatre utilization.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Media Information Officer	1.00	1.00	1.00
Media Analyst	1.00	1.00	1.00
Senior Media Technician	1.00	0.00	0.00
Media Technician	0.00	1.00	1.00
Graphic Artist	1.00	1.00	1.00
Graphic Design Intern	0.00	0.00	0.00
Total	4.00	4.00	4.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7002 - Media Operations

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	219,920	271,769	310,440	295,868	343,908
4102	Part-Time Salaries	-	-	-	-	-
4104	Overtime	2,209	5,944	6,000	5,982	6,000
4201	Retirement	22,851	28,898	33,592	29,292	37,600
4202	Health Insurance	31,535	47,325	52,404	55,166	58,992
4203	Vision Insurance	368	486	543	540	543
4204	Dental Insurance	2,474	3,236	3,716	3,389	3,716
4205	Life Insurance	352	464	483	486	499
4209	Disability Insurance	2,010	2,397	2,887	2,850	3,370
4210	Other	7,509	4,789	13,217	9,726	14,070
Total Salaries & Benefits		\$ 289,228	\$ 365,308	\$ 423,282	\$ 403,298	\$ 468,698
5100	Professional Services	22,036	27,208	65,000	65,000	65,000
5107	Contract Personnel	-	-	-	-	-
5300	Travel & Training	1,220	25	2,500	2,500	2,500
5330	Dues & Memberships	1	1,080	800	800	800
5340	Transportation & Mileage	154	47	250	250	250
5401	Advertising & Noticing	3,166	11,952	6,000	6,000	6,000
5405	Printing	-	-	2,500	2,500	2,500
5640	Equipment Maintenance	66	-	4,000	2,000	4,000
6160	Operating Supplies	2,099	1,554	5,000	3,000	5,000
6165	Website Services	14,539	18,763	15,000	15,000	15,000
6170	Events	-	-	1,000	-	1,000
6200	Publications	-	-	500	-	500
Total Operating & Maintenance		\$ 43,281	\$ 60,629	\$ 102,550	\$ 97,050	\$ 102,550
7600	Other Equipment	3,948	-	25,000	-	25,000
7800	Equipment	4,089	-	25,000	-	100,000
Total Capital Outlay		\$ 8,037	\$ -	\$ 50,000	\$ -	\$ 125,000
8500	Information Systems Allocation	18,000	18,000	18,000	18,000	20,000
Total Internal Service Charges		\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 20,000
Total Expenditures		\$ 358,546	\$ 443,937	\$ 593,832	\$ 518,348	\$ 716,248
Source of Funds						
General Fund 100		358,546	443,937	593,832	518,348	716,248
Total Source of Funds		\$ 358,546	\$ 443,937	\$ 593,832	\$ 518,348	\$ 716,248

CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and direction. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction on the annual budget process and supports the City Council in the development and adoption of City policy.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
City Manager	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	1.00
Assistant to the City Manager	1.00	1.00	0.00
Executive Assistant	1.00	1.00	1.00
Total	3.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7003 - City Manager

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	364,497	345,249	467,737	377,220	520,497
4101	City Manager Severance Pay	-	300,000	-	-	-
4104	Overtime	2,007	3,203	2,000	5,769	2,000
4201	Retirement	61,232	67,065	86,999	52,704	71,740
4202	Health Insurance	35,967	39,546	42,020	34,541	59,325
4203	Vision Insurance	518	504	561	447	781
4204	Dental Insurance	3,136	2,941	3,257	2,297	4,618
4205	Life Insurance	798	731	1,077	245	772
4208	Deferred Compensation	10,546	9,096	14,880	-	10,000
4209	Disability Insurance	3,148	3,161	4,350	2,054	5,101
4210	Other	7,525	11,441	19,403	8,463	21,948
Total Salaries & Benefits		\$ 489,374	\$ 782,937	\$ 642,284	\$ 483,738	\$ 696,782
5100	Professional Services	-	20,700	25,000	10,000	25,000
5300	Travel & Training	11,149	1,731	10,000	10,000	10,000
5330	Dues & Memberships	3,464	1,400	3,500	2,000	3,500
5721	Telephone	464	-	-	-	-
6160	Operating Supplies	1,353	830	2,500	1,000	2,500
Total Operating & Maintenance		\$ 16,430	\$ 24,661	\$ 41,000	\$ 23,000	\$ 41,000
8500	Information Systems Allocation	13,500	13,500	13,500	13,500	15,000
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 15,000
Total Expenditures		\$ 519,304	\$ 821,098	\$ 696,784	\$ 520,238	\$ 752,782
Source of Funds						
General Fund 100		519,304	821,098	696,784	520,238	752,782
Total Source of Funds		\$ 519,304	\$ 821,098	\$ 696,784	\$ 520,238	\$ 752,782

LEGAL COUNSEL

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards, Commissions and Committees. The City contracts with the firm Best, Best & Krieger LLP to represent the City in litigation, manage outside counsel representing the City, draft ordinances and resolutions, review claims and contracts, counsel the City regarding personnel, law enforcement, land use and public works issues, and supervise another firm in the prosecution of violations of the City Municipal Code in criminal court.

The Fiscal Year 2022-2023 Budget includes \$50,000 to cover the continuation of legal services related to School District Separation.

EXPENDITURE DETAIL

Fund 100 - General

Program 7005 - Legal Counsel

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
5100	Professional Services	26,253	-	75,000	75,000	75,000
5100-01	Investigations	-	89,755	40,000	50,000	50,000
5101	General Legal Counsel	291,600	299,982	319,209	320,000	325,000
5101-01	School District Legal Services	-	49,874	150,000	150,000	50,000
5102	Litigation	431,004	597,993	500,000	500,000	500,000
5103	Criminal Prosecution	22,891	33,967	75,000	50,000	50,000
5550	Settlements	-	-	-	-	-
Total Operating & Maintenance		\$ 771,748	\$ 1,071,571	\$ 1,159,209	\$ 1,145,000	\$ 1,050,000
Total Expenditures						
		\$ 771,748	\$ 1,071,571	\$ 1,159,209	\$ 1,145,000	\$ 1,050,000
Source of Funds						
General Fund 100		771,748	1,071,571	1,159,209	1,145,000	1,050,000
Total Source of Funds		\$ 771,748	\$ 1,071,571	\$ 1,159,209	\$ 1,145,000	\$ 1,050,000

CITY CLERK

The City Clerk is the local official who administers democratic processes, such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk's Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections, administers oaths and affirmations, and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring, and retaining complete records of all City Council proceedings.

The City Clerk's Office maintains the live web streaming and video archives of City Council meetings and oversees passport acceptance services and document recording with Los Angeles County. Additionally, the City Clerk oversees the citywide student internship program to encourage high school and college students to participate in local government. The student internship program and passport services will remain on hiatus in Fiscal Year 2022-2023 to accommodate other budget priorities.

The Fiscal Year 2022-2023 Budget includes \$51,000 for a General Municipal Election.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
City Clerk	1.00	1.00	1.00
Deputy City Clerk	2.00	2.00	2.00
Student Interns	0.00	0.00	0.00
Total	3.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7007 - City Clerk

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	191,291	222,393	290,960	143,124	275,927
4103	Interns/Temporary Salaries	3,228	-	-	-	-
4104	Overtime	-	904	250	-	250
4201	Retirement	26,365	25,865	45,415	11,204	37,509
4202	Health Insurance	24,114	23,497	45,674	16,791	52,705
4203	Vision Insurance	308	256	519	185	519
4204	Dental Insurance	1,813	1,466	3,084	791	3,084
4205	Life Insurance	375	323	568	251	532
4208	Deferred Compensation	2,925	2,423	3,000	2,135	3,000
4209	Disability Insurance	1,748	1,658	2,706	1,398	2,704
4210	Other	2,886	3,345	8,795	2,871	9,711
Total Salaries & Benefits		\$ 255,053	\$ 282,130	\$ 400,971	\$ 178,748	\$ 385,941
5100	Professional Services	37,134	52,592	48,500	48,500	45,500
5100-01	Document Imaging Services	8,795	9,634	25,000	25,000	25,000
5107	Contract Personnel	1,784	(1,784)	25,000	5,000	25,000
5150	Elections	395	28,557	1,000	1,000	51,000
5205	Postage	1,866	28	100	100	100
5300	Travel & Training	4,841	3,668	10,000	1,000	10,000
5330	Dues & Memberships	503	370	750	750	1,100
5340	Transportation & Mileage	385	-	500	500	800
5401	Advertising & Noticing	11,425	5,089	5,000	5,000	5,000
5405	Printing	-	-	-	-	-
6130	Records Management	-	-	-	-	-
6160	Operating Supplies	3,064	(1,095)	5,000	5,000	5,000
6200	Publications	5,428	4,853	5,500	5,000	5,500
Total Operating & Maintenance		\$ 75,620	\$ 101,912	\$ 126,350	\$ 96,850	\$ 174,000
8500	Information Systems Allocation	13,500	13,500	13,500	13,500	15,000
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 15,000
Total Expenditures		\$ 344,173	\$ 397,542	\$ 540,821	\$ 289,098	\$ 574,941
Source of Funds						
General Fund 100		344,173	397,542	540,821	289,098	574,941
Total Source of Funds		\$ 344,173	\$ 397,542	\$ 540,821	\$ 289,098	\$ 574,941

PUBLIC SAFETY DEPARTMENT

The City's Public Safety Department is comprised of in-house public safety and emergency management programs and contract services, including law enforcement, fire, and animal control, which are provided by the County of Los Angeles.

The Public Safety Department oversees emergency management programs including maintaining the City's Emergency Operations Center (EOC) and alert and warning systems, City EOC team training, staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, and the Community Emergency Response Team (CERT) program. The Department also oversees neighborhood fire safety and preparedness, including the Home Ignition Zone Assessment program and CAL FIRE and FEMA fire prevention grant program implementation. In addition to emergency management and fire safety, the Department oversees the City's response to homelessness. Staff manages a contract for homeless outreach services, and coordinates with the Sheriff's Department and other outside agencies to address homeless encampments. The Department also responds to a variety of other community safety issues and coordinates with City staff and outside agencies to address concerns. Lastly, the Department in conjunction with the City Manager, oversees the Los Angeles County Sheriff's contract to ensure an appropriate level of service throughout the year and provides support to the Sheriff's Volunteers on Patrol (VOP).

The Fiscal Year 2022-2023 Budget includes replacing the existing Public Safety Manager with a Public Safety Director, transitioning the Public Safety Office into a Department. Since 2017, the community demand for public safety services and programming has grown exponentially, and since 2019, public safety has been the top priority of the City Council. The Public Safety Office also provides leadership in the City's ongoing response to the COVID-19 pandemic, including EOC operations, safety protocol implementation, and outreach.

The Los Angeles County Fire Department provides fire services including fire emergency response, paramedic services, and fire prevention and inspections. The Malibu residents pay for these services annually through their property tax bills. The Los Angeles County Department of Animal Care and Control provides animal rescue, licensing, abuse investigation, and adoptions.

Law enforcement services provided by the Los Angeles Sheriff's Department include general law, traffic, parking enforcement, administration, summer beach enforcement, and specialized community policing services. Parking citation processing and hearings are also contracted.

This budget also reflects an increase to the contract with the Los Angeles County Sheriff's Department for the cost of service based on increased operating costs. The cost of service has grown due to increases in administrative costs and the costs of the Liability Trust Fund. In Fiscal Year 2022-2023, the contract will increase by 1.45%, which is an increase of approximately \$200,000 from the prior year. The budget also includes the Sheriff's summer enforcement services.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Public Safety Director	0.00	0.00	1.00
Public Safety Manager	1.00	1.00	0.00
Fire Safety Liaison	1.00	1.50	1.50
Public Safety Liaison	1.00	1.00	1.00
Public Safety Specialist	1.00	1.00	1.00
Total	4.00	4.50	4.50

EXPENDITURE DETAIL

Fund 100 - General

Fund 211 - Brulte

Program 7021 - Emergency Management

Program 7031 - Public Safety Services

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	199,426	177,856	363,735	294,579	396,078
4102	Part-Time Salaries	-	43,331	36,200	34,496	49,077
4104	Overtime	2,532	4,001	3,000	2,940	3,000
4201	Retirement	23,468	26,720	43,570	37,536	57,728
4202	Health Insurance	23,403	33,257	81,344	65,556	67,529
4203	Vision Insurance	343	452	1,115	852	763
4204	Dental Insurance	1,954	2,612	6,610	4,436	4,483
4205	Life Insurance	309	309	526	440	499
4209	Disability Insurance	1,805	1,847	3,719	2,948	3,882
4210	Other	10,719	10,221	15,499	9,477	16,652
Total Salaries & Benefits		\$ 263,959	\$ 300,606	\$ 555,318	\$ 453,258	\$ 599,691
5100	Professional Services	193,726	127,545	413,000	200,000	75,000
5100-01	CHP On-call Services	-	-	100,000	-	100,000
5106	L.A. Co. Animal Control	59,180	60,462	125,000	55,000	125,000
5114	L.A. Co. Fire Base Year Fee	2,536	2,536	2,600	2,600	2,600
5115	L.A. Co. Sheriff's Services	7,256,549	8,012,160	7,907,884	9,171,247	9,304,230
5115	L.A. Co. Sheriff's Extra Car	-	-	1,263,363	-	-
5116	L.A. Co. Sheriff's Services-Beach Team	707,957	911,354	893,396	900,000	906,350
5119	Homeless Outreach and Support Services	300,244	245,171	355,000	150,000	355,000
5119-01	Homeless Encampment Cleanups	-	-	75,000	15,000	20,000
5300	Travel & Training	3,535	-	7,000	7,000	7,000
5330	Dues & Memberships	130	130	1,000	1,000	1,000
5340	Transportation & Mileage	963	-	500	500	500
5405	Printing	1,440	25,563	6,000	-	1,000
5640	Equipment Maintenance	5,920	14,796	15,000	5,000	15,000
5721	Telephone	12,024	11,889	13,000	13,000	13,000
6160	Operating Supplies	85,247	124,000	85,000	50,000	85,000
6160.01	VOP Supplies	1,871	3,459	5,000	5,000	5,000
6400	Clothing & Emergency Gear	5,201	-	5,000	3,000	3,000
Total Operating & Maintenance		\$ 8,636,523	\$ 9,539,065	\$ 11,272,743	\$ 10,578,347	\$ 11,018,680
7800	Other Equipment	-	67,731	280,000	50,000	110,000
Total Capital Outlay		\$ -	\$ 67,731	\$ 280,000	\$ 50,000	\$ 110,000
8100	Vehicle Allocation	15,000	-	30,000	30,000	30,000
8500	Information Systems Allocation	40,500	40,500	40,500	40,500	45,000
Total Internal Service Charges		\$ 55,500	\$ 40,500	\$ 70,500	\$ 70,500	\$ 75,000
Total Expenditures		\$ 8,955,982	\$ 9,947,902	\$ 12,178,561	\$ 11,152,105	\$ 11,803,371
Source of Funds						
General Fund 100		8,800,034	9,791,175	11,867,078	10,990,820	11,493,371
American Rescue Plan Act of 2021		-	-	156,483	-	160,000
Brulte Fund 211		155,948	156,727	155,000	161,285	150,000
Total Source of Funds		\$ 8,955,982	\$ 9,947,902	\$ 12,178,561	\$ 11,152,105	\$ 11,803,371

FINANCE

As part of the Management and Administration Department, the Finance division is responsible for advising City officials on the City's financial position and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of state, federal and independent audits of the City's financial management systems and records; oversight of the City's debt service requirements; preparation of accurate and timely annual reports including the Annual Budget and Annual Comprehensive Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment; processing of purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117. The City plans to issue a request for proposals for film permit consultant services in Fiscal Year 2022-2023 and will return to Council with an updated professional services agreement.

The Finance division professional services budget (line item 5100-00) includes the cost for the City's accounting and auditing services. The Fiscal Year 2022-2023 Budget for professional services also includes funding to update the City's cost allocation and fee study to ensure that the City's fees properly reflect the cost of services provided.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is appointed by and serves at the will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer's responsibilities include the investment of idle funds and reporting of such activities to the City Council and other government agencies. The City Treasurer oversees the City's investment portfolio which is invested in accordance with the City's adopted investment policy.

In response to COVID-19, the City increased the number of payments it receives online which incur credit card fees. The Fiscal Year 2022-2023 budget for Banking Service Fees (line item 5211) has been increased to reflect the anticipated increase in the volume of online payments.

The Fiscal Year 2022-2023 Budget includes funding for the ongoing implementation of a budgeting software system (BSS). The BSS will assist with operating and capital improvement (CIP) budget preparation, calculate internal service charges and cost allocations, improve payroll cost projections, manage position control, provide for detailed budget reports, and include online applications that will increase governmental transparency.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Assistant City Manager	1.00	1.00	1.00
Finance Manager	0.82	0.82	0.82
Accounting Technician	0.67	0.73	0.76
Senior Accounting Clerk	0.00	0.00	1.00
Accounting Clerk	2.00	2.00	1.00
Grants Analyst	0.00	1.00	1.00
Total	4.49	5.55	5.58

EXPENDITURE DETAIL

Fund 100 - General
Program 7054 - Finance

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	429,236	408,042	572,505	553,208	595,052
4104	Overtime	94	41	500	62	500
4201	Retirement	59,601	59,353	87,336	71,349	80,579
4202	Health Insurance	44,112	44,542	74,046	61,701	84,058
4203	Vision Insurance	535	585	939	737	942
4204	Dental Insurance	3,071	3,300	5,465	3,674	5,482
4205	Life Insurance	623	598	884	753	921
4208	Deferred Compensation	2,406	2,468	3,000	2,625	3,000
4209	Disability Insurance	3,652	3,589	5,324	4,632	5,832
4210	Other	10,727	6,528	19,356	11,777	19,968
Total Salaries & Benefits		\$ 554,057	\$ 529,046	\$ 769,355	\$ 710,516	\$ 796,333
5100	Professional Services	165,279	141,479	185,000	185,000	185,000
5100-01	City Treasurer	1,050	16,983	40,000	40,000	43,500
5117	Film Permit Consultant	268,431	343,540	270,000	270,000	337,500
5210	Service Fees & Charges	4,218	-	500	500	500
5211	Bank Service Fees	67,625	124,811	100,000	140,000	150,000
5300	Travel & Training	2,904	3,179	10,000	10,000	10,000
5330	Dues & Memberships	1,675	3,675	5,000	5,000	5,000
5340	Transportation & Mileage	230	-	500	500	500
5401	Advertising & Noticing	499	1,548	1,500	1,500	1,500
5405	Printing	7,758	10,219	10,000	10,000	12,250
6120	Computer Software	23,713	24,970	100,000	100,000	68,000
6160	Operating Supplies	4,348	2,997	7,000	7,000	5,000
Total Operating & Maintenance		\$ 547,732	\$ 673,401	\$ 729,500	\$ 769,500	\$ 818,750
8500	Information Systems Allocation	22,500	22,500	27,000	27,000	30,000
Total Internal Service Charges		\$ 22,500	\$ 22,500	\$ 27,000	\$ 27,000	\$ 30,000
Total Expenditures		\$ 1,124,289	\$ 1,224,947	\$ 1,525,855	\$ 1,507,016	\$ 1,645,083
Source of Funds						
General Fund 100		1,124,289	1,224,947	1,331,075	1,507,016	1,445,083
American Rescue Plan Act of 2021		-	-	194,780	-	200,000
Total Source of Funds		\$ 1,124,289	\$ 1,224,947	\$ 1,525,855	\$ 1,507,016	\$ 1,645,083

HUMAN RESOURCES

The Human Resources division of the Management and Administration Department provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

The Fiscal Year 2022-2023 Budget includes \$100,000 for expenses to complete recruitments for a variety of City positions as needed. The Fiscal Year 2022-2023 Budget also includes an additional \$100,000 in professional services to perform an updated job classification and compensation study to address the City's employee recruitment and retention needs and improve service delivery to the community.

To properly staff and support the City's ongoing human resource requirements, the budget includes the addition of one Human Resources Technician.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Human Resources Manager	1.00	1.00	1.00
Human Resources Analyst	0.00	0.00	1.00
Human Resources Technician	1.00	1.00	1.00
Total	2.00	2.00	3.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7058 - Human Resources

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	144,254	174,593	183,698	171,057	282,289
4104	Overtime	-	296	250	-	250
4201	Retirement	9,877	31,890	34,168	33,600	52,534
4202	Health Insurance	49,068	41,567	43,232	45,222	69,869
4203	Vision Insurance	349	394	410	410	612
4204	Dental Insurance	2,248	2,433	2,579	2,253	3,804
4205	Life Insurance	237	362	285	288	440
4209	Disability Insurance	1,299	1,583	1,708	1,754	2,766
4210	Other	4,208	3,040	7,334	5,211	11,174
Total Salaries & Benefits		\$ 211,540	\$ 256,158	\$ 273,664	\$ 259,794	\$ 423,739
5100	Professional Services	6,080	-	80,000	40,000	125,000
5100-01	Employee Health Awareness	2,285	-	3,000	1,000	3,000
5300	Travel & Training	1,751	349	4,000	1,000	4,000
5320	Recruitment Expense	24,110	32,843	30,000	85,000	100,000
5330	Dues & Memberships	1,666	1,282	2,500	1,000	2,500
5340	Transportation & Mileage	226	-	300	300	300
6160	Operating Supplies	4,870	1,335	7,500	7,500	7,500
6170	Events	14,845	3,272	10,000	10,000	10,000
Total Operating & Maintenance		\$ 55,833	\$ 39,081	\$ 137,300	\$ 145,800	\$ 252,300
8500	Information Systems Allocation	9,000	9,000	9,000	9,000	15,000
Total Internal Service Charges		\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 15,000
Total Expenditures		\$ 276,373	\$ 304,239	\$ 419,964	\$ 414,594	\$ 691,039
Source of Funds						
General Fund 100		276,373	304,239	419,964	414,594	691,039
Total Source of Funds		\$ 276,373	\$ 304,239	\$ 419,964	\$ 414,594	\$ 691,039

NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

In response to the coronavirus pandemic and the need for more staff to work remotely, there was an increase in non-department telephone expenditures which is projected to continue in Fiscal Year 2022-2023.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority ("JPJA"), which provides for the pooling of self-insured losses of its member cities.

For Fiscal Year 2022-23, insurance premiums with JPJA increased by approximately \$200,000 or 18% as a result of statewide impacts due to severe weather and natural disaster risks such as fires, along with increased loss cost factors such as material costs and other supply chain dynamics.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment estimated to increase to \$660,000. These costs are reviewed every two years as mandated.

In 2009, the City began contributing to a Prefunding Program through CalPERS to address the City's unfunded Other Post-Employment Benefits (OPEB) liability. As of 2021, the City is currently fully-funded.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Senior Office Assistant	0.00	0.00	1.00
Office Assistant	2.00	2.00	1.00
Total	2.00	2.00	2.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7059 - Non-Departmental Services

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	78,478	88,980	102,543	73,646	115,536
4104	Overtime	158	1,298	1,750	2,363	1,750
4201	Retirement	9,813	11,536	13,911	11,684	15,967
4202	Health Insurance	13,245	23,120	25,473	17,882	20,947
4203	Vision Insurance	190	291	316	189	227
4204	Dental Insurance	1,158	1,593	1,858	707	1,265
4205	Life Insurance	170	215	241	153	206
4209	Disability Insurance	724	799	954	684	1,132
4210	Other	7,528	8,573	5,265	10,265	4,296
4212	Retiree Health Insurance	202,929	235,336	260,000	262,524	275,000
4217	Other Post Employment Benefits	522,071	261,664	300,000	840,000	850,000
4218	CalPERS Liabilities	347,863	408,931	496,082	496,082	585,762
Total Salaries & Benefits		\$ 1,184,327	\$ 1,042,336	\$ 1,208,393	\$ 1,716,176	\$ 1,872,088
5205	Postage	26,988	9,276	30,000	15,000	15,000
5210	Service Fees and Charges	7,866	7,368	7,500	7,500	7,500
5300	Travel & Training	762	2,649	3,000	1,500	3,000
5510	Insurance Premiums	677,162	568,074	682,223	750,000	1,303,941
5640	Equipment Maintenance	30,150	20,891	25,000	25,000	28,000
5720	Off-site Storage	25,620	25,931	30,000	30,000	30,000
5721	Telephone	24,736	88,367	150,000	100,000	150,000
5800	Equipment Leases	26,088	25,144	27,000	27,000	27,000
5921	Joint Use Agreement - SMMUSD	92,700	181,151	220,000	-	220,000
6140	Office Equipment	3,292	-	5,000	1,000	5,000
6160	Operating Supplies	46,691	19,593	50,000	25,000	50,000
7599	Bad Debt	-	172	-	-	-
Total Operating & Maintenance		\$ 962,055	\$ 948,616	\$ 1,229,723	\$ 982,000	\$ 1,839,441
7600	Equipment/Furniture	19,982	31,463	25,000	10,000	10,000
Total Capital Outlay		\$ 19,982	\$ 31,463	\$ 25,000	\$ 10,000	\$ 10,000
8100	Vehicle Allocation	20,000	50,000	18,000	18,000	18,000
8500	Information Systems Allocation	145,000	-	200,000	200,000	200,000
Total Internal Service Charges		\$ 165,000	\$ 50,000	\$ 218,000	\$ 218,000	\$ 218,000
Total Expenditures		\$ 2,331,364	\$ 2,072,415	\$ 2,681,116	\$ 2,926,176	\$ 3,939,529
Source of Funds						
General Fund 100		2,331,364	2,072,415	2,681,116	2,926,176	3,939,529
Total Source of Funds		\$ 2,331,364	\$ 2,072,415	\$ 2,681,116	\$ 2,926,176	\$ 3,939,529

INFORMATION SYSTEMS

The Information Systems Technology (IT) division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 49 servers and over 192 personal computers. The Information Technology Fund primarily derives its revenue from a service charge to each department of \$5,000 per computer which contributes towards the maintenance and future replacement of equipment.

In 2018-19, the City initiated an Information Technology Strategic Plan and comprehensive IT Assessment. Many aspects of this project were put on hold due to the Woolsey Fire and the COVID-19 pandemic including the finalization of the comprehensive assessment. However, the assessment is anticipated to be completed in the fall of 2022. The results will: provide a much-needed roadmap toward improved City information systems; promote efficiency; enhance accessibility and transparency; and, better protect IT infrastructure from potential disasters and/or cyber-attack.

As a result of the completion of the comprehensive assessment, further investments will be necessary to improve service and mitigate risks. Therefore, the proposed budget includes rebuilding the IT Fund Reserve by \$1.2 million in preparation for these implementation requirements.

In the interim and moving toward those goals, the budget includes two significant initiatives: the procurement of a new permitting software system; and funds to conduct a comprehensive cyber security assessment. The new permitting software system implementation will be brought for Council's consideration and approval in the fall and will promote government resiliency and improve permit processing timelines. This project is supported with funds from the American Rescue Plan Act of 2021.

To properly staff and support the City's ongoing and ever-increasing technology requirements, the budget includes the addition of one Information Systems Analyst.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Information Systems Manager	1.00	1.00	1.00
Information Systems Analyst	0.00	0.00	1.00
Information Systems Technician	1.00	1.00	1.00
Total	2.00	2.00	3.00

EXPENDITURE DETAIL

Fund 602 - Information Systems Fund
Program 7060 - Information Systems

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	177,918	181,773	206,970	195,389	288,060
4104	Overtime	1,342	298	1,000	1,961	1,000
4201	Retirement	25,379	28,247	31,122	30,123	44,994
4202	Health Insurance	28,949	37,120	42,705	44,031	67,413
4203	Vision Insurance	421	456	537	537	739
4204	Dental Insurance	2,499	2,676	3,219	2,816	4,444
4205	Life Insurance	216	225	285	288	440
4209	Disability Insurance	1,550	1,583	1,925	1,919	2,823
4210	Other	4,741	3,194	7,928	5,616	11,321
Total Salaries & Benefits		\$ 243,015	\$ 255,572	\$ 295,691	\$ 282,678	\$ 421,233
5100	Professional Services	64,529	34,655	169,000	50,000	150,000
5107	Contract Personnel	3,366	28,931	-	-	-
5300	Travel & Training	1,557	749	10,000	5,000	10,000
5330	Dues & Memberships	778	130	2,000	1,000	2,000
5630	Computer Maintenance	2,592	675	4,000	4,000	4,000
5721	Telephone	35,704	29,123	55,000	55,000	55,000
6120	Computer Software	61,938	76,059	103,000	103,000	203,000
6160	Operating Supplies	5,069	1,689	5,000	5,000	5,000
Total Operating & Maintenance		\$ 175,533	\$ 172,011	\$ 348,000	\$ 223,000	\$ 429,000
7400	Computer Equipment	90,890	42,959	100,000	100,000	100,000
7500	GIS Software	31,450	32,079	50,000	50,000	50,000
Total Capital Outlay		\$ 122,340	\$ 75,038	\$ 150,000	\$ 150,000	\$ 150,000
Total Expenditures		\$ 540,888	\$ 502,621	\$ 793,691	\$ 655,678	\$ 1,000,233
Source of Funds						
Information Systems Fund		540,888	502,621	793,691	655,678	1,000,233
American Rescue Plan Act of 2021		-	-	-	-	100,000
Total Source of Funds		\$ 540,888	\$ 502,621	\$ 793,691	\$ 655,678	\$ 1,000,233

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Authority (LACDA) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City is anticipated to receive approximately \$65,000 to support such programs in Fiscal Year 2022-2023. Per the CDBG guidelines, funding for public service programs is limited to 15% and 85% for capital projects. In recent years, LACDA has granted the City exceptions to this funding allocation on a case by case basis.

In Fiscal Year 2022-2023, the City anticipates purchasing an office trailer with CDBG funds to be used by the Malibu Community Labor Exchange to provide public services under the Day Labor Exchange Program.

EXPENDITURE DETAIL

Fund 215 - Community Development Block Grant (CDBG)

Program 7070 - CDBG Programs

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
5931	CDBG Grants	7,255	55,000	8,000	8,000	15,000
Total Operating & Maintenance		\$ 7,255	\$ 55,000	\$ 8,000	\$ 8,000	\$ 15,000
7800	Other Equipment	11,586	11,595	12,000	12,000	98,000
Total Capital Outlay		\$ 11,586	\$ 11,595	\$ 12,000	\$ 12,000	\$ 98,000
Total Expenditures		\$ 18,841	\$ 66,595	\$ 20,000	\$ 20,000	\$ 113,000
Source of Funds						
CDBG Fund 215		18,841	66,595	20,000	20,000	65,600
CDBG Fund 215 Transfer of Fund Balance		-	-	-	-	47,400
Total Source of Funds		\$ 18,841	\$ 66,595	\$ 20,000	\$ 20,000	\$ 113,000

CITY HALL OPERATIONS

City Hall houses all City Departments in a 35,000 square foot building. Planning, Building Safety, Environmental Health and Public Works all have public counter hours in City Hall. The Community Services Department hosts a wide range of programming in the building, including housing the City's Senior Center. The building has a civic theater that serves as the City Council chambers and is used for other public meetings and workshops.

The City typically hosts special community events in the building and makes it available to outside groups for rental. Similarly, the public lobbies are typically used for changing art exhibitions throughout the year. In Fiscal Year 2022-2023, the City will continue to monitor these uses in response to the COVID-19 pandemic and make adjustments as needed.

In Fiscal Year 2022-2023, the sewer service fees for City Hall are projected to increase to \$80,000 and electricity for City Hall is projected to increase to \$100,000.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Senior Maintenance Worker	1.00	1.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 103 - General

Program 9050 - City Hall Operations

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	75,771	71,412	78,548	71,985	78,548
4102	Part-Time Salaries	12,585	8,531	-	-	-
4104	Overtime	46	-	500	-	500
4201	Retirement	13,449	13,914	14,610	14,169	14,610
4202	Health Insurance	22,108	21,177	18,797	19,688	18,797
4203	Vision Insurance	264	210	203	203	203
4204	Dental Insurance	1,632	1,239	1,226	1,073	1,226
4205	Life Insurance	173	154	142	144	142
4209	Disability Insurance	788	727	731	740	731
4210	Other	2,572	3,557	3,328	2,405	3,328
Total Salaries & Benefits		\$ 129,388	\$ 120,921	\$ 118,085	\$ 110,405	\$ 118,084
5100	Professional Services	84,062	93,281	143,680	140,000	140,000
5210	Service Fees and Charges	3,859	3,579	2,920	5,000	5,000
5510	Insurance Premiums	177,084	245,580	160,000	175,000	175,000
5610	Facilities Maintenance	104,138	94,727	100,000	1,000	100,000
5612	Sewer Service Fees	32,332	30,541	42,000	75,000	80,000
5721	Telephone	4,154	3,879	4,500	4,500	4,500
5722	Electricity	74,030	78,838	85,000	85,000	100,000
5723	Water	7,384	6,301	8,000	10,000	10,000
6160	Operating Supplies	3,655	1,755	25,000	10,000	25,000
6300	Tools & Minor Equipment	1,621	829	10,000	5,000	10,000
Total Operating & Maintenance		\$ 492,319	\$ 559,310	\$ 581,100	\$ 510,500	\$ 649,500
7300	Leasehold Improvements	21,886	-	100,000	100,000	100,000
7800	Equipment	22,857	-	25,000	25,000	25,000
Total Capital Outlay		\$ 44,743	\$ -	\$ 125,000	\$ 125,000	\$ 125,000
8500	Information Systems Allocation	4,500	9,000	4,500	4,500	5,000
Total Internal Service Charges		\$ 4,500	\$ 9,000	\$ 4,500	\$ 4,500	\$ 5,000
Total Expenditures		\$ 670,950	\$ 689,231	\$ 828,685	\$ 750,405	\$ 897,584
Source of Funds						
General Fund 103		670,950	689,231	828,685	750,405	897,584
Total Source of Funds		\$ 670,950	\$ 689,231	\$ 828,685	\$ 750,405	\$ 897,584

CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT

In 2008-2009, the City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD.

The City contracts with a financial services firm to manage the Carbon Beach Undergrounding CFD.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Accounting Technician	0.16	0.13	0.11
Total	0.16	0.19	0.13

EXPENDITURE DETAIL

Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)

Program 9048 - Carbon Beach Undergrounding

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	11,066	10,547	9,796	8,978	9,957
4104	Overtime	11	-	-	-	-
4201	Retirement	779	799	757	731	773
4202	Health Insurance	1,592	1,390	1,195	1,251	1,175
4203	Vision Insurance	21	17	14	15	13
4204	Dental Insurance	119	96	80	81	70
4205	Life Insurance	19	15	13	14	11
4209	Disability Insurance	102	94	91	90	98
4210	Other	401	196	418	302	401
Total Salaries & Benefits		\$ 14,110	\$ 13,154	\$ 12,364	\$ 11,460	\$ 12,497
5100	Professional Services	5,095	5,335	11,943	11,943	14,000
5810	Debt Service - Interest	90,613	91,748	83,638	83,638	79,963
5820	Debt Service - Principal	115,000	-	120,000	120,000	125,000
Total Debt Service		\$ 210,708	\$ 97,083	\$ 215,581	\$ 215,581	\$ 218,963
Total Expenditures		\$ 224,818	\$ 110,237	\$ 227,945	\$ 227,041	\$ 231,460
Source of Funds						
Carbon Beach Undergrounding CFD		224,818	110,237	227,945	227,041	231,460
Total Source of Funds		\$ 224,818	\$ 110,237	\$ 227,945	\$ 227,041	\$ 231,460

BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT

In Fiscal Year 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD.

The City contracts with a financial services firm to manage the Broad Beach Undergrounding AD. In Fiscal Year 2021-2022, the consultant costs are set to increase and the City staff time to oversee the district has been reduced accordingly.

EXPENDITURE DETAIL

Fund 713 - Broad Beach Undergrounding Assessment District (AD)

Program 9052 - Broad Beach Undergrounding

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	474	-	-	-	-
4201	Retirement	34	-	-	-	-
4202	Health Insurance	69	-	-	-	-
4203	Vision Insurance	1	-	-	-	-
4204	Dental Insurance	5	-	-	-	-
4205	Life Insurance	1	-	-	-	-
4209	Disability Insurance	5	-	-	-	-
4210	Other	18	-	-	-	-
Total Salaries & Benefits		\$ 607	\$ -	\$ -	\$ -	\$ -
5100	Professional Services	3,897	5,180	6,856	6,856	8,050
5810	Debt Service - Interest	87,961	85,371	83,911	83,911	81,630
5820	Debt Service - Principal	45,000	-	50,000	50,000	50,000
Total Debt Service		\$ 136,858	\$ 90,551	\$ 140,767	\$ 140,767	\$ 139,680
Total Expenditures		\$ 137,465	\$ 90,551	\$ 140,767	\$ 140,767	\$ 139,680
Source of Funds						
Broad Beach Undergrounding AD		137,465	90,551	140,767	140,767	139,680
Total Source of Funds		\$ 137,465	\$ 90,551	\$ 140,767	\$ 140,767	\$ 139,680

CIVIC CENTER WASTEWATER TREATMENT FACILITY ASSESSMENT DISTRICT

On January 25, 2016, the City of Malibu Assessment District (AD) No. 2015-1 was approved for the Civic Center Wastewater Treatment Facility. The AD provided a mechanism for property owners in the Civic Center area to finance the design and construction of the Wastewater Treatment Facility. After the approval of the Assessment District, the City was able to secure funding from the State Water Resources Control Board (SWRCB) State Revolving Fund (SRF) program, including a grant of \$9.5 million and \$50.7 million in low interest loans. Additional bond funding was issued in the amount of \$6.2 million to cover costs ineligible under the SRF funding. Construction of the facility commenced in July 2016. The facility was completed and fully operational in September 2018.

The loan and bonds will be repaid through the AD. Each property within the AD will pay for the project via annual assessments levied against the properties through the Los Angeles County Assessor's Office. These assessments began in Fiscal Year 2018-2019. The City and the County of Los Angeles prepaid the assessments for their existing properties within Phase One. The annual assessments for the vacant properties the City purchased in Fiscal Year 2018-2019 are accounted for in Division 9088.

Costs for the operation and maintenance of the facility are included in the current budget in Division 3010.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Accounting Technician	0.17	0.14	0.13
Total	0.00	0.17	0.14

EXPENDITURE DETAIL

Fund 715 - Civic Center Wastewater Treatment Facility Assessment District (AD)

Program 9049 - Civic Center Wastewater Treatment Plant

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	325	11,730	10,993	10,073	11,779
4201	Retirement	-	888	850	821	914
4202	Health Insurance	-	1,546	1,341	1,404	1,390
4203	Vision Insurance	-	19	16	17	15
4204	Dental Insurance	-	107	90	90	83
4205	Life Insurance	-	17	14	15	14
4209	Disability Insurance	-	105	102	101	115
4210	Other	-	218	469	339	474
Total Salaries & Benefits		\$ 325	\$ 14,630	\$ 13,875	\$ 12,858	\$ 14,785
5100	Professional Services	7,400	17,975	13,927	-	14,500
5810	Debt Service - Interest	281,519	196,777	176,043	176,043	173,440
5810.01	SRF Repayment - Interest	649,063	633,751	616,146	616,146	596,689
5810.03	Prepayment Premium	-	64,950	-	-	-
5820	Debt Service - Principal	130,000	-	85,000	85,000	85,000
5820.01	SRF Repayment - Principal	1,394,969	-	1,415,871	1,415,871	1,435,196
5900	Const Cost-Reimb to Enterprise	-	-	-	-	-
Total Debt Service		\$ 2,462,951	\$ 913,453	\$ 2,306,987	\$ 2,293,060	\$ 2,304,825
9049	Construction - Undergrounding	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 2,463,276	\$ 928,083	\$ 2,320,862	\$ 2,305,918	\$ 2,319,610
Source of Funds						
Civic Center Wastewater AD		2,463,276	928,083	2,320,862	2,305,918	2,319,610
Total Source of Funds		\$ 2,463,276	\$ 928,083	\$ 2,320,862	\$ 2,305,918	\$ 2,319,610

VACANT PROPERTIES

On November 30, 2016, the City closed escrow on approximately 35 acres of vacant land located at Trancas Canyon Road and Pacific Coast Highway, commonly known as Trancas Field. This \$11.4 million acquisition was funded through the issuance of Certificates of Participation (COP) 2016A. The acquisition of the property resolved one of the City's longest standing legal disputes. The property remains vacant.

On April 23, 2018, the Council authorized a funding plan to purchase three vacant properties totaling 29.24 acres, including 23575 Civic Center Way, which is commonly known as Sycamore Village or the Ioki parcel and consists of 9.65 acres located on the northeast corner of Civic Center Way and Stuart Ranch Road; a 1.11-acre parcel located on the southwest corner of Civic Center Way and Webb Way, and an 18.48-acre parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road.

The properties at 23575 Civic Center Way and southwest corner of Civic Center Way and Webb Way are both part of City of Malibu Civic Center Wastewater Treatment Facility Assessment District (AD) No. 2015-1 approved on January 25, 2016. The annual assessment for these two parcels is \$260,000.

On February 12, 2020, the La Paz property was dedicated to the City. This property is also a part of AD No. 2015-1. The annual assessment for this parcel is \$20,000.

The Fiscal Year 2022-2023 Budget also includes funding to perform brush clearance and cover service fees on all vacant parcels.

EXPENDITURE DETAIL

Fund 105 - General

Program 9088 - Vacant Land

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
5100	Professional Services	-	-	-	-	-
5127	Weed Abatement	-	20,405	10,000	10,000	10,000
5210	Service Fees and Charges	2,420	2,420	2,420	-	-
5610	Facilities Maintenance	-	-	-	-	-
5613	Assessment Dist - CCWTF	253,097	268,646	280,000	280,000	280,000
5810	Debt Service - Interest	-	-	-	-	-
5820	Debt Service - Principal	-	-	-	-	-
5830	Cost of Issuance	-	-	-	-	-
6160	Operating Supplies	-	-	-	-	-
Total Operating & Maintenance		\$ 255,517	\$ 291,471	\$ 292,420	\$ 290,000	\$ 290,000
7102	Land Acquisition	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 255,517	\$ 291,471	\$ 292,420	\$ 290,000	\$ 290,000
Source of Funds						
General Fund Undesignated Reserves		-	-	-	-	-
General Fund - 105		255,517	291,471	292,420	290,000	290,000
Certificates of Participation 2018		-	-	-	-	-
LA County - Measure M & R		-	-	-	-	-
Total Source of Funds		\$ 255,517	\$ 291,471	\$ 292,420	\$ 290,000	\$ 290,000

DEBT SERVICE

The City of Malibu has used the issuance of Certificates of Participation (COPs) for a variety of purposes including the acquisition of property and capital improvements. The City used debt to acquire and improve Legacy Park and City Hall. It also used debt to acquire vacant lands including Trancas Field, 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road. Rental income from the commercial properties pays for the debt service on Legacy Park. Debt service for City Hall and the vacant lands is paid out of the General Fund. The expenses related to that debt are shown together in one division.

In accordance with the funding plan authorized by City Council on April 23, 2018, the City will be responsible for the annual debt service of \$1,089,751 for the vacant lands at 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road in Fiscal Year 2022-2023.

EXPENDITURE DETAIL

Fund 103, Fund 104 and Fund 105 - General

Fund 500 Legacy Park

Program 7004 Legacy Park

Program 9050 City Hall

Program 9074 Trancas Field

Program 9088 Land Acquisition

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Program 7004 - Legacy Park						
5810	Debt Service - Interest	534,551	510,428	473,838	473,838	456,451
5820	Debt Service - Principal	590,000	605,000	620,000	620,000	635,000
Total Debt Service		\$ 1,124,551	\$ 1,115,428	\$ 1,093,838	\$ 1,093,838	\$ 1,091,451
Program 9050 - City Hall						
5810	Debt Service - Interest	859,075	838,300	813,350	813,350	783,925
5820	Debt Service - Principal	645,000	665,000	690,000	690,000	720,000
Total Debt Service		\$ 1,504,075	\$ 1,503,300	\$ 1,503,350	\$ 1,503,350	\$ 1,503,925
Program 9074 - Trancas Field						
5810	Debt Service - Interest	400,675	394,750	387,650	387,650	379,250
5820	Debt Service - Principal	195,000	200,000	205,000	205,000	215,000
Total Debt Service		\$ 595,675	\$ 594,750	\$ 592,650	\$ 592,650	\$ 594,250
Program 9088 - Land Acquisition						
5810	Debt Service - Interest	-	1,011,125	1,009,001	1,009,001	1,004,751
5820	Debt Service - Principal	-	-	85,000	85,000	85,000
Total Debt Service		\$ -	\$ 1,011,125	\$ 1,094,001	\$ 1,094,001	\$ 1,089,751
Total Expenditures		\$ 3,224,301	\$ 4,224,603	\$ 4,283,839	\$ 4,283,839	\$ 4,279,377
Source of Funds						
General Fund 103		1,504,075	1,503,300	1,503,350	1,503,350	1,503,925
General Fund 104		595,675	594,750	592,650	592,650	594,250
General Fund 105		-	1,011,125	1,094,001	1,094,001	1,089,751
Legacy Park Project Fund 500		1,124,551	1,115,428	1,093,838	1,093,838	1,091,451
Total Source of Funds		\$ 3,224,301	\$ 4,224,603	\$ 4,283,839	\$ 4,283,839	\$ 4,279,377



COMMUNITY SERVICES

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
3009	Transportation Services	164,489	77,342	203,000	4,000	165,000
4001	General Recreation	648,211	623,050	769,442	621,321	830,724
4002	Aquatics	205,164	273,367	340,701	198,725	400,454
4003	Outdoor Recreation	-	-	-	-	63,967
4004	Day Camp	62,080	59,873	96,897	78,780	102,969
4005	Skate Park	-	65,688	99,397	43,528	71,535
4006	Sports	87,959	40,100	107,680	68,791	128,021
4007	Community Classes	102,407	71,975	167,290	104,027	125,917
4008	Senior Adult Program	132,857	76,662	177,338	114,169	200,241
4010	Park Maintenance	949,162	874,818	1,232,380	1,047,299	1,268,402
4011	Special Events	128,275	133,882	143,817	79,794	232,721
4012	Malibu Arts	155,362	133,882	176,373	143,066	241,641
7008	Legacy Park Operations	719,208	670,924	871,324	727,956	975,485
Total		\$ 3,355,174	\$ 3,101,563	\$ 4,385,639	\$ 3,231,452	\$ 4,807,075

TRANSPORTATION SERVICES

The Transportation services program provides Dial-A-Ride services to Malibu seniors (60 years and older) and disabled citizens through the City's contracted service provider, Ventura Transit Systems. The service is funded by Proposition A transportation funds, which are allocated by the Los Angeles County Metropolitan Transit Authority.

Passengers pay \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. Currently, 180 people are registered for the service.

In Fiscal Year 2020-2021, 390 passenger trips were provided to residents. The program was expanded in Fiscal Year 2021-2022 to include the City of Agoura Hills and City of Calabasas. The expansion accommodates riders requests for additional access to grocery stores and doctors' offices north of Malibu Canyon Road. The Community Services Department anticipates reaching pre-COVID-19 passenger trips to over 1,000 annually in Fiscal Year 2022-2023.

EXPENDITURE DETAIL

Fund 203 - Proposition A

Program 3009 - Transportation Services

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4210	Other	2,500	3,564	4,000	4,000	4,000
Total Salaries & Benefits		\$ 2,500	\$ 3,564	\$ 4,000	\$ 4,000	\$ 4,000
5100	Professional Services	-	-	1,000	-	1,000
5145	Dial-A-Ride Services	154,213	73,778	190,000	-	125,000
5148	Special Events Rec Transit - Seniors	7,776	-	8,000	-	35,000
Total Operating & Maintenance		\$ 161,989	\$ 73,778	\$ 199,000	\$ -	\$ 161,000
Total Expenditures		\$ 164,489	\$ 77,342	\$ 203,000	\$ 4,000	\$ 165,000
Source of Funds						
Proposition A Fund 203		164,489	77,342	203,000	4,000	165,000
Total Source of Funds		\$ 164,489	\$ 77,342	\$ 203,000	\$ 4,000	\$ 165,000

GENERAL RECREATION

The Community Services Department provides enriching recreational experiences designed to enhance the quality of life for Malibu residents while preserving resources and upholding the values of the Malibu community.

The Department offers a variety of innovative and cost-effective programs and events. Staff regularly evaluates new trends and feedback from participants to ensure that programs and events remain relevant while retaining their historic character and charm. The Department also partners with various agencies such as the Malibu Library, Boys and Girls Club Malibu, and local businesses to coordinate programs and events.

In addition to park development, the Department is responsible for providing safe, clean, and well-maintained parks and recreation facilities. Staff strives to continually improve facilities while protecting the natural and cultural resources in surrounding areas. The City's facilities are home to several community organizations such as Malibu Little League, American Youth Soccer Organization, Trancas Riders and Ropers, and the Malibu Aquatics Foundation. The Department also oversees the use of school facilities for these programs through a Master Use Agreement with the Santa Monica-Malibu Unified School District.

An increased social media presence has helped the Department successfully engage with the public through Instagram, Twitter, and Facebook. Staff regularly creates new and exciting content and stories while maintaining a constant online presence to ensure that information is current and relevant to subscribers.

The administrative section oversees the management and operational functions of the Department, including capital improvement projects, budget administration, grant procurement, production of the City's Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Malibu Arts Commission, Harry Barovsky Memorial Youth Commission, and the Parks & Recreation Commission.

The Department currently operates with ten full-time employees and 30 part-time and seasonal employees. Contract instructors and volunteers are also used to support programs and activities throughout the year.

Throughout Fiscal Year 2021-2022, staff monitored Los Angeles County Health Department protocols and safety measures to resume Community Services Department programs and events, which had been postponed or canceled due to COVID-19. Many of these programs and events are expected to resume fully in Fiscal Year 2022-2023 as COVID-19 restrictions continue to ease. As in 2021-22, a portion of the Recreation Coordinator will be funded by the American Rescue Plan Act (ARPA).

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Community Services Director	0.80	0.80	0.80
Comm. Services Deputy Director	0.70	0.70	0.70
Recreation Manager	0.00	0.00	0.20
Recreation Supervisor	0.70	0.65	0.40
Recreation Coordinator	0.20	0.60	0.60
Administrative Assistant	0.95	0.95	0.90
Media Assistant	0.06	0.05	0.20
Recreation Assistant	2.12	2.50	3.24
Total	5.53	6.25	7.04

EXPENDITURE DETAIL

Fund 100 - General

Program 4001 - General Recreation

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	326,656	362,373	403,027	370,662	433,923
4102	Part-Time Salaries	90,919	67,020	91,933	81,218	132,869
4104	Overtime	1,135	129	1,000	-	1,000
4201	Retirement	45,276	53,728	61,311	57,485	61,311
4202	Health Insurance	43,038	49,864	56,941	58,106	56,941
4203	Vision Insurance	581	619	713	686	713
4204	Dental Insurance	3,622	3,676	4,302	3,657	4,302
4205	Life Insurance	524	595	667	665	667
4208	Deferred Compensation	2,150	2,347	2,400	2,400	2,400
4209	Disability Insurance	2,875	3,192	3,748	3,704	3,748
4210	Other	24,214	15,336	15,800	11,241	15,800
Total Salaries & Benefits		\$ 540,990	\$ 558,879	\$ 641,842	\$ 589,821	\$ 713,674
5100	Professional Services	2,482	3,199	3,500	-	3,500
5107	Contract Personnel	-	-	1,600	-	1,600
5205	Postage	8,000	3,735	8,000	-	8,000
5300	Travel & Training	1,910	197	6,000	-	6,000
5330	Dues & Memberships	1,040	1,255	2,400	-	2,000
5340	Transportation & Mileage	186	-	300	-	300
5401	Advertising & Noticing	75	314	1,400	-	3,600
5405	Printing	30,057	49	41,600	-	24,000
5721	Telephone	15,392	12,216	12,600	-	14,300
6120	Computer Software	4,020	3,300	6,700	-	9,000
6160	Operating Supplies	12,559	8,406	12,000	-	12,000
Total Operating & Maintenance		\$ 75,721	\$ 32,671	\$ 96,100	\$ -	\$ 84,300
7800	Equipment	-	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
8100	Vehicle Allocation	-	-	-	-	-
8500	Information Systems Allocation	31,500	31,500	31,500	31,500	32,750
Total Internal Service Charges		\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 32,750
Total Expenditures		\$ 648,211	\$ 623,050	\$ 769,442	\$ 621,321	\$ 830,724
Source of Funds						
General Fund 100		648,211	623,050	761,615	613,494	822,724
American Rescue Plan Act of 2021		-	-	7,827	7,827	8,000
Total Source of Funds		\$ 648,211	\$ 623,050	\$ 769,442	\$ 621,321	\$ 830,724

AQUATICS

The City operates aquatics programming at the Malibu Community Pool at Malibu High School through a Master Use Agreement with the Santa Monica-Malibu Unified School District.

The Department offers more than 1,400 hours of programming annually for residents of all ages. Swim lessons for all skill levels are offered during the fall, spring, and summer for children ages 1-14. Introductory programs teach water safety and confidence, while advanced programs focus on stroke refinement, conditioning, and diving techniques. The Malibu Seawolves Swim Team and Youth Water Polo are competitive programs taught by contract instructors for swimmers ages 7-14.

Aquatic programs for adults include the year-round Malibu Masters Swim Club in partnership with the Malibu Aquatic Foundation and Aqua Aerobics during the summer and fall seasons.

Additionally, the City maintains high safety standards for Lifeguards and Pool Managers, including over 350 dedicated training hours annually for Lifeguard Certification, First Aid/CPR/AED Certification, Water Safety Instructor Training, and Lifeguard Management Training.

Aquatics programs were offered in a modified format during Fiscal Year 2021-2022 due to COVID-19 restrictions. All programs are expected to resume regular formats as restrictions ease in Fiscal Year 2022-2023.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Manager	0.30	0.40	0.30
Recreation Coordinator	0.20	0.10	0.40
Pool Manager	0.73	0.85	1.12
Lifeguard	1.77	2.65	2.51
Total	3.00	4.00	4.33

EXPENDITURE DETAIL

Fund 100 - General

Program 4002 - Aquatics

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	26,119	40,165	48,170	49,007	62,472
4102	Part-Time Salaries	84,576	119,173	125,999	110,994	137,038
4104	Overtime	205	-	250	-	250
4201	Retirement	6,932	9,237	14,599	12,054	15,587
4202	Health Insurance	13,888	17,396	19,713	20,342	22,762
4203	Vision Insurance	200	229	258	188	221
4204	Dental Insurance	1,150	1,211	1,493	965	1,291
4205	Life Insurance	136	169	170	167	188
4209	Disability Insurance	408	564	1,620	644	905
4210	Other	6,171	5,140	6,429	4,367	7,340
Total Salaries & Benefits		\$ 139,785	\$ 193,284	\$ 218,701	\$ 198,725	\$ 248,054
5107	Contract Personnel	58,520	75,927	110,000	-	140,300
5300	Travel & Training	1,140	525	1,400	-	1,400
5330	Dues & Memberships	1,888	195	2,500	-	2,500
5401	Advertising & Noticing	26	-	1,100	-	1,100
6160	Operating Supplies	3,805	3,436	7,000	-	7,100
Total Operating & Maintenance		\$ 65,379	\$ 80,083	\$ 122,000	\$ -	\$ 152,400
Total Expenditures		\$ 205,164	\$ 273,367	\$ 340,701	\$ 198,725	\$ 400,454
Source of Funds						
General Fund 100		205,164	273,367	340,701	198,725	400,454
Total Source of Funds		\$ 205,164	\$ 273,367	\$ 340,701	\$ 198,725	\$ 400,454

OUTDOOR RECREATION

Outdoor recreation programs provide interpretive and educational programs at Charmlee Wilderness Park and City open spaces. Charmlee features over 532 acres of pristine Santa Monica Mountains Coastal Slope environment, including over eight miles of hiking trails, picnic areas, native plants, and a nature center.

In 2019, the City resumed control of Charmlee Wilderness Park following a five-year reciprocal lease agreement with the Santa Monica Mountains Conservancy. During the lease period, the Woolsey Fire occurred, which severely damaged the park.

In 2020, the City partnered with a contractor to conduct repair work to the trail system as well as erosion control and mitigation measures through a grant at no cost to the City. Charmlee reopened to the public on October 19, 2020, and the City has continued working with the contractor to remove debris, keep trails clear, and provide erosion control.

In Fiscal Year 2021-2022, several educational hikes took place at Charmlee. The hikes provided people an opportunity for attendees of all ages to learn about the park's history, native plants, animal habitats, and sustainability.

Outdoor programming will continue in Fiscal Year 2022-2023 and include Wilderness First Aid, sustainable gardening, pollinator gardening, as well as hiking programs. Additionally, the Community Services Department will continue to focus on repairs, replanting, and evaluating opportunities to complete park upgrades.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Supervisor	0.00	0.00	0.30
Recreation Coordinator	0.00	0.00	0.10
Recreation Assistant	0.00	0.00	0.35
Total	0.00	0.00	0.75

EXPENDITURE DETAIL

Fund 100 - General

Program 4003 - Outdoor Recreation

Object	Description	2019-20 Actual	2020-21 Adopted	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	-	-	-	-	35,757
4102	Part-Time Salaries	-	-	-	-	13,575
4104	Overtime	-	-	-	-	250
4201	Retirement	-	-	-	-	2,951
4202	Health Insurance	-	-	-	-	2,694
4203	Vision Insurance	-	-	-	-	33
4204	Dental Insurance	-	-	-	-	199
4205	Life Insurance	-	-	-	-	59
4209	Disability Insurance	-	-	-	-	350
4210	Other	-	-	-	-	1,398
Total Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	57,267
5107	Contract Personnel	-	-	-	-	2,200
5340	Transportation & Mileage	-	-	-	-	400
5401	Advertising & Noticing	-	-	-	-	600
6160	Operating Supplies	-	-	-	-	3,500
Total Operating & Maintenance		\$ -	\$ -	\$ -	\$ -	6,700
Total Expenditures		\$ -	\$ -	\$ -	\$ -	63,967
Source of Funds						
General Fund 100		-	-	-	-	63,967
Total Source of Funds		\$ -	\$ -	\$ -	\$ -	63,967

DAY CAMPS

Day Camps consist of supervised camps and activities during the summer months, as well as winter and spring breaks. Many camps take place at Malibu Bluffs Park except those requiring specialized facilities such as tennis, basketball, and volleyball, which take place at Santa Monica-Malibu Unified School District facilities.

Sports camps offered by the Department include baseball, basketball, flag football, soccer, tennis, softball, and volleyball. In addition to athletic programming, the City offers enrichment camps for children ages 5-11, including Science, Technology, Engineering, Art, and Mathematics (STEM) programming, and performing arts camps including art, dance, and theater.

The popular Surf Camp takes place at Surfrider Beach during spring and summer breaks, with more than 160 local youth participating in the program annually.

In Fiscal Year 2021-2022, modified Day Camps were offered due to COVID-19 restrictions. All programs are expected to resume regular formats as restrictions continue to ease in Fiscal Year 2022-2023. As in 2021-22, a portion of the Recreation Coordinator will be funded by the American Rescue Plan Act (ARPA).

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Manager	0.00	0.00	0.05
Recreation Supervisor	0.10	0.10	0.00
Recreation Coordinator	0.00	0.30	0.20
Recreation Assistant	0.22	0.38	0.41
Total	0.32	0.78	0.66

EXPENDITURE DETAIL

Fund 100 - General
Program 4004 - Day Camp

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	21,293	9,270	20,506	14,066	19,607
4102	Part-Time Salaries	4,367	7,439	13,780	9,137	15,247
4104	Overtime	120	-	250	-	250
4201	Retirement	2,417	1,853	3,993	2,304	2,351
4202	Health Insurance	2,772	2,305	5,183	3,336	3,448
4203	Vision Insurance	50	31	64	29	33
4204	Dental Insurance	291	187	388	183	194
4205	Life Insurance	31	14	36	23	28
4209	Disability Insurance	190	87	191	129	192
4210	Other	498	255	1,206	575	1,220
Total Salaries & Benefits		\$ 32,029	\$ 21,441	\$ 45,597	\$ 29,780	\$ 42,569
5107	Contract Personnel	26,066	33,366	43,000	43,000	51,600
5401	Advertising & Noticing	-	50	800	1,000	800
6160	Operating Supplies	3,985	5,016	7,500	5,000	8,000
Total Operating & Maintenance		\$ 30,051	\$ 38,432	\$ 51,300	\$ 49,000	\$ 60,400
Total Expenditures		\$ 62,080	\$ 59,873	\$ 96,897	\$ 78,780	\$ 102,969
Source of Funds						
General Fund 100		62,080	59,873	81,244	63,127	86,969
American Rescue Plan Act of 2021		-	-	15,653	15,653	16,000
Total Source of Funds		\$ 62,080	\$ 59,873	\$ 96,897	\$ 78,780	\$ 102,969

SKATE PARK

The Temporary Skate Park opened in July 2020, giving local skaters their first public skate space since the closure of Papa Jacks Skate Park in 2011. The 12,320 square foot skate park features transition and street style elements in a progressive design crafted with input from local skaters.

A large drop-off area and ample parking were also included to ensure safe access for skaters and parents. The Temporary Skate Park will be in place for 24-30 months while a permanent skate park is designed and built on the east side the same parcel.

The Department offered learn-to-skate programs in Fiscal Year 2021-2022. Over 135 local youth participated in the program in addition to 30 participants in girls-only skate workshops. The Department will continue to offer learn-to-skate programs in Fiscal Year 2022-2023 in addition to Skate Camp, which will be scheduled weekly throughout the summer months for children ages 5-14.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Supervisor	0.00	0.20	0.00
Recreation Coordinator	0.00	0.10	0.10
Recreation Assistant	0.13	1.53	0.22
Total	0.13	1.83	0.32

EXPENDITURE DETAIL

Fund 100 - General
Program 4005 - Skate Park

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	-	-	24,460	22,941	7,994
4102	Part-Time Salaries	-	42,303	54,689	5,732	8,391
4104	Overtime	-	14	250	255	250
4201	Retirement	-	512	2,602	4,052	729
4202	Health Insurance	-	-	1,827	26	2,694
4203	Vision Insurance	-	-	20	152	33
4204	Dental Insurance	-	-	123	44	199
4205	Life Insurance	-	-	43	216	15
4209	Disability Insurance	-	-	227	8	78
4210	Other	-	575	2,156	605	550
Total Salaries & Benefits		\$ -	\$ 43,404	\$ 86,397	\$ 34,028	\$ 20,935
5100	Professional Services	-	4,235	-	-	-
5107	Contract Personnel	-	14,503	5,500	5,500	40,600
5401	Advertising	-	536	3,000	1,000	3,000
5640	Equipment Maintenance	-	379	2,500	1,000	5,000
6160	Operating Supplies	-	2,631	2,000	2,000	2,000
Total Operating & Maintenance		\$ -	\$ 22,284	\$ 13,000	\$ 9,500	\$ 50,600
Total Expenditures		\$ -	\$ 65,688	\$ 99,397	\$ 43,528	\$ 71,535
Source of Funds						
General Fund 100		-	65,688	99,397	43,528	71,535
Total Source of Funds		\$ -	\$ 65,688	\$ 99,397	\$ 43,528	\$ 71,535

SPORTS

Youth sports programs are designed for boys and girls in grades kindergarten through 8th. City staff, volunteer coaches, and independent contract instructors lead recreational sport programs. Programs for younger athletes include flag football, basketball, and volleyball, and tennis with the focus on sportsmanship, fundamentals, and communication. In addition to recreation and instruction, the middle school sports program serves as a feeder program for high school athletics, including basketball, cross county, tennis, and volleyball.

Girl-specific sports programs, clinics, and sports leagues are also offered throughout each year, including basketball, lacrosse, softball, surf, swim, tennis, and volleyball.

The Itty-Bitty sports program gives children under the age of five an introduction to sports over a six-week period. Contract instructors focus on age-appropriate activities and games that include fundamentals and sport concepts. Children in the Itty-Bitty programs also receive a medal or participation award at the end of the program.

Adults have an opportunity to play in the drop-in basketball program at the Malibu High School gymnasium throughout the year. Adult softball leagues are held at Malibu Bluffs Park, allowing adults to engage in athletics during the summer and fall season.

A limited number of modified sports programs were offered during Fiscal Year 2021-2022 due to COVID-19. All programs are expected to resume as restrictions ease in Fiscal Year 2022-2023. As in 2021-22, a portion of the Recreation Coordinator will be funded by the American Rescue Plan Act (ARPA).

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Manager	0.00	0.00	0.10
Recreation Supervisor	0.10	0.10	0.00
Recreation Coordinator	0.00	0.30	0.20
Recreation Assistant	0.73	0.95	1.12
Total	0.83	1.35	1.42

EXPENDITURE DETAIL

Fund 100 - General

Program 4006 - Sports

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	26,815	9,893	20,506	13,341	25,421
4102	Part-Time Salaries	18,536	6,130	34,900	15,281	42,374
4104	Overtime	173	-	250	-	250
4201	Retirement	3,014	1,866	4,268	2,351	3,785
4202	Health Insurance	3,217	2,305	5,183	4,632	4,824
4203	Vision Insurance	61	22	64	30	43
4204	Dental Insurance	351	148	388	183	262
4205	Life Insurance	40	14	36	23	35
4209	Disability Insurance	258	87	191	176	249
4210	Other	778	267	1,744	626	2,126
Total Salaries & Benefits		\$ 53,243	\$ 20,732	\$ 67,530	\$ 36,641	\$ 79,371
5107	Contract Personnel	13,182	16,343	16,600	16,600	21,700
5107.01	Contract Personnel - Girls Sports	4,661	-	6,000	4,000	7,800
5300	Travel & Training	735	-	-	-	1,400
5330	Dues & Memberships	-	190	250	250	250
5340	Transportation & Mileage	103	-	300	300	300
5401	Advertising & Noticing	1,274	275	2,000	1,000	2,000
6160	Operating Supplies	14,761	2,560	15,000	10,000	15,200
Total Operating & Maintenance		\$ 34,716	\$ 19,368	\$ 40,150	\$ 32,150	\$ 48,650
Total Expenditures		\$ 87,959	\$ 40,100	\$ 107,680	\$ 68,791	\$ 128,021
Source of Funds						
General Fund 100		87,959	40,100	92,027	53,138	112,021
American Rescue Plan Act of 2021		-	-	15,653	15,653	16,000
Total Source of Funds		\$ 87,959	\$ 40,100	\$ 107,680	\$ 68,791	\$ 128,021

COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. Classes take place at City facilities as well as shared-use facilities. The Department also offers after-school enrichment programs in coordination with the Boys and Girls Club of Malibu for children in Transitional Kindergarten through 5th grade.

Parent & Me programs focus on providing children with opportunities to develop social, cognitive, and motor skills while bonding with a caregiver. Preschool classes focus on the development of social skills, coordination, and self-expression through art classes, music, and theater arts. School-aged children develop social skills and explore their interests while participating in programs such as sports, music, acting, computer science, dance, and art.

Programs for adults provide opportunities for social interaction, developing a hobby, fitness, or improving a skill. The Department offers one-day workshops on a variety of topics, including health and wellness, crafts, cooking, and writing. The workshops give participants a chance to learn new skills or hobbies in a brief one-day class.

Additional teen programming is coordinated with the assistance of the Harry Barovsky Memorial Youth Commission. The programs and activities promote self-confidence, health, volunteerism, and educational programs.

A limited number of community classes were offered during Fiscal Year 2021-2022 due to Los Angeles County restrictions. All programs are expected to resume as restrictions ease in Fiscal Year 2022-2023.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Supervisor	0.20	0.20	0.00
Recreation Coordinator	0.40	0.35	0.25
Recreation Assistant	0.27	0.34	0.61
Total	0.87	0.89	0.86

EXPENDITURE DETAIL

Fund 100 - General

Program 4007 - Community Classes

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	45,647	43,484	42,527	38,225	19,986
4102	Part-Time Salaries	4,735	2,722	12,523	7,961	23,197
4104	Overtime	244	126	250	-	250
4201	Retirement	3,287	3,273	3,450	3,222	1,852
4202	Health Insurance	3,453	7,588	6,394	7,532	6,734
4203	Vision Insurance	48	96	71	74	83
4204	Dental Insurance	269	460	429	377	498
4205	Life Insurance	82	81	78	80	37
4209	Disability Insurance	423	382	395	398	196
4210	Other	1,300	769	1,873	1,161	1,432
Total Salaries & Benefits		\$ 59,488	\$ 58,981	\$ 67,990	\$ 59,027	\$ 54,267
5107	Contract Personnel	40,773	12,339	89,250	40,000	62,500
5300	Travel & Training	97	-	1,500	-	1,400
5330	Dues & Memberships	836	-	1,000	-	900
5340	Transportation & Mileage	-	-	350	-	350
5401	Advertising and Noticing	-	-	2,700	1,000	2,500
6160	Operating Supplies	1,213	655	4,500	4,000	4,000
Total Operating & Maintenance		\$ 42,919	\$ 12,994	\$ 99,300	\$ 45,000	\$ 71,650
Total Expenditures		\$ 102,407	\$ 71,975	\$ 167,290	\$ 104,027	\$ 125,917
Source of Funds						
General Fund 100		102,407	71,975	167,290	104,027	125,917
Total Source of Funds		\$ 102,407	\$ 71,975	\$ 167,290	\$ 104,027	\$ 125,917

SENIOR ADULTS

The City's Senior and Active Adult Center located in Malibu City Hall offers various recreational programs at low or no cost to participants, including choir, tap dance, art, and yoga. Additional outreach programs such as health screenings, technology assistance, and financial planning provide valuable information to seniors.

The Department works with vendors and medical professionals to offer free informational lectures on various topics, including Alzheimer's awareness, nutrition, wellness, and healthy aging. Emeritus College uses City facilities to provide enrichment classes such as modern poetry, autobiography, creative writing, and drawing.

The Senior Center hosts the Monthly Luncheon event with catered food, live entertainment, and raffle prizes. Approximately 80 seniors attend the monthly event, which partners with local businesses that donate food and raffle prizes.

The Senior Center is open Monday through Friday for social interaction, outreach services, and programming. The Center provides access to resources in the form of library materials, DVDs, and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions afford a variety of opportunities for participants to become involved in community programs.

The Malibu Senior Center was closed through most of Fiscal Year 2021-2022. The Department offered drive-through events, enrichment programs, and fitness classes, but as a safety precaution, Senior Programs were offered outdoors at Malibu Bluffs Park or indoors at the Michael Landon Center with limited capacity. All programs are expected to resume normal formats at the Malibu Senior Center as restrictions ease in Fiscal Year 2022-2023.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Manager	0.00	0.00	0.15
Recreation Supervisor	0.10	0.15	0.00
Recreation Coordinator	0.70	0.70	0.60
Recreation Assistant	0.69	1.15	1.17
Total	1.49	2.00	1.92

EXPENDITURE DETAIL

Fund 100 - General

Program 4008 - Senior Adults

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	45,646	56,628	64,547	52,293	65,410
4102	Part-Time Salaries	26,946	3,039	43,541	14,292	45,963
4104	Overtime	68	-	250	-	250
4201	Retirement	4,545	5,394	7,233	5,570	7,566
4202	Health Insurance	7,913	7,912	9,292	7,193	9,311
4203	Vision Insurance	117	108	129	95	99
4204	Dental Insurance	665	604	742	401	582
4205	Life Insurance	123	113	121	77	84
4209	Disability Insurance	547	527	600	446	641
4210	Other	1,971	1,060	3,883	1,805	3,834
Total Salaries & Benefits		\$ 88,541	\$ 75,385	\$ 130,338	\$ 82,169	\$ 133,741
5107	Contract Personnel	21,140	170	21,000	20,000	35,500
5205	Postage	5,000	-	5,000	1,000	5,600
5300	Travel & Training	997	-	1,200	1,000	1,500
5340	Transportation & Mileage	51	-	350	-	400
6160	Operating Supplies	14,733	1,107	16,000	10,000	16,500
6175	Recreation Transportation	2,395	-	1,200	-	2,000
6176	Recreation Trip Admissions	-	-	2,250	-	5,000
Total Operating & Maintenance		\$ 44,316	\$ 1,277	\$ 47,000	\$ 32,000	\$ 66,500
Total Expenditures		\$ 132,857	\$ 76,662	\$ 177,338	\$ 114,169	\$ 200,241
Source of Funds						
General Fund 100		132,857	76,662	177,338	114,169	200,241
Total Source of Funds		\$ 132,857	\$ 76,662	\$ 177,338	\$ 114,169	\$ 200,241

PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural resources and surrounding areas. Landscape and facility maintenance is conducted for the following areas:

- Charmlee Wilderness Park located at 2577 Encinal Canyon Road consists of 532 acres of open space and hiking trails. Since July 2020, extensive trail clearance and erosion mitigation work has been performed by landscape contractors. Staff continues to work on repairs and evaluate options for park upgrades.
- Malibu Bluffs Park located at 24250 Pacific Coast Highway (PCH) is a ten-acre community park that includes two baseball fields, a multi-use sports field, three playground areas, three picnic areas, a workout station, a community center building, restrooms (3 sets), parking lot, sidewalks, six acres of turf area, full recycled water irrigation system, native vegetation, and landscaped areas adjacent to the community center and parking lot.
- Temporary Skate Park is located at 24250 Pacific Coast Highway (PCH) and features 13,320 square feet of skateable space for all ages. The skate park opened to the public in July 2020 and will be in place during the design and construction of a permanent skate park on the same parcel.
- Malibu Equestrian Park located at 6225 Merritt Drive consists of two riding arenas, a picnic area, restroom building, riding trails, parking lots and native vegetation.
- Trancas Canyon Park located at 6050 Trancas Canyon Road is a six and one-half acre neighborhood park containing an access road, vehicle parking, playground, dog park, restroom building, picnic shelter, full irrigation system, native vegetation and one and one quarter (1¼) acre turf field.
- Las Flores Creek Park located at 3805 Las Flores Creek Road is a four-acre neighborhood park situated along Las Flores Creek with walking paths, restroom building, picnic areas, playground, full irrigation system and native vegetation.
- Legacy Park located at 23500 Civic Center Way is a fifteen-acre park consisting of native vegetation (xeriscape), full irrigation system, and pedestrian walkways.
- Three Medians located at John Tyler Ave and PCH, Malibu Canyon Rd and Civic Center Way, and PCH at Webb Way.
- Streetscape, walkways, and native vegetation along Cross Creek Road and Civic Center Way

Maintenance expenses for Legacy Park are covered in the Legacy Park Division Budget 7008.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Parks Supervisor	0.75	0.75	0.75
Senior Parks Maintenance Worker	0.00	0.00	0.75
Parks Maintenance Worker	0.75	0.75	0.00
Parks Maintenance Assistant	0.82	0.80	0.40
Total	2.32	2.30	1.90

EXPENDITURE DETAIL

Fund 100 - General
Program 4010 - Park Maintenance

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	121,222	126,828	131,049	113,229	144,171
4102	Part-Time Salaries	22,980	15,207	28,689	7,934	16,781
4104	Overtime	283	49	500	2,021	500
4201	Retirement	21,677	23,738	24,748	22,607	27,048
4202	Health Insurance	32,395	35,583	36,653	35,012	41,286
4203	Vision Insurance	494	482	501	455	501
4204	Dental Insurance	2,949	2,810	2,989	2,217	2,989
4205	Life Insurance	211	213	213	197	220
4209	Disability Insurance	1,109	1,168	1,219	1,184	1,413
4210	Other	4,508	4,842	6,061	3,947	6,092
Total Salaries & Benefits		\$ 207,828	\$ 210,920	\$ 232,622	\$ 188,799	\$ 241,002
5100	Professional Services	275,537	323,096	430,108	400,000	\$455,000
5127	Weed Abatement	42,555	27,386	75,500	-	85,000
5130	Parks Maintenance	192,239	164,867	160,000	200,000	200,000
5300	Travel & Training	230	-	3,000	-	1,000
5340	Transportation & Mileage	-	-	350	-	400
5610	Facilities Maintenance	23,513	13,118	74,000	40,000	30,000
5612	Sewer Service Fees	4,669	2,878	7,500	7,500	7,500
5640	Equipment Maintenance	996	712	1,300	1,000	1,700
5710	Facilities Rent	5,011	18,005	7,000	7,000	27,200
5721	Telephone	6,261	6,318	7,000	7,000	4,800
5722	Electricity	8,181	8,070	20,000	10,000	20,400
5723	Water	85,162	61,253	85,000	85,000	106,000
5725	Trash Pickup/Recycling	-	-	11,000	10,000	10,800
6160	Operating Supplies	12,489	24,145	17,000	15,000	16,900
6300	Tools & Minor Equipment	3,611	2,987	4,000	4,000	3,800
6400	Clothing & Emergency Gear	1,350	1,705	2,000	2,000	1,800
6600	Equipment Parts	420	358	1,000	1,000	1,000
Total Operating & Maintenance		\$ 662,224	\$ 654,898	\$ 905,758	\$ 789,500	\$ 973,300
7300	Capital Outlay	60,110	-	60,000	38,000	26,100
7800	Equipment	-	-	13,000	10,000	6,000
Total Capital Outlay		\$ 60,110	\$ -	\$ 73,000	\$ 48,000	\$ 32,100
8100	Vehicle Allocation	10,000	-	12,000	12,000	12,000
8500	Information Systems Allocation	9,000	9,000	9,000	9,000	10,000
Total Internal Service Charges		\$ 19,000	\$ 9,000	\$ 21,000	\$ 21,000	\$ 22,000
Total Expenditures		\$ 949,162	\$ 874,818	\$ 1,232,380	\$ 1,047,299	\$ 1,268,402
Source of Funds						
General Fund 100		949,162	769,818	1,172,380	987,299	1,242,302
Deferred Maintenance - City Facilities Reserve		-	30,000	60,000	60,000	26,100
Parkland Development Fund		-	75,000	-	-	-
Total Source of Funds		\$ 949,162	\$ 874,818	\$ 1,232,380	\$ 1,047,299	\$ 1,268,402

SPECIAL EVENTS

The Community Services Department coordinates several special events throughout the year, including Chumash Day, Breakfast with Santa, the Halloween Carnival, Spring Spectacular, Touch-A-Truck, and the Student Art Exhibit. Additional smaller events such as Tiny Tot Olympics, CineMalibu, and Gold Hunt are also held annually.

Special event programming has evolved and grown over the past several years, including the City's Cars and Coffee monthly event as well as teen events sponsored by the Harry Barovsky Memorial Youth Commission.

The Department continues to strive toward zero-waste events by implementing new options for trash disposal such as composting, recycling, utilizing landfill containers, reducing the number of plastic give-a-ways, and reusing decorations.

A limited number of Special Events were held during Fiscal Year 2021-2022 due to COVID-19. Events included Chumash Day, CineMalibu, Gold Hunt, and the Student Art Exhibit. The Department's full slate of events are expected to resume in Fiscal Year 2022-2023. As in 2021-22, a portion of the Recreation Coordinator will be funded by the American Rescue Plan Act (ARPA).

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Manager	0.00	0.00	0.20
Recreation Supervisor	0.40	0.20	0.10
Recreation Coordinator	0.50	0.35	0.35
Media Assistant	0.00	0.00	0.03
Recreation Assistant	0.50	0.54	0.80
Total	1.40	1.09	1.48

EXPENDITURE DETAIL

Fund 100 - General

Program 4011 - Special Events

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	73,228	87,243	41,347	36,234	59,944
4102	Part-Time Salaries	15,041	2,035	19,807	4,473	31,927
4104	Overtime	597	-	1,000	-	1,000
4201	Retirement	6,260	15,221	4,198	3,504	7,590
4202	Health Insurance	5,191	11,780	6,648	7,044	13,189
4203	Vision Insurance	79	129	78	78	136
4204	Dental Insurance	453	798	469	474	832
4205	Life Insurance	119	124	75	71	91
4209	Disability Insurance	684	764	385	351	587
4210	Other	1,878	2,004	2,060	1,065	3,074
Total Salaries & Benefits		\$ 103,530	\$ 120,098	\$ 76,067	\$ 53,294	\$ 118,371
5107	Contract Personnel	2,825	2,250	22,500	10,000	33,000
5330	Dues & Memberships	1,712	-	2,000	2,000	1,800
5401	Advertising & Noticing	772	4,932	5,750	5,000	12,300
5640	Equipment Maintenance	-	-	500	-	2,500
6160	Operating Supplies	14,936	2,102	28,000	5,000	51,500
6175	Recreation Transportation	-	-	4,500	-	10,000
Total Operating & Maintenance		\$ 20,245	\$ 9,284	\$ 63,250	\$ 22,000	\$ 111,100
8500	Information Systems Allocation	4,500	4,500	4,500	4,500	3,250
Total Internal Service Charges		\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 3,250
Total Expenditures		\$ 128,275	\$ 133,882	\$ 143,817	\$ 79,794	\$ 232,721
Source of Funds						
General Fund 100		128,275	133,882	141,208	77,185	229,721
American Rescue Plan Act of 2021		-	-	2,609	2,609	3,000
Total Source of Funds		\$ 128,275	\$ 133,882	\$ 143,817	\$ 79,794	\$ 232,721

MALIBU ARTS

The Community Services Department works with the Malibu Arts Commission to coordinate and produce several art-related programs and projects within the Malibu community.

The Arts in Education program benefits local schools and features various speakers from different artistic backgrounds and art workshops for children across all grade levels. The program has provided students with insight into potential careers and creative expression they may not have otherwise received through existing school programs.

The Malibu Poet Laureate program remains strong and continues to expand. The City appointed its fourth Poet Laureate, Ann Buxie, who will serve a two-year term through October 2023. The Poet Laureate works with members of the Poetry Laureate Committee to conduct poetry programs, writing workshops, and open-mic events for adults. The Poet Laureate plans to curate a Community Anthology and select poetry stones for Legacy Park at the conclusion of her term. Former Malibu Poet Laureate Ricardo Means Ybarra continues to engage with student poets through the Arts in Education program, and the City will once again publish the Annual Student Poetry and Art Anthology in Fiscal Year 2022-2023. The Poet Laureate Committee also collaborates with community partners such as the Malibu Library and Pepperdine University to promote literary arts.

Art Exhibitions have included acclaimed artists in addition to displaying community artists in the Malibu City Gallery located at City Hall. The Arts Commission is working toward exhibiting exclusive works by world-renowned artists in Fiscal Year 2022-2023.

Arts programs and events resumed during Fiscal Year 2021-2022 following the COVID-19 Pandemic. Many arts programs and events are expected to fully resume as COVID-19 restrictions are eased during Fiscal Year 2022-2023. As in 2021-22, a portion of the Recreation Coordinator will be funded by the American Rescue Plan Act (ARPA).

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Community Services Director	0.20	0.20	0.20
Comm. Services Deputy Director	0.30	0.30	0.30
Recreation Supervisor	0.10	0.00	0.00
Recreation Coordinator	0.00	0.20	0.20
Administrative Assistant	0.05	0.05	0.10
Media Assistant	0.00	0.00	0.03
Recreation Assistant	0.17	0.38	0.42
Total	0.82	1.13	1.25

EXPENDITURE DETAIL

Fund 100 - General

Program 4012 - Malibu Arts

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	91,399	87,243	88,340	78,954	107,482
4102	Part-Time Salaries	5,598	2,035	14,506	4,329	17,816
4104	Overtime	158	-	250	-	250
4201	Retirement	13,599	15,221	16,245	14,300	17,670
4202	Health Insurance	10,792	11,780	11,876	10,953	13,926
4203	Vision Insurance	140	129	122	108	141
4204	Dental Insurance	850	798	758	663	858
4205	Life Insurance	128	124	130	125	150
4208	Deferred Compensation	525	587	600	600	600
4209	Disability Insurance	787	764	822	755	1,053
4210	Other	1,933	1,417	3,224	1,781	3,995
Total Salaries & Benefits		\$ 125,909	\$ 120,098	\$ 136,873	\$ 112,566	\$ 163,941
5107	Contract Personnel	13,600	2,250	14,000	10,000	38,000
5300	Travel & Training	-	-	1,000	-	1,000
5330	Dues & Membership	-	-	1,000	1,000	1,000
5401	Advertising & Noticing	4,676	4,932	9,000	5,000	12,000
6160	Operating Supplies	6,677	2,102	10,000	10,000	21,700
Total Operating & Maintenance		\$ 24,953	\$ 9,284	\$ 35,000	\$ 26,000	\$ 73,700
8500	Information Systems Allocation	4,500	4,500	4,500	4,500	4,000
Total Internal Service Charges		\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,000
Total Expenditures		\$ 155,362	\$ 133,882	\$ 176,373	\$ 143,066	\$ 241,641
Source of Funds						
General Fund 100		155,362	133,882	165,938	132,631	231,206
American Rescue Plan Act of 2021		-	-	10,435	10,435	10,435
Total Source of Funds		\$ 155,362	\$ 133,882	\$ 176,373	\$ 143,066	\$ 241,641

LEGACY PARK

In 2006, the City of Malibu purchased the 20-acre parcel located in the Civic Center at the southeast corner of Civic Center Way and Webb Way. The site consists of approximately 17 acres of vacant land and three acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance, and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

In 2018, the City partnered with a consultant to begin the Legacy Park Rehabilitation Project. The project aims to analyze growing conditions within the park to determine which native plant species best suits the soil and irrigation. The analysis was completed in 2019, and since then, 37 test plots have been installed throughout the park. To ensure the project's continued success, the contractor will work with the City through September 1, 2023 by completing monthly site visits and developing annual restoration work plans.

Debt service is budgeted to Department 7004 and Operations of the property are budgeted to Department 7008. Staff salaries and professional services directly related to Legacy Park are charged to this account.

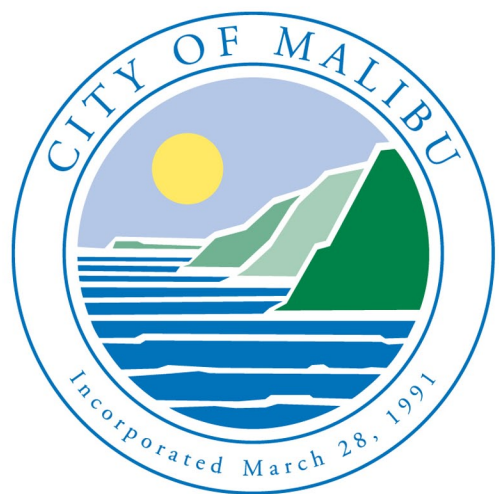
Additionally, sewer service fees are charged to this account to account for the connection to the Civic Center Water Treatment Facility. These sewer service fees will be reimbursed by the commercial tenants.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Recreation Supervisor	0.00	0.00	0.20
Parks Supervisor	0.25	0.25	0.25
Senior Parks Maintenance Worker	0.00	0.00	0.25
Parks Maintenance Worker	0.25	0.25	0.00
Recreation Assistant	0.46	0.65	0.65
Total	0.96	1.15	1.35

EXPENDITURE DETAIL

Fund 500 - Legacy Park
Program 7008 - Legacy Park Operations

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	40,306	42,556	43,683	37,700	66,565
4102	Part-Time Salaries	5,264	5,602	22,517	3,593	27,229
4104	Overtime	87	16	250	674	250
4201	Retirement	7,194	7,919	8,418	7,548	10,734
4202	Health Insurance	10,798	11,861	12,218	11,670	13,762
4203	Vision Insurance	165	166	167	152	167
4204	Dental Insurance	983	992	996	905	996
4205	Life Insurance	70	71	71	66	103
4209	Disability Insurance	371	389	406	381	652
4210	Other	1,296	828	2,351	1,269	3,059
Total Salaries & Benefits		\$ 66,534	\$ 70,400	\$ 91,077	\$ 63,956	\$ 123,518
5100	Professional Services	269,703	190,256	274,480	200,000	225,000
5127	Weed Abatement	-	19,373	-	-	90,000
5130	Park Maintenance	100,355	71,837	92,000	50,000	72,400
5210	Service Fees and Charges	1,101	1,101	1,760	2,000	1,760
5510	Insurance Premiums	119,982	152,734	168,007	168,000	168,007
5610	Facilities Maintenance - Buildings	2,221	2,417	60,000	20,000	60,000
5612	Sewer Service Fees	89,325	87,534	120,000	150,000	150,000
5722	Electricity	18,048	20,095	18,000	18,000	18,000
5723	Water	39,666	51,297	40,000	40,000	50,800
6160	Operating Supplies	862	3,880	6,000	6,000	6,000
Total Operating & Maintenance		\$ 641,263	\$ 600,524	\$ 780,247	\$ 654,000	\$ 841,967
7300	Improvements	11,411	-	-	10,000	10,000
Total Capital Outlay		\$ 11,411	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Expenditures		\$ 719,208	\$ 670,924	\$ 871,324	\$ 727,956	\$ 975,485
Source of Funds						
Legacy Park Project Fund 500		719,208	670,924	871,324	727,956	975,485
Total Source of Funds		\$ 719,208	\$ 670,924	\$ 871,324	\$ 727,956	\$ 975,485



ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
2004	Building Safety/Sustainability	2,206,883	1,918,432	2,634,484	2,310,112	3,226,149
2010	Wastewater Management	610,300	406,694	767,477	549,456	650,021
3003	Clean Water	785,494	1,113,754	1,182,438	637,912	1,324,712
3004	Solid Waste Management	148,498	137,717	260,059	151,713	569,282
Total		\$ 3,751,175	\$ 3,576,597	\$ 4,844,458	\$ 3,649,192	\$ 5,770,164

BUILDING SAFETY AND SUSTAINABILITY

The Building Safety and Sustainability Program ensures that building projects within the City comply with all applicable codes to safeguard the health and safety of the community, private and public property, and the environment. Building Safety staff foster a sustainable community by facilitating the implementation of building construction, repair, and maintenance practices that minimize negative environmental impacts such as water, air, and light pollution. Program staff oversee the City's sustainability program, which include outreach, incentives, and events relating to water conservation, energy efficiency, renewable energy, and Dark Sky. Program staff assists with the City's participation as a member agency in the Clean Power Alliance and explores innovative options to increase environmental sustainability citywide. The program is funded through the General Fund with revenue support derived from building permit and inspection fees and grant awards.

Building Safety consultant expenses associated with the Woolsey Fire are accounted for in Division 3002. Staff time previously allocated to the Woolsey Fire in Fiscal Year 2020-2021 was returned to this Department in Fiscal Year 2021-22.

In the Fiscal Year 2022-2023 Budget, funding in the amount of \$500,000 has been added to professional services for dark sky plan review, inspection, and outreach services. The costs of these services will be offset by revenue generated from plan check fees.

To better facilitate a fluid, efficient and defined workflow, the 2022-23 budget includes a reorganization of existing staff between programs. The reorganization provides more field oversight, quicker turnaround times, and improved quality control and customer service.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
ESD Director/Building Official	0.25	0.25	0.25
Deputy Building Official	0.00	0.50	0.00
ESD Manager	0.50	0.00	0.00
Senior Civil Engineer	0.00	0.00	1.00
Associate Civil Engineer	1.00	1.00	1.00
Supervising Building Inspector	0.00	0.00	1.00
Senior Building Inspector	0.00	1.00	1.00
Building Inspector	2.00	3.00	2.00
Environmental Sustainability Analyst	1.00	2.00	0.00
Principal Permit Svcs Technician	0.00	0.00	1.00
Senior Permit Services Technician	1.00	2.00	1.00
Permit Services Technician	0.00	1.00	2.00
Administrative Analyst	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.25
Office Assistant	2.00	2.00	0.50
Total	8.75	13.75	11.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2004 - Building Safety and Sustainability

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
4101	Full-Time Salaries	809,340	665,234	994,310	838,442	1,007,253
4102	Part-Time Salaries	1,146	-	-	-	-
4104	Overtime	15,889	5,534	25,000	28,302	25,000
4201	Retirement	108,969	69,925	114,050	99,732	120,854
4202	Health Insurance	125,087	91,146	141,778	135,351	204,209
4203	Vision Insurance	1,745	1,142	1,816	1,841	2,184
4204	Dental Insurance	10,301	6,489	10,557	9,413	13,067
4205	Life Insurance	1,150	792	1,289	1,289	1,525
4208	Deferred Compensation	527	699	750	750	750
4209	Disability Insurance	7,509	5,497	8,689	8,496	9,871
4210	Other	28,428	18,576	37,745	26,898	39,936
Total Salaries & Benefits		\$ 1,110,091	\$ 865,034	\$ 1,335,984	\$ 1,150,512	\$ 1,424,649
5100	Professional Services	927,410	944,729	1,105,000	1,000,000	1,605,000
5107	Contract Personnel	8,394	-	-	-	-
5210	Service Fees and Charges	44,176	27,295	30,000	30,000	30,000
5300	Travel & Training	7,969	3,687	13,500	5,000	13,500
5330	Dues & Memberships	1,783	2,639	2,500	2,000	2,500
5340	Mileage	372	-	500	100	500
5401	Advertising & Noticing	887	1,998	26,000	26,000	26,000
5405	Printing	1,936	676	2,000	2,000	2,000
5415	Public Records Printing	16,925	13,000	30,000	10,000	30,000
5721	Telephone	3,615	-	-	-	-
6130	Records Retention	7,457	1,751	10,000	5,000	10,000
6160	Operating Supplies	5,742	2,953	5,000	5,000	5,000
6200	Publications	4,748	3,528	4,000	4,000	19,000
6400	Clothing & Emergency Gear	878	1,642	2,500	3,000	3,000
Total Operating & Maintenance		\$ 1,032,292	\$ 1,003,898	\$ 1,231,000	\$ 1,092,100	\$ 1,746,500
8100	Vehicle Allocation	15,000	-	18,000	18,000	-
8500	Information Systems Allocation	49,500	49,500	49,500	49,500	55,000
Total Internal Service Charges		\$ 64,500	\$ 49,500	\$ 67,500	\$ 67,500	\$ 55,000
Total Expenditures		\$ 2,206,883	\$ 1,918,432	\$ 2,634,484	\$ 2,310,112	\$ 3,226,149
Source of Funds						
General Fund 101		2,206,883	1,918,432	2,634,484	2,310,112	3,226,149
Total Source of Funds		\$ 2,206,883	\$ 1,918,432	\$ 2,634,484	\$ 2,310,112	\$ 3,226,149

WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for Onsite Wastewater Treatment Systems (OWTS). Wastewater Management staff review development projects for OWTS compliance with Local Coastal Program requirements and state and local ordinances. The Program strives to maintain OWTS as a sustainable method of sewage disposal within the City. The statewide OWTS Policy establishes minimum requirements for local agencies permitting OWTS, and Wastewater Management staff maintain City codes and OWTS guidelines in conformance with these requirements. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through the General Fund with revenue support derived from plan review fees and OWTS permit fees.

To better facilitate a fluid, efficient and defined workflow, the 2022-23 budget includes a reorganization of existing staff between programs. The reorganization provides more field oversight, quicker turnaround times, and improved quality control and customer service.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
ESD Director/Building Official	0.00	0.25	0.25
Deputy Building Official	0.00	0.50	0.00
ESD Manager	0.50	0.00	0.00
Environmental Health Administrator	0.50	1.00	1.00
Wastewater Management Program Specialist	1.00	1.00	1.00
Permit Services Technician	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.25
Office Assistant	0.00	0.00	0.50
Total	3.00	3.75	3.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2010 - Wastewater Management

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	345,894	226,468	373,502	284,462	296,025
4104	Overtime	694	206	250	2,985	250
4201	Retirement	53,117	21,288	55,415	34,370	43,786
4202	Health Insurance	59,570	38,008	56,861	46,806	34,236
4203	Vision Insurance	936	475	675	560	385
4204	Dental Insurance	5,546	2,858	4,130	3,006	2,194
4205	Life Insurance	496	282	552	446	396
4208	Deferred Compensation	527	-	750	750	750
4209	Disability Insurance	3,094	1,545	3,474	2,600	2,901
4210	Other	12,134	4,475	12,868	8,973	8,599
Total Salaries & Benefits		\$ 482,008	\$ 295,605	\$ 508,477	\$ 384,956	\$ 389,521
5100	Professional Services	111,474	97,128	240,000	150,000	240,000
5300	Travel & Training	831	160	2,500	-	2,500
5330	Dues & Memberships	465	237	500	-	500
5340	Transportation & Mileage	-	-	-	-	-
5721	Telephone	1,038	-	-	-	-
6160	Operating Supplies	984	64	2,500	1,000	2,500
Total Operating & Maintenance		\$ 114,792	\$ 97,589	\$ 245,500	\$ 151,000	\$ 245,500
8500	Information Systems Allocation	13,500	13,500	13,500	13,500	15,000
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 15,000
Total Expenditures		\$ 610,300	\$ 406,694	\$ 767,477	\$ 549,456	\$ 650,021
Source of Funds						
General Fund 101		610,300	406,694	767,477	549,456	650,021
Total Source of Funds		\$ 610,300	\$ 406,694	\$ 767,477	\$ 549,456	\$ 650,021

CLEAN WATER PROGRAM

The Clean Water Program serves to protect local surface waters (creeks, streams, and the ocean) and groundwater through actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. Program tasks are implemented using a holistic approach that includes education, outreach, conservation, inspections, and regulatory compliance. The program implements water quality monitoring and reporting tasks as required for City compliance with regulatory provisions of the Federal Clean Water Act and State Porter Cologne Act. As a local agency member of several regional cooperative partnerships and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed. The program is funded through a combination of the Legacy Park Fund and the General Fund.

To better facilitate a fluid, efficient and defined workflow, the 2022-23 budget includes a reorganization of existing staff between programs. The reorganization provides more field oversight, quicker turnaround times, and improved quality control and customer service.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
ESD Director/Building Official	0.00	0.25	0.25
Environmental Programs Manager	0.00	0.00	0.50
Sr. Environmental Programs Coord	0.00	0.00	0.50
Environmental Programs Coordinator	0.80	0.80	0.50
Environmental Sustainability Analyst	0.00	0.00	0.50
Administrative Assistant	1.00	1.00	0.25
Office Assistant	0.00	0.00	0.50
Total	1.80	2.05	3.00

EXPENDITURE DETAIL

Fund 101 - General

Program 3003 - Clean Water Program

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	245,951	162,533	201,686	192,978	313,851
4104	Overtime	137	1,287	500	-	500
4201	Retirement	35,233	28,053	37,514	37,095	49,648
4202	Health Insurance	39,356	30,981	30,487	31,986	40,616
4203	Vision Insurance	545	391	344	344	429
4204	Dental Insurance	3,231	2,075	2,038	1,727	2,490
4205	Life Insurance	372	234	319	324	417
4208	Deferred Compensation	527	-	750	750	750
4209	Disability Insurance	2,148	1,437	1,876	1,925	3,076
4210	Other	6,692	6,532	6,494	4,284	11,003
Total Salaries & Benefits		\$ 334,192	\$ 233,523	\$ 282,008	\$ 271,412	\$ 422,782
5100	Professional Services	108,920	516,984	315,000	100,000	315,000
5100-02	Coordinated Integrated Monitoring Program	323,864	348,681	557,230	250,000	557,230
5300	Travel & Training	665	40	5,000	-	5,000
5330	Dues & Memberships	693	638	1,000	1,000	1,000
5340	Mileage	401	-	200	-	200
5401	Advertising & Noticing	-	-	1,500	-	1,500
5405	Printing	439	315	4,000	1,000	4,000
5721	Telephone	666	-	-	-	-
6160	Operating Supplies	2,154	73	3,000	1,000	3,000
Total Operating & Maintenance		\$ 437,802	\$ 866,731	\$ 886,930	\$ 353,000	\$ 886,930
8500	Information Systems Allocation	13,500	13,500	13,500	13,500	15,000
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 15,000
Total Expenditures		\$ 785,494	\$ 1,113,754	\$ 1,182,438	\$ 637,912	\$ 1,324,712
Source of Funds						
General Fund 101		532,423	901,360	1,132,438	587,912	1,324,712
General Fund 100 - Water Quality Settlement		53,071	100,000	50,000	50,000	-
Measure W - LA County Stormwater		-	112,394	-	-	-
Legacy Park Fund 500		200,000	-	-	-	-
Total Source of Funds		\$ 785,494	\$ 1,113,754	\$ 1,182,438	\$ 637,912	\$ 1,324,712

SOLID WASTE MANAGEMENT

The Solid Waste Management Program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the solid waste collection and diversion requirements mandated by state laws and regulations. Staff is implementing SB 1383, the most significant waste reduction law in California in the last 30 years. SB 1383 requires the City to provide organic collection services to all residents and businesses, establish an edible food recovery program, provide outreach and education, participate in capacity planning efforts, inspect, and enforce, and procure recyclable paper and an annual target of recovered organic waste products .

Activities of the Solid Waste Management Program include: residential and commercial disposal of recyclables, organic waste, landscape waste, and landfilled trash; mandatory recycling and organics recycling program; edible food recovery program; inspections and monitoring for commercial business compliance; special collection events for hard to dispose of items; solid waste hauler permits; tracking and reporting to the State; and public education and outreach. The program is funded through the Solid Waste Management Fund with revenue support derived from waste hauler surcharge and recycling fees, as well as grant proceeds.

To better facilitate a fluid, efficient and defined workflow, the 2022-23 budget includes a reorganization of existing staff between programs. The reorganization provides more field oversight, quicker turnaround times, and improved quality control and customer service.

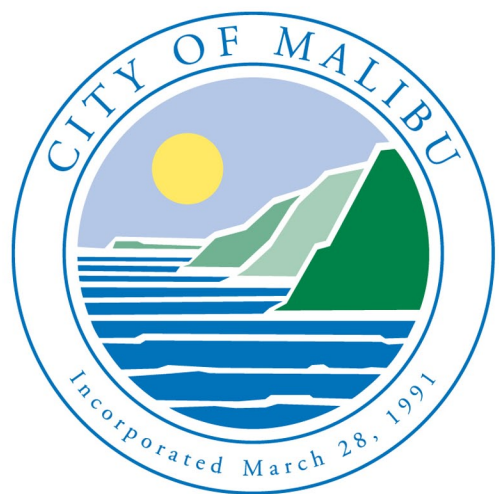
Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
ESD Director/Building Official	0.25	0.25	0.25
Environmental Programs Manager	0.00	0.00	0.50
Sr. Environmental Program Coord	0.00	0.00	0.50
Environmental Program Coordinator	0.20	0.20	0.50
Environmental Sustainability Analyst	0.00	0.00	0.50
Administrative Assistant	0.00	0.00	0.25
Office Assistant	0.00	0.00	0.50
Total	0.45	0.45	3.00

EXPENDITURE DETAIL

Fund 207 - Waste Management

Program 3004 - Solid Waste Management

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	85,111	67,828	104,705	64,997	313,851
4104	Overtime	-	81	-	-	-
4201	Retirement	11,515	12,158	12,965	12,789	49,648
4202	Health Insurance	9,235	6,757	6,579	6,891	40,616
4203	Vision Insurance	132	80	73	74	429
4204	Dental Insurance	777	470	433	434	2,490
4205	Life Insurance	117	115	117	119	417
4208	Deferred Compensation	527	699	750	750	750
4209	Disability Insurance	666	613	648	650	3,076
4210	Other	1,781	1,089	1,789	1,011	11,003
Total Salaries & Benefits		\$ 109,861	\$ 89,890	\$ 128,059	\$ 87,713	\$ 422,282
5100	Professional Services	33,331	26,794	70,000	40,000	70,000
5100.01	Dumpster Lid Enforcement	-	8,108	50,000	20,000	50,000
5401	Advertising & Noticing	2,218	1,761	4,000	-	4,000
5405	Printing	215	-	500	-	500
5850	Recycling Supplies	2,106	10,527	5,000	2,000	5,000
6160	Operating Supplies	767	637	2,500	2,000	2,500
Total Operating & Maintenance		\$ 38,637	\$ 47,827	\$ 132,000	\$ 64,000	\$ 132,000
8500	Information Systems Allocation	-	-	-	-	15,000
Total Internal Service Charges		\$ -	\$ -	\$ -	\$ -	\$ 15,000
Total Expenditures		\$ 148,498	\$ 137,717	\$ 260,059	\$ 151,713	\$ 569,282
Source of Funds						
Solid Waste Management Fund 207		148,498	87,717	185,059	76,713	569,282
General Fund - 100		-	50,000	75,000	75,000	-
Total Source of Funds		\$ 148,498	\$ 137,717	\$ 260,059	\$ 151,713	\$ 569,282



PLANNING

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
2001	Planning	2,574,810	2,241,322	3,025,499	2,329,359	3,353,181
2012	Code Enforcement	350,142	352,518	623,926	429,169	636,126
Total		\$ 2,924,952	\$ 2,593,840	\$ 3,649,425	\$ 2,758,527	\$ 3,989,307

PLANNING DEPARTMENT

The Planning Department assists the community in planning for the future and managing development consistent with the community vision, while meeting City regulatory obligations. Staff provide a wide range of professional advice and services to the public, applicants, outside agencies, the Planning Commission, and the City Council. The Planning Department provides Current and Long-Range Planning, Biological Services and Code Enforcement, as well as a robust public information and records management program. The Department also monitors the projects and activities of other agencies. Current Planning activities include reviewing entitlement requests for planning conformance and condition compliance and conducting California Environmental Quality Act environmental review.

Long Range Planning includes General Plan, Zoning Ordinance and Local Coastal Program updates in response to Council priorities, regulatory changes, and community needs, plus preparation of special studies and coordination with other agencies (e.g., California Coastal Commission and Southern California Association of Governments) on recreational access, natural resources, affordable housing and transportation.

Biological Services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmentally Sensitive Habitat Area maps. Additionally, the Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and Subdivision Review Committee, as well as project-specific committees as needed.

The budget also includes funding for a contract arborist to assist the Department in monitoring Southern California Edison's vegetation maintenance programs: regular powerline clearance, Drought Resolution Initiative, removal of dead and dying trees near the power lines, and Hazard Tree Management Program. Planning Department consultant expenses associated with the Woolsey Fire are accounted for in Division 3002.

The Fiscal Year 2022-2023 Budget includes an additional 3.0 FTE in support of a departmental reorganization and strategy to build capacity and improve customer service through aligning staffing investments with workload demands. The new positions are: one Associate Planner; one Assistant Planner; and two half-time interns. These three positions are part of a three-year plan to further transform the department in the following two years: four positions in Fiscal Year 2023-24; and an additional three positions in Fiscal Year 2024-25. Staff will continually evaluate the options and opportunities and keep the Council apprised of its progress.

As in 2021-22, Fiscal Year 2022-23 includes: a portion of a Planning Technician funded with the American Rescue Plan Act (ARPA); and funding in the amount of \$75,000 for professional services to assist with the implementation of the Community Development Block Grant – Disaster Recovery Multifamily Housing Program.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Planning Director	0.50	1.00	1.00
Assistant Planning Director	0.50	1.00	1.00
Development & Operations Manager	0.00	0.00	1.00
Principal Planner	1.00	1.00	1.00
Senior Planner	0.00	0.00	2.00
Associate Planner	3.00	4.00	3.00
Assistant Planner	3.00	3.00	4.00
Planning Technician	3.00	4.00	4.00
Sr. Administrative Analyst	1.00	1.00	0.00
Administrative Assistant	0.00	1.00	1.00
Senior Office Assistant	1.00	0.00	1.00
Office Assistant	2.00	2.00	1.00
Planning Intern	0.00	0.00	1.00
Total	15.00	18.00	21.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2001 - Current/Advanced Planning

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	1,436,566	1,251,459	1,537,385	1,227,206	1,838,889
4102	Part-Time Salaries	-	-	-	-	31,409
4104	Overtime	16,754	8,922	5,000	39,389	10,000
4201	Retirement	168,844	144,747	199,175	153,779	257,275
4202	Health Insurance	205,690	190,101	240,771	202,415	317,172
4203	Vision Insurance	2,909	2,514	3,196	2,607	3,671
4204	Dental Insurance	17,130	14,412	18,730	13,217	21,864
4205	Life Insurance	2,115	1,713	2,289	1,917	2,786
4208	Deferred Compensation	2,786	1,154	3,000	3,000	3,000
4209	Disability Insurance	12,793	10,714	14,298	11,796	18,021
4210	Other	39,059	21,595	59,155	34,935	71,594
Total Salaries & Benefits		\$ 1,904,646	\$ 1,647,331	\$ 2,082,999	\$ 1,690,259	\$ 2,575,681
5100	Professional Services	457,597	365,980	680,000	400,000	500,000
5100-01	Coastal Dev. Permit Services	74,095	69,072	95,000	85,000	85,000
5210	Service Fees & Charges	16,957	14,775	15,000	15,000	20,000
5300	Travel & Training	1,242	1,880	5,000	-	5,000
5330	Dues & Memberships	5,132	2,338	5,000	4,000	5,000
5340	Mileage	242	638	500	-	500
5401	Advertising & Noticing	12,706	45,782	40,000	40,000	45,000
5405	Printing	-	-	-	100	-
5721	Telephone	3,669	-	-	-	-
6160	Operating Supplies	6,461	2,881	10,000	5,000	10,000
6200	Publications	2,063	645	2,000	-	2,000
Total Operating & Maintenance		\$ 580,164	\$ 503,991	\$ 852,500	\$ 549,100	\$ 672,500
8500	Information Systems Allocation	90,000	90,000	90,000	90,000	105,000
Total Internal Service Charges		\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 105,000
Total Expenditures		\$ 2,574,810	\$ 2,241,322	\$ 3,025,499	\$ 2,329,359	\$ 3,353,181
Source of Funds						
General Fund 101		2,574,810	2,141,322	2,851,365	2,155,225	3,248,181
American Rescue Plan Act of 2021		-	-	99,134	99,134	105,000
CDBG Fund 215 - Disaster Recovery		-	-	75,000	75,000	-
Designated for Housing Element		-	100,000	-	-	-
Total Source of Funds		\$ 2,574,810	\$ 2,241,322	\$ 3,025,499	\$ 2,329,359	\$ 3,353,181

CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from the public and outside agencies and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues and provides assistance through the abatement process.

Code Enforcement actively coordinates with other City staff including Planning, Building Safety, Geotechnical, Environmental Health and Public Works staff as well as State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. Voluntary compliance is the preferred and most common path. In cases where standard abatement processes are not successful, the Code Enforcement staff work with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

As in 2021-22, Fiscal Year 2022-23 includes a portion of a Code Enforcement Officer and a portion of an Administrative Assistant funded with the American Rescue Plan Act (ARPA).

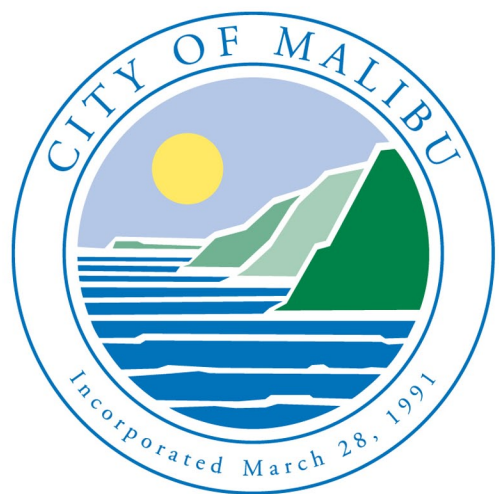
Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Code Enforcement Manager	1.00	1.00	1.00
Sr. Code Enforcement Officer	0.00	0.00	1.00
Code Enforcement Officer	2.00	3.00	2.00
Administrative Assistant	0.00	1.00	1.00
Total	3.00	5.00	5.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2012 - Code Enforcement

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	240,737	250,569	399,302	281,744	427,523
4104	Overtime	725	-	2,500	476	1,500
4201	Retirement	26,883	30,121	56,556	34,344	56,242
4202	Health Insurance	41,104	46,551	85,089	54,267	86,692
4203	Vision Insurance	570	620	1,060	711	971
4204	Dental Insurance	3,539	3,704	6,429	3,797	5,836
4205	Life Insurance	386	372	668	440	646
4209	Disability Insurance	2,218	2,289	3,714	2,901	4,190
4210	Other	6,530	4,345	15,508	7,991	14,927
Total Salaries & Benefits		\$ 322,692	\$ 338,571	\$ 570,826	\$ 386,669	\$ 598,526
5100	Professional Services	-	-	10,000	-	10,000
5210	Service Fees & Charges	28	-	100	-	100
5300	Travel & Training	589	-	1,000	500	1,000
5330	Dues & Memberships	411	95	500	500	500
5721	Telephone	1,750	-	-	-	-
6160	Operating Supplies	1,172	352	1,000	1,000	1,000
Total Operating & Maintenance		\$ 3,950	\$ 447	\$ 12,600	\$ 2,000	\$ 12,600
8100	Vehicle Allocation	10,000	-	18,000	18,000	-
8500	Information Systems Allocation	13,500	13,500	22,500	22,500	25,000
Total Internal Service Charges		\$ 23,500	\$ 13,500	\$ 40,500	\$ 40,500	\$ 25,000
Total Expenditures		\$ 350,142	\$ 352,518	\$ 623,926	\$ 429,169	\$ 636,126
Source of Funds						
General Fund 101		350,142	352,518	431,177	236,420	436,126
American Rescue Plan Act of 2021		-	-	192,749	192,749	200,000
Total Source of Funds		\$ 350,142	\$ 352,518	\$ 623,926	\$ 429,169	\$ 636,126



PUBLIC WORKS

Department Expenditures by Program

Department	Program	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
3001	Street Maintenance	1,632,652	1,633,242	2,205,780	1,905,087	1,963,038
3005	Fleet Operations	212,417	149,679	288,000	162,000	154,000
3007	Stormwater Treatment Facilities	175,100	186,461	282,100	127,000	226,100
3008	Public Works Engineering	1,218,352	865,038	1,741,836	1,369,567	2,039,777
3010	CCWTF	1,829,620	1,843,060	2,005,499	1,959,440	2,019,699
6002-4	Landslide Maintenance Districts	447,201	520,455	572,839	410,973	540,680
Total		\$ 5,515,342	\$ 5,197,935	\$ 7,096,054	\$ 5,934,066	\$ 6,943,294

STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$49,000,000 at the current cost of \$7.00 per square foot.

The budget for Fiscal Year 2022-2023 includes the following:

- Maintaining the City-owned streets on a regular basis, including but not limited to filling potholes, replacing street signs, weed abatement, maintaining sidewalks and public walkways, and cleaning and maintaining storm drains. The program also includes street sweeping on City-owned streets and parking lots.
- Performing pavement condition inspections on City streets. This inspection data will be used to update the City's Pavement Management Plan.
- Sweeping City streets. The City's sweeping contractor will conduct weekly sweeping of Pacific Coast Highway and monthly sweeping of City streets, facilities, and parking lots.
- Maintaining the City-owned traffic signals, flashing beacons and speed radar signs.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Public Works Superintendent	1.35	1.35	1.35
Public Works Inspector	0.80	0.80	0.80
Total	2.15	2.15	2.15

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 201 - Gas Tax

Program 3001 - Street Maintenance

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	223,849	221,933	234,830	200,840	262,459
4104	Overtime	143	64	1,000	-	1,000
4201	Retirement	34,826	33,672	36,678	37,370	48,844
4202	Health Insurance	37,293	36,185	39,042	44,895	58,854
4203	Vision Insurance	571	486	542	618	718
4204	Dental Insurance	3,388	2,799	3,196	3,189	4,284
4205	Life Insurance	266	246	271	267	315
4209	Disability Insurance	2,011	1,906	2,184	2,055	2,572
4210	Other	5,838	3,782	8,837	5,354	9,542
Total Salaries & Benefits		\$ 308,185	\$ 301,073	\$ 326,580	\$ 294,587	\$ 388,588
5100	Professional Services	11,340	16,550	20,000	10,000	20,000
5120	Street Maintenance	653,155	721,611	762,200	700,000	762,200
5120-02	Street Maintenance - Summer	-	-	150,000	100,000	150,000
5121-01	Street Sweeping	82,800	82,800	83,000	83,000	83,000
5123	Storm Response	41,488	86,315	350,000	350,000	50,000
5123-01	Storm Drain System Maintenance	72,007	86,452	100,000	50,000	100,000
5124	Traffic Signal Maintenance	75,334	71,448	85,000	85,000	99,000
5126	Wall/Sidewalk Maintenance	-	-	-	-	-
5127	Weed Abatement	106,041	62,028	75,000	35,000	75,000
5200	Tree Maintenance	81,999	41,265	45,000	25,000	45,000
5300	Travel & Training	888	95	2,000	2,000	2,000
5721	Telephone - Changeable Message	3,685	1,369	5,000	2,000	2,000
5722	Electricity	26,364	26,921	30,000	35,000	35,000
5725	Trash Pickup/Recycling	44,172	46,901	47,000	47,000	47,000
6160	Operating Supplies	61,518	46,200	60,000	50,000	60,000
Total Operating & Maintenance		\$ 1,260,791	\$ 1,289,955	\$ 1,814,200	\$ 1,574,000	\$ 1,530,200
7800	Equipment	35,176	28,714	33,500	5,000	33,500
Total Capital Outlay		\$ 35,176	\$ 28,714	\$ 33,500	\$ 5,000	\$ 33,500
8100	Vehicle Allocation	15,000	-	18,000	18,000	-
8500	Information Systems Allocation	13,500	13,500	13,500	13,500	10,750
Total Internal Services		\$ 28,500	\$ 13,500	\$ 31,500	\$ 31,500	\$ 10,750
Total Expenditures		\$ 1,632,652	\$ 1,633,242	\$ 2,205,780	\$ 1,905,087	\$ 1,963,038
Source of Funds						
General Fund 100		1,442,652	433,242	1,420,780	1,120,087	1,178,038
Gas Tax Fund 201		100,000	300,000	300,000	300,000	300,000
Traffic Safety Fund 202		50,000	300,000	180,000	180,000	180,000
Solid Waste Management Fund 207		-	-	-	-	-
Proposition C Fund 204		40,000	200,000	65,000	65,000	65,000
Measure M Fund		-	-	140,000	140,000	140,000
Measure R Fund		-	400,000	100,000	100,000	100,000
Total Source of Funds		\$ 1,632,652	\$ 1,633,242	\$ 2,205,780	\$ 1,905,087	\$ 1,963,038

FLEET OPERATIONS

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of eighteen vehicles includes two pickup trucks, ten sport utility vehicles, and six sedans. Of these eighteen vehicles, thirteen operate on gasoline and five are hybrids.

Pursuant to the direction of the City Council, new vehicles will be hybrids. Once the City is able to expand its electric vehicle charging capabilities, older vehicles will be replaced, whenever possible, with electric vehicles.

This fiscal year will include a new vehicle for the Environmental Sustainability Department.

EXPENDITURE DETAIL

Fund 601 - Vehicle; Fund 206 - Air Quality
Program 3005 - Fleet Operations

Object	Description	2019-20	2020-21	2021-22	2021-22	2022-23
		Actual	Actual	Adopted	Projected	Proposed
5610	Facility Maintenance	-	-	4,000	1,000	4,000
5722	Electricity	3,644	5,087	6,000	6,000	6,000
6330	Vehicle Maintenance	24,024	31,052	34,000	25,000	44,000
6500	Motor Fuel	35,763	23,937	40,000	30,000	40,000
Total Operating & Maintenance		\$ 63,431	\$ 60,076	\$ 84,000	\$ 62,000	\$ 94,000
7700	Equipment - Vehicles	148,986	89,603	204,000	100,000	60,000
7800	Equipment	-	-	-	-	-
Total Capital Outlay		\$ 148,986	\$ 89,603	\$ 204,000	\$ 100,000	\$ 60,000
Total Expenditures		\$ 212,417	\$ 149,679	\$ 288,000	\$ 162,000	\$ 154,000
Source of Funds						
General Fund 100		-	-	204,000	78,000	-
Air Quality Management Fund 206		-	-	-	-	150,000
Vehicle Fund 601		212,417	149,679	84,000	84,000	4,000
Total Source of Funds		\$ 212,417	\$ 149,679	\$ 288,000	\$ 162,000	\$ 154,000

STORMWATER TREATMENT FACILITIES

The Stormwater Treatment Facilities program is responsible for all activities related to the repair and replacement of equipment and the maintenance of these facilities.

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in the Legacy Park stormwater management system and is designed to reduce pollution in Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry weather and first flush runoff flows are pumped from three major storm drains in the Civic Center area and then they are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

Facility Maintenance activities are funded by the General Fund and the City's Measure W Los Angeles County Stormwater Annual Allocation.

EXPENDITURE DETAIL

Fund 100 - General Fund

Program 3007 - Stormwater Treatment Facilities

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
5610	Facilities Maintenance (Civic Center)	46,956	47,126	53,100	45,000	47,100
5610-01	Facilities Maintenance (Paradise Cove)	46,956	46,956	47,000	45,000	47,000
5655	Stormwater Monitoring	215	-	5,000	1,000	5,000
5721	Telephone	1,854	1,862	2,000	2,000	2,000
5722	Electricity	14,386	13,621	20,000	5,000	20,000
5723	Water	3,082	4,028	5,000	4,000	5,000
Total Operating & Maintenance		\$ 113,449	\$ 113,593	\$ 132,100	\$ 102,000	\$ 126,100
7800	Equipment (Civic Center)	61,651	72,868	100,000	25,000	50,000
7800	Equipment (Paradise Cove)	-	-	50,000	-	50,000
Total Capital Outlay		\$ 61,651	\$ 72,868	\$ 150,000	\$ 25,000	\$ 100,000
Total Expenditures		\$ 175,100	\$ 186,461	\$ 282,100	\$ 127,000	\$ 226,100
Source of Funds						
General Fund 100		75,100	86,461	182,100	27,000	126,100
Measure W - LA County Stormwater		-	100,000	100,000	100,000	100,000
Legacy Park Fund 500		100,000	-	-	-	-
Total Source of Funds		\$ 175,100	\$ 186,461	\$ 282,100	\$ 127,000	\$ 226,100

PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event, Sidewalk Vending and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

The budget for Fiscal Year 2022-2023 includes \$59,000 for three crossing guards at Malibu High School, Malibu Middle School, and Juan Cabrillo Elementary School.

As in 2021-22, Fiscal Year 2022-23 includes funding an Associate Civil Engineer with the American Rescue Plan Act (ARPA).

Public Works/Engineering activities are funded by the General Fund, Gas Tax and Traffic Safety Funds.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Public Works Director	0.90	0.90	0.90
Assistant Public Works Director	0.50	1.00	1.00
Senior Civil Engineer	0.00	1.00	1.00
Associate Civil Engineer	1.00	2.00	2.00
Assistant Civil Engineer	1.00	1.00	2.00
Public Works Superintendent	0.40	0.40	0.40
Public Works Inspector	0.20	0.20	0.20
Senior Administrative Assistant	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total	6.00	8.50	9.50

EXPENDITURE DETAIL

Fund 100 - General

Program 3008 - Public Works/Engineering

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	598,602	508,788	964,134	827,286	1,156,875
4104	Overtime	208	502	1,000	180	1,000
4201	Retirement	82,215	78,212	136,819	115,073	182,931
4202	Health Insurance	106,183	101,257	125,849	117,822	174,913
4203	Vision Insurance	1,579	1,510	2,091	1,986	2,558
4204	Dental Insurance	9,430	8,769	12,411	10,488	15,270
4205	Life Insurance	1,061	1,041	1,337	1,274	1,624
4208	Deferred Compensation	2,651	2,688	2,700	2,700	2,700
4209	Disability Insurance	6,728	5,813	8,966	8,328	11,337
4210	Other	17,429	10,331	30,779	18,431	38,319
Total Salaries & Benefits		\$ 826,086	\$ 718,911	\$ 1,286,086	\$ 1,103,567	\$ 1,587,527
5100	Professional Services	311,699	86,544	320,000	150,000	320,000
5107	Contract Personnel	-	-	-	25,000	-
5125	Traffic Engineering	28,806	12,844	70,000	35,000	50,000
5210	Service Fees and Charges	8,539	8,992	14,000	15,000	14,000
5300	Travel & Training	722	240	5,000	1,000	5,000
5330	Dues & Memberships	2,211	2,087	5,000	2,500	5,000
5340	Mileage	78	-	500	-	500
5401	Advertising & Noticing	312	-	750	-	500
5405	Printing	1,000	-	1,000	-	-
5721	Telephone	2,325	-	-	-	-
6120	Computer Software	-	-	2,000	-	2,000
6160	Operating Supplies	5,074	3,920	6,000	6,000	6,000
Total Operating & Maintenance		\$ 360,766	\$ 114,627	\$ 424,250	\$ 234,500	\$ 403,000
8500	Information Systems Allocation	31,500	31,500	31,500	31,500	49,250
Total Internal Service Charges		\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 49,250
Total Expenditures		\$ 1,218,352	\$ 865,038	\$ 1,741,836	\$ 1,369,567	\$ 2,039,777
Source of Funds						
General Fund 100		918,352	400,038	1,257,610	885,341	1,555,551
Gas Tax Fund 201		-	125,000	25,000	25,000	25,000
Traffic Safety Fund 202		-	40,000	20,000	20,000	20,000
American Rescue Plan Act of 2021		-	-	139,226	139,226	139,226
CIP Grants		300,000	300,000	300,000	300,000	300,000
Total Source of Funds		\$ 1,218,352	\$ 865,038	\$ 1,741,836	\$ 1,369,567	\$ 2,039,777

CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU was amended in 2014 and again in 2017. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase One was completed in September 2018, Phase Two requires connection by November 2024 and Phase Three (if necessary) by November 2028.

The construction of Phase One was completed in Fiscal Year 2017-2018. A wastewater and recycled water rate study was completed to develop the utility rates the City will be assessing the property owners connected to the Civic Center Wastewater Treatment Facility. The design for Phase Two was initiated in August 2019 and completed in fiscal year 2021-2022.

Department 3010 reflects the operation, maintenance and management of the Civic Center Wastewater Treatment Facility, treatment plant, collection system and the re-use and dispersal facility. Revenue generated from the utility rates will be used to offset these expenses. Also included is water quality testing and monitoring costs and other expenses as required in the MOU.

All operation and maintenance costs associated with the Civic Center Wastewater Treatment Facility (CCWTF) are paid by revenue generated by the wastewater and recycled water service fees. When the wastewater rates were first developed, they were based on estimated costs for running the facility. After almost three years of operation, it is evident that some costs are higher than originally anticipated. The City is responsible for costs applicable to City-owned properties located within the boundaries of the assessment district and those expenses are included in the annual budget. In addition, for Fiscal Year 2018-2019 and Fiscal Year 2019-2020, a General Fund Loan in the amount of \$327,334 was used to cover the additional expenses to operate and maintain the CCWTF. The repayment of the General Fund Loan was built into the new wastewater and recycled water rates for the next three fiscal years: 2021-2022, 2022-2023, and 2023-2024.

The Proposed Budget for Fiscal Year 2022-2023 anticipates approximately \$2.02 million in expenditures for the CCWTF. The proposed new wastewater and recycled water rates will generate sufficient revenue to cover the operation, maintenance, management costs, and the loan repayment.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Public Works Superintendent	0.25	0.25	0.25
Finance Manager	0.18	0.18	0.18
Financial Analyst	0.00	0.00	0.00
Total	0.43	0.43	0.43

EXPENDITURE DETAIL

Fund 515 - CCWTF

Program 3010 - Civic Center Water Treatment Facility

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	17,161	58,849	58,205	55,143	63,244
4201	Retirement	2,620	10,573	10,826	10,602	11,770
4202	Health Insurance	1,069	7,388	7,608	7,986	8,616
4203	Vision Insurance	14	104	104	104	104
4204	Dental Insurance	80	610	611	611	611
4205	Life Insurance	13	53	53	54	55
4209	Disability Insurance	136	524	541	539	620
4210	Other	396	968	2,051	1,403	2,180
Total Salaries & Benefits		\$ 21,489	\$ 79,069	\$ 79,999	\$ 76,440	\$ 87,199
5100	Professional Services	44,097	16,250	56,000	25,000	50,000
5210	Service Fees and Charges	8,255	66,356	37,000	37,000	37,000
5510	Insurance Premiums	214,233	135,785	182,000	200,000	200,000
5611	WTF Maintenance	1,156,059	1,157,211	1,155,000	1,155,000	1,155,000
5612	Sewer Service Fees	1,308	1,308	1,500	2,000	1,500
5613	Assessment District - CCWTF	1,443	1,393	3,000	3,000	3,000
5640	Equipment Maintenance	15,200	27,155	51,000	51,000	51,000
5656	Water Quality Testing & Monitoring	160,800	153,328	167,500	167,500	167,500
5721	Telephone	6,316	5,387	11,000	11,000	11,000
5722	Electricity & Gas	138,257	136,428	145,000	125,000	145,000
5723	Water	2,503	2,575	3,000	3,000	3,000
5725	Trash Pickup/Recycling	2,443	2,492	3,500	3,500	3,500
5725-01	Biosolids Disposal	32,532	32,400	55,000	55,000	55,000
5810	Interest Expense - GF Loan	2,167	1,833	8,000	8,000	8,000
6160	Operating Supplies	2,983	6,246	10,000	2,000	5,000
6161	Chemical Supplies	19,535	17,844	35,000	35,000	35,000
6500	Motor Fuel	-	-	2,000	-	2,000
Total Operating & Maintenance		\$ 1,808,131	\$ 1,763,991	\$ 1,925,500	\$ 1,883,000	\$ 1,932,500
Total Expenditures		\$ 1,829,620	\$ 1,843,060	\$ 2,005,499	\$ 1,959,440	\$ 2,019,699
Source of Funds						
General Fund Loan		222,152	231,915	-	-	-
CCWTF Fund 515		1,607,468	1,611,145	2,005,499	1,959,440	2,019,699
Total Source of Funds		\$ 1,829,620	\$ 1,843,060	\$ 2,005,499	\$ 1,959,440	\$ 2,019,699

LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 326 properties in the Big Rock Mesa area, 74 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

Staffing	2020-21 Budget	2021-22 Budget	2022-23 Proposed
Public Works Director	0.10	0.10	0.10
Total	0.10	0.10	0.10

EXPENDITURE DETAIL

Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)

Program 6002 - Big Rock Mesa LMD

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	9,900	10,290	10,027	9,593	10,769
4201	Retirement	1,629	1,781	1,865	1,827	2,004
4202	Health Insurance	982	1,030	1,053	1,074	1,111
4203	Vision Insurance	16	17	17	17	17
4204	Dental Insurance	98	99	100	99	100
4205	Life Insurance	19	19	19	20	20
4208	Deferred Compensation	147	149	150	150	150
4209	Disability Insurance	85	88	93	93	106
4210	Other	143	150	257	149	276
Total Salaries & Benefits		\$ 13,019	\$ 13,623	\$ 13,581	\$ 13,020	\$ 14,552
5100	Professional Services	223,075	238,919	243,200	150,000	233,595
5210	Service Fees & Charges	8,953	9,786	9,000	12,000	12,000
5401	Advertising & Noticing	159	110	500	-	500
5722	Electricity	14,415	15,438	20,000	20,000	24,000
Total Operating & Maintenance		\$ 246,602	\$ 264,253	\$ 272,700	\$ 182,000	\$ 270,095
7903	Storm Drain Improvements	100,684	71,756	128,500	71,500	100,000
Total Capital Outlay		\$ 100,684	\$ 71,756	\$ 128,500	\$ 71,500	\$ 100,000
Total Expenditures		\$ 360,305	\$ 349,632	\$ 414,781	\$ 266,520	\$ 384,647
Source of Funds						
Landslide Maintenance District Fund		360,305	349,632	414,781	266,520	384,647
Total Source of Funds		\$ 360,305	\$ 349,632	\$ 414,781	\$ 266,520	\$ 384,647

EXPENDITURE DETAIL

Fund 291 - Malibu Road Landslide Maintenance District (LMD)

Program 6003 - Malibu Road LMD

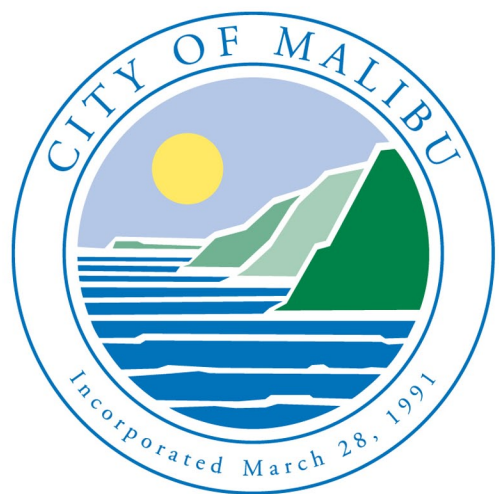
Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	4,950	5,145	5,013	5,481	5,384
4201	Retirement	815	891	932	1,044	1,002
4202	Health Insurance	491	515	526	614	556
4203	Vision Insurance	8	8	8	10	8
4204	Dental Insurance	49	49	50	57	50
4205	Life Insurance	10	10	10	12	10
4208	Deferred Compensation	74	75	75	86	75
4209	Disability Insurance	42	44	47	53	53
4210	Other	72	75	128	86	138
Total Salaries & Benefits		\$ 6,511	\$ 6,812	\$ 6,789	\$ 7,442	\$ 7,276
5100	Professional Services	24,507	54,804	48,500	48,500	45,500
5401	Advertising & Noticing	153	165	240	-	240
5722	Electricity	1,261	805	2,000	1,000	2,000
Total Operating & Maintenance		\$ 25,921	\$ 55,774	\$ 50,740	\$ 49,500	\$ 47,740
7903	Storm Drain Improvements	-	20,000	20,000	20,000	20,000
Total Capital Outlay		\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Expenditures		\$ 32,432	\$ 82,586	\$ 77,529	\$ 76,942	\$ 75,016
Source of Funds						
Landslide Maintenance District Fund		32,432	82,586	77,529	76,942	75,016
Total Source of Funds		\$ 32,432	\$ 82,586	\$ 77,529	\$ 76,942	\$ 75,016

EXPENDITURE DETAIL

Fund 292 - Calle del Barco Landslide Maintenance District (LMD)

Program 6004 - Calle del Barco LMD

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
4101	Full-Time Salaries	4,950	5,145	5,013	4,796	5,384
4201	Retirement	815	891	932	914	1,002
4202	Health Insurance	491	515	526	537	556
4203	Vision Insurance	8	8	8	9	8
4204	Dental Insurance	49	50	50	50	50
4205	Life Insurance	10	10	10	11	10
4208	Deferred Compensation	74	75	75	75	75
4209	Disability Insurance	42	44	47	47	53
4210	Other	72	75	128	75	138
Total Salaries & Benefits		\$ 6,511	\$ 6,813	\$ 6,789	\$ 6,512	\$ 7,276
5100	Professional Services	47,381	61,845	52,000	40,000	52,000
5401	Advertising & Noticing	159	83	240	-	240
5722	Electricity	413	501	1,500	1,000	1,500
Total Operating & Maintenance		\$ 47,953	\$ 62,429	\$ 53,740	\$ 41,000	\$ 53,740
7903	Storm Drain Improvements	-	18,995	20,000	20,000	20,000
Total Capital Outlay		\$ -	\$ 18,995	\$ 20,000	\$ 20,000	\$ 20,000
Total Expenditures		\$ 54,464	\$ 88,237	\$ 80,529	\$ 67,512	\$ 81,016
Source of Funds						
Landslide Maintenance District Fund		54,464	88,237	80,529	67,512	81,016
Total Source of Funds		\$ 54,464	\$ 88,237	\$ 80,529	\$ 67,512	\$ 81,016



CAPITAL IMPROVEMENT PROJECTS

Projects	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Annual Street Overlay	-	554,617	720,000	720,000	900,000
PCH Intersection Improvements	198,322	-	-	-	-
PCH Median Improvements	383,318	212,150	4,250,000	1,304,985	4,490,000
Civic Center Way Improvements	54,950	4,530,313	-	-	-
PCH Signal Synchronization System	423,912	697,463	9,805,000	2,617,503	6,555,000
Civic Center Stormwater Diversion Structure	13,151	5,680	100,000	100,000	-
Marie Canyon Green Streets	-	-	400,000	38,752	385,000
Stormdrain Trash Screens	-	17,864	-	-	-
Civic Center Water Treatment Facility-Phase Two	851,403	1,641,916	16,500,000	1,106,681	16,500,000
City Hall Solar Power Project	-	-	-	-	-
City Hall Roof Project	187	224,266	-	-	-
Civic Center Wastewater Lateral Connections	150,000	-	-	-	-
Westward Beach Road Improvements	17,315	4,360	3,845,000	145,167	350,000
Heathercliff Road Safety Improvements	-	-	-	-	-
Electric Vehicle Charging Stations	813	9,999	-	-	-
Anchor Sculpture Base	-	-	-	-	-
Temporary Skate Park	586,933	595	-	-	-
Permanent Skate Park	-	25,515	307,372	50,000	1,066,000
Civic Center Way Stormdrain Repair	158,496	-	-	-	-
Bluffs Park Workout Stations	-	44,968	-	-	-
Bluffs Park Shade Structure	-	-	-	-	100,000
Vehicle Protection Devices - City Properties	-	-	100,000	-	100,000
Legacy Park Paver Repair	-	-	60,000	-	-
Malibu Bluffs Park South Walkway	-	-	150,000	-	150,000
Trancas Canyon Park Playground Resurfacing	-	-	75,000	-	75,000
PCH Overhead Warning Signs	-	-	160,000	-	-
PCH at Trancas Canyon Road Right Turn Lane	-	-	250,000	-	683,219
PCH Crosswalk Imprvmnts-Big Rock Dr./20326 PCH	-	-	-	-	200,000
PCH Median Imprvmnts-Paradise Cove/Zuma Beach	-	-	-	-	100,000
Kanan Dume Biofilter	-	-	-	-	100,000
Stormdrain Trash Screens Phase Two	-	-	-	-	35,000
City Traffic Signals Backup Power	-	-	-	-	30,000
Malibu Canyon Road Traffic Study	-	-	-	-	50,000
Total	\$ 2,838,800	\$ 7,969,706	\$ 36,722,372	\$ 6,083,088	\$ 31,869,219

CAPITAL IMPROVEMENT PROJECTS

2022 ANNUAL STREET MAINTENANCE (9002)

This project includes the design and construction management of the annual street maintenance project. The City's Pavement Management Plan identifies the streets to be resurfaced to maintain the City's overall pavement condition index of 75. This project will include resurfacing Bunnie Ln., Cottontail Ln., Bailard Rd., Morning View Dr., Deerhead Rd., Busch Dr., Bonsall Dr., and Harvester Rd. It is anticipated that the project will be in construction during Fiscal Year 2022-2023.

PCH INTERSECTION IMPROVEMENTS (9058) (COMPLETED)

This project will improve two key locations along the PCH corridor in Malibu, Big Rock Drive and PCH and at PCH near the La Costa Beach Club. The PCH at Big Rock Drive Intersection Improvements Project included a revision to the existing traffic signal to add a dedicated protected left turn lane and was successfully completed in Fiscal Year 2014-2015. The La Costa Pedestrian Improvements Project will upgrade the existing crosswalk in the vicinity of La Costa Beach by installing a pedestrian activated traffic signal. Construction of this project began in Fiscal Year 2018-2019 and was completed in Fiscal Year 2019-2020.

PCH MEDIAN IMPROVEMENT PROJECT (9059)

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic safety operations. The project will rehabilitate the existing medians, shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. The new medians will be stamped concrete to match the recently installed medians on PCH. It is anticipated that the project will be in construction during Fiscal Year 2022-2023.

CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061) (COMPLETED)

The project consists of improving the safety for all modes of transportation on Civic Center Way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances and create additional space for motorists, pedestrians, cyclists, and transit to travel to improve traffic safety and operational flow. The construction was completed in Fiscal Year 2020-2021.

PCH SIGNAL SYNCHRONIZATION SYSTEM IMPROVEMENTS (9066)

This project will install communication between the existing traffic signals on PCH, from Topanga Canyon Road to John Tyler Drive, and connect the signals back to the Caltrans Traffic Management Center, allowing Caltrans to control and operate the signals and the signal system remotely. The City has acquired consultants, and will be managing the design, the permit process, and the construction phase with Caltrans. Funding for the design and construction of this project will be provided through Measure R funds administered by LA Metro. It is anticipated that the project will be in construction during Fiscal Year 2022-2023.

CIVIC CENTER STORMWATER DIVERSION STRUCTURE (9070) (COMPLETED)

This project consists of storm drain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park. This project was completed in Fiscal Year 2021-2022.

MARIE CANYON GREEN STREETS (9072)

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. It is anticipated that the project will be in construction during Fiscal Year 2022-2023.

STORMDRAIN TRASH SCREENS (9073) (COMPLETED)

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. This project was completed in Fiscal Year 2020-2021

CIVIC CENTER WATER TREATMENT FACILITY- PHASE TWO (9075)

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area.

Phase One of this project was completed in Fiscal Year 2018-2019. The design of Phase Two of this project was initiated in August 2019. This phase of the project expands the wastewater collection and recycled water system to include those properties in Malibu Colony, the condos on Civic Center Way, HRL, and a portion of Serra Retreat. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a coastal development permit, construction plans, project specifications and cost estimates. It is anticipated that the project will begin construction in Fiscal Year 2022-2023.

CITY HALL ROOF (9079) (COMPLETED)

When the initial renovations of City Hall were undertaken, there was not enough funding to replace the roof of the building. The roof currently has leaks in several locations. This project will replace the roof at City Hall. This project was completed in Fiscal Year 2020-2021.

CCWTF LATERAL CONNECTIONS IMPROVEMENTS (9081) (COMPLETED)

This project consisted of making the connection from City Hall to the new CCWTF sewer and reclaimed water lines. The project was completed in Fiscal Year 2019-2020.

WESTWARD BEACH ROAD REPAIRS (9082)

This project consists of making pavement repairs in the existing beach side shoulder area. The beach side repairs shall not extend beyond 11 feet from the City's right of way. This project was initially funded using Metro Measure M Active Transportation funds. Due to the City Council's scope of work change, Measure M will not be available for the project and instead will be funded with the General Fund CIP Reserve.

HEATHERCLIFF ROAD SAFETY IMPROVEMENTS (9083) (CANCELED)

This project will address safety issues along Heathercliff Road. The first phase of the project includes engineering and design. This project is currently in the conceptual design phase. This project is on hold due to the Woolsey Fire and COVID-19 pandemic.

ELECTRIC VEHICLE CHARGING STATIONS (9084) (COMPLETED)

This project will upgrade the existing charging stations along Civic Center Way. This project was completed in Fiscal Year 2020-2021.

ANCHOR SCULPTURE BASE (9085) (COMPLETED)

This project consists of installation of a base for the Anchor Sculpture that was donated to the City. The base and sculpture were installed at Legacy Park for public viewing. The project was completed in Fiscal Year 2018-2019.

TEMPORARY SKATE PARK (9089) (COMPLETED)

During Fiscal Year 2019-2020, City Council approved the use of the Crummer/Case property adjacent to Malibu Bluffs Park as the location for a temporary skate park. This project consists of constructing a new asphalt concrete surface, fencing, parking and above ground skate park elements to the vacant lot. The project was completed during the summer of 2020.

PERMANENT SKATE PARK (9090)

This project consists of designing and constructing a permanent skate park of a 12,500-square-foot in-ground concrete skate park on the Crummer/Case Property adjacent to Malibu Bluffs Park. The project includes parking and additional site amenities such as trash cans, benches, tables, and restrooms.

The project is currently in the design phase. Construction of the Permanent Skate Park is expected to begin after the design process is completed and funding sources have been authorized by Council. Construction is anticipated to take approximately 14-16 months.

CIVIC CENTER STORM DRAIN REPAIRS (9091) (COMPLETED)

The existing corrugated metal storm drainpipe located on Civic Center Way and adjacent to the Civic Center Water Treatment Facility was starting to fail and was causing roadway damage. This project consists of replacing the deteriorated corrugated metal storm drainpipe on Civic Center Way with a new reinforced concrete pipe and repairing the roadway. This project was completed in Fiscal Year 2019-2020.

BLUFFS PARK WORKOUT STATION (9092) (COMPLETED)

This project consists of the installation of a small workout station in the current zip line area at Malibu Bluffs Park. The project will include new poured in place safety surfacing and signage demonstrating the proper use of the equipment. The project will be funded through the City's Proposition A Park Funds. This project was completed in Fiscal Year 2020-2021.

BLUFFS PARK SHADE STRUCTURE (9093)

This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center Playground, with the other two located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds. It is anticipated that this project will be completed in Fiscal Year 2022-2023.

VEHICLE PROTECTION DEVICES (9094)

Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area.

There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device. The first location is on Cross Creek Road directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way). The second location is at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).

The Vehicle Protection Devices project consists of installing bollard-type devices at these locations to meet the City's Municipal Code. It is anticipated that this project will be completed in Fiscal Year 2022-2023.

LEGACY PARK PAVER REPAIR (9096) (CANCELED)

This project consists of the removal and repair of a large section of pavers on the north side of the Loop Walkway at Legacy Park. The pavers have become uneven and damaged in several areas, causing a potential safety hazard for park patrons.

MALIBU BLUFFS PARK SOUTH WALKWAY (9097)

This project will replace the existing sidewalk located on the south side of Malibu Bluffs Park. Staff has repaired or replaced several different sections of the sidewalk over the past several years, but a more in-depth repair and re-leveling of the subsurface is required. The design of this project is anticipated to be completed in Fiscal Year 2022-2023.

TRANCAS CANYON PARK PLAYGROUND RESURFACING (9098)

This project will remove and replace the upper layer of the current playground pour-in-place safety surfacing at Trancas Canyon Park. The surfacing was installed in 2011 during the construction of the park, and staff has coordinated regular maintenance and several minor repairs since installation. The surfacing is at the end of its 10-year life and is in need of a replacement. The design of this project is anticipated to be completed in Fiscal Year 2022-2023.

PCH OVERHEAD WARNING SIGNS (9099) (CANCELED)

This project was identified in the PCH Safety Study and includes the installation of overhead warning signs on PCH near Moonshadows restaurant and Big Rock Drive. Funding will be provided through Measure M funds administered by LA Metro. Staff will acquire consultants, permitting and will manage the construction phase of this project. This project was eliminated.

PCH AT TRANCAS CANYON ROAD RIGHT TURN LANE (9100)

This project consists of installing a new westbound right turn lane at PCH and Trancas Canyon Road. Funding for this project will be provided from LA County Measure R and be administered by LA County Metro Authority. Funding agreement currently in process. The project design will occur in Fiscal Year 2022-2023.

PCH CROSSWALK IMPROVEMENTS AT BIG ROCK DRIVE AND 20326 PCH (9101)

This project was identified in the 2015 PCH Safety Study and includes the installation of overhead warning signs and raised medians on PCH. New flashing warning beacons will be installed approximately 200 feet east and west of 20326 PCH (Moonshadow's Restaurant). New raised medians, along with a pedestrian refuge area, are planned for this area. A new overhead flashing "signal ahead" beacon will be installed 400 feet east of the PCH and Big Rock Drive intersection. New raised medians will be constructed on PCH near the Big Rock Drive intersection. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in Fiscal Year 2022-2023.

PCH MEDIAN IMPROVEMENTS – PARADISE COVE AND ZUMA BEACH (9102)

This project was identified in the 2015 PCH Safety Study and includes installing new raised medians and improvements. New raised medians are proposed east and west of the PCH and Paradise Cove Road intersection. The proposed improvements also include the relocation of the existing bus stop and new signage, as well as the installation of new raised medians on PCH in the areas where the double yellow lines exist in the vicinity of Zuma Beach, specifically where the yellow paddles are installed. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in Fiscal Year 2022-2023.

KANAN DUME BIOFILTER (9103)

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of a biofilter on Kanan Dume Drive to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. The project design will occur in Fiscal Year 2022-2023.

STORMDRAIN TRASH SCREENS PHASE TWO (9104)

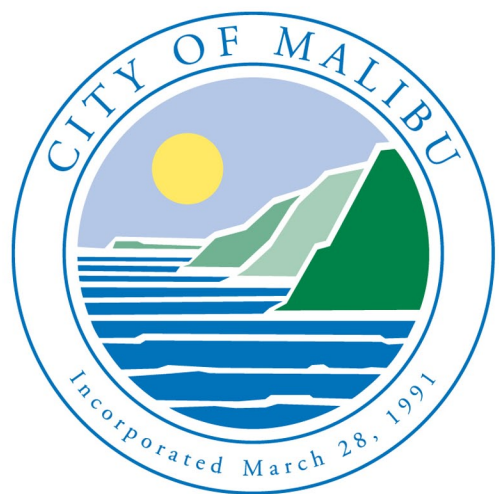
This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. Trash screens will be installed on City owned storm drain inlets on John Tyler Dr., Roca Chica Dr., and Piedra Chica Dr. The project design will occur in Fiscal Year 2022-2023.

CITY TRAFFIC SIGNALS BACKUP POWER (9105)

This project will include upgrading the backup power system to the City's traffic signals at Civic Center Way/Webb Way, Civic Center Way/Winter Canyon Road, and Civic Center Way/Malibu Canyon Road. The project design will occur in Fiscal Year 2022-2023.

MALIBU CANYON ROAD TRAFFIC STUDY (9016)

This project will consist of a traffic study on Malibu Canyon Road near Harbor Vista Drive and Potter Lane to determine if any feasible traffic safety improvements can be constructed at this location. Funding for this project will be from STPL funding administered by Metro. During Fiscal Year 2022-2023, staff will be finalizing the project funding from Metro and will begin the traffic study.



EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
9002	Annual Street Overlay	-	554,617	720,000	720,000	900,000
<i>Source of Funds</i>						
	Proposition C	-	189,617	235,000	235,000	235,000
	Measure R Annual Allocation	-	-	-	-	-
	Road Maintenance and Rehabilitation Account	-	245,000	315,000	315,000	515,000
	Measure M Annual Allocation	-	120,000	170,000	170,000	150,000
	General Fund CIP Designated Reserve	-	-	-	-	-
9058	PCH Intersection Improvements	198,322	-	-	-	PROJECT -
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	198,322	-	-	-	COMPLETED
9059	PCH Median Improvements	383,318	212,150	4,250,000	1,304,985	4,490,000
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	383,318	212,150	4,250,000	1,304,985	4,490,000
9061	Civic Center Way Improvements	54,950	4,530,313	-	-	PROJECT -
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	54,950	4,530,313	-	-	COMPLETED
9066	PCH Signal Synchronization System Improvements	423,912	697,463	9,805,000	2,617,503	6,555,000
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	423,912	697,463	9,805,000	2,617,503	6,555,000
9070	Civic Center Stormwater Diversion Structure	13,151	5,680	100,000	100,000	PROJECT -
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	13,151	5,680	100,000	100,000	COMPLETED
	Legacy Park Project Funds	-	-	-	-	-
9072	Marie Canyon Green Streets	-	-	400,000	38,752	385,000
<i>Source of Funds</i>						
	Measure W	-	-	400,000	38,752	385,000
	General Fund CIP Designated Reserve	-	-	-	-	-
9073	Stormdrain Trash Screen Improvements	-	17,864	-	-	PROJECT -
<i>Source of Funds</i>						
	Legacy Park Project Funds	-	17,864	-	-	COMPLETED
9075	Civic Center Water Treatment Facility - Phase Two	851,403	1,641,916	16,500,000	1,106,681	16,500,000
<i>Source of Funds</i>						
	State Revolving Fund Water Loan	-	-	16,500,000	-	16,500,000
	HRL Funding Agreement	851,403	1,641,916	-	1,106,681	-
9078	City Hall Solar Power Project	-	-	-	-	PROJECT -
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	-	-	-	-	ON HOLD
9079	City Hall Roof Project	187	224,266	-	-	PROJECT -
<i>Source of Funds</i>						
	General Fund Designated for Deferred Maintenance	187	224,266	-	-	COMPLETED

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
9081	CCWTF Lateral Connections Improvements	150,000	-	-	-	PROJECT -
<i>Source of Funds</i>						COMPLETED
	General Fund CIP Designated Reserve	150,000	-	-	-	-
9082	Westward Beach Road Improvements	17,315	4,360	3,845,000	145,167	350,000
<i>Source of Funds</i>						
	Measure M Subregional Highway Fund	-	4,360	3,645,000	-	-
	Measure M Annual Allocation	-	-	200,000	145,167	-
	General Fund CIP Designated Reserve	17,315	-	-	-	350,000
9083	Heathercliff Road Safety Improvements	-	-	-	-	PROJECT -
<i>Source of Funds</i>						CANCELLED
	TDA Article 3	-	-	-	-	-
	General Fund CIP Designated Reserve	-	-	-	-	-
9084	Electric Vehicle Charging Stations	813	9,999	-	-	-
<i>Source of Funds</i>						
	AQMD Fund	813	9,999	-	-	-
	Mobile Source Air Pollution Reduction (MSRC)	-	-	-	-	-
	General Fund CIP Designated Reserve	-	-	-	-	-
9085	Anchor Sculpture Base	-	-	-	-	PROJECT -
<i>Source of Funds</i>						COMPLETED
	Parkland Development Fund	-	-	-	-	-
9089	Temporary Skate Park	586,933	595	-	-	PROJECT -
<i>Source of Funds</i>						COMPLETED
	General Fund Case/Crummer Designated Reserve	586,933	595	-	-	-
9090	Permanent Skate Park	-	25,515	307,372	50,000	1,066,000
<i>Source of Funds</i>						
	General Fund Case/Crummer Designated Reserve	-	25,515	307,372	50,000	257,372
	General Fund CIP Designated Reserve	-	-	-	-	808,628
9091	Civic Center Way Stormdrain Repair	158,496	-	-	-	PROJECT -
<i>Source of Funds</i>						COMPLETED
	General Fund Designated for Deferred Maintenance	158,496	-	-	-	-
9092	Bluffs Park Workout Station	-	44,968	-	-	PROJECT -
<i>Source of Funds</i>						COMPLETED
	Prop A Parks Funds	-	44,968	-	-	-
9093	Bluffs Park Shade Structure	-	-	-	-	100,000
<i>Source of Funds</i>						
	Prop A Parks Funds	-	-	-	-	100,000
9094	Vehicle Protection Devices - City Properties	-	-	100,000	-	100,000
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	-	-	100,000	-	100,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
9096	Legacy Park Paver Repair	-	-	60,000	-	PROJECT -
<i>Source of Funds</i>						CANCELLED
	Legacy Park Project Funds	-	-	60,000	-	-
9097	Malibu Bluffs Park South Walkway	-	-	150,000	-	150,000
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	-	-	150,000	-	150,000
9098	Trancas Canyon Park Playground Resurfacing	-	-	75,000	-	75,000
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	-	-	75,000	-	75,000
9099	PCH Overhead Warning Signs	-	-	160,000	-	PROJECT -
<i>Source of Funds</i>						CANCELLED
	Measure M Subregional Highway Fund	-	-	160,000	-	-
9100	PCH at Trancas Canyon Road Right Turn Lane	-	-	250,000	-	683,219
<i>Source of Funds</i>						
	Measure R Highway Operational Improvements	-	-	250,000	-	683,219
9101	PCH Crosswalk Imprvmnts-Big Rock Drive/20326 PCH	-	-	-	-	200,000
<i>Source of Funds</i>						
	Measure M Annual Allocation	-	-	-	-	200,000
9102	PCH Median Imprvmnts - Paradise Cove/Zuma Beach	-	-	-	-	100,000
<i>Source of Funds</i>						
	Measure M Annual Allocation	-	-	-	-	100,000
9103	Kanan Dume Biofilter	-	-	-	-	100,000
<i>Source of Funds</i>						
	Measure W	-	-	-	-	100,000
9104	Stormdrain Trash Screens Phase Two	-	-	-	-	35,000
<i>Source of Funds</i>						
	Measure W	-	-	-	-	35,000
9105	City Traffic Signals Backup Power	-	-	-	-	30,000
<i>Source of Funds</i>						
	General Fund CIP Designated Reserve	-	-	-	-	30,000
9106	Malibu Canyon Road Traffic Study	-	-	-	-	50,000
<i>Source of Funds</i>						
	Surface Transportation Program - Local (STPL)	-	-	-	-	50,000
Total Expenditures		\$ 2,838,800	\$ 7,969,706	\$ 36,722,372	\$ 6,083,088	\$ 31,869,219

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2021-22 Projected	2022-23 Proposed
Source of Funds						
General Fund CIP Designated Reserve		180,466	5,680	425,000	100,000	1,513,628
General Fund Designated Reserve for Deferred Maintenance		158,683	224,266	-	-	-
General Fund Case/Crummer Designated Reserve		586,933	26,110	307,372	50,000	257,372
Legacy Park Project Funds		-	17,864	60,000	-	-
Measure M Annual Allocation		-	120,000	370,000	315,167	450,000
Measure M Subregional Highway Funds		-	4,360	3,805,000	-	-
Measure R Annual Allocation		-	-	-	-	-
Measure R Highway Operational Improvements Funds		1,060,502	5,439,926	14,305,000	3,922,488	11,728,219
Measure W - LA County Stormwater		-	-	400,000	38,752	520,000
Proposition/Measure A LA County Parks		-	44,968	-	-	100,000
Special Revenue Fund - Parkland Development		-	-	-	-	-
Special Revenue Fund - Proposition C Funds		-	189,617	235,000	235,000	235,000
Special Revenue Fund - AQMD		813	9,999	-	-	-
Road Maintenance and Rehabilitation Account Fund (SB 1)		-	245,000	315,000	315,000	515,000
Civic Center Water Treatment Facility - Phase Two, HRL Funding		851,403	1,641,916	-	1,106,681	-
Civic Center Water Treatment Facility - Phase Two Loan		-	-	16,500,000	-	16,500,000
Surface Transportation Program - Local (STPL-L)		-	-	-	-	50,000
Total Source of Funds		\$ 2,838,800	\$ 7,969,706	\$ 36,722,372	\$ 6,083,088	\$ 31,869,219

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
1.	PUBLIC SAFETY	
1.a.	Response to COVID-19	Staff continues to implement public health protocols at City Hall and respond to staff concerns regarding exposure to COVID and confirmed or suspected cases of COVID. The City has adapted the way it provides services and will continue to do so in a safe manner. Staff will continue to monitor new policies and regulations that impact the Malibu community and respond accordingly, including providing regular updates to the community. The City will also continue to host vaccination and testing events as needed.
1.b.	Law Enforcement Services	The Los Angeles County Sheriff's Department provides law enforcement services. However, staff works regularly with the Sheriff's Department to address community safety concerns. Staff also reviews the Sheriff's regular patrol contract as well as Summer Beach Team services and provides recommendations for changes as needed.
1.c.	Public Safety Operations - Emergency Preparedness	Emergency preparedness efforts include outreach to the community, schools and businesses, as well as maintenance of seven emergency supply bins. If COVID conditions permit, staff will hold a Public Safety Expo as well as public education workshops during National Preparedness Month.
1.d.	Public Safety Operations - Emergency Planning and Training	Emergency Planning and training includes the development of emergency plans, training City staff and working with outside agencies to coordinate response operations. Staff plans to hold one functional exercise in the City's EOC and one table top exercise with local response partners. City staff will also participate in the required Standard Emergency Management Systems (SEMS) and National Incident Management Systems (NIMS) trainings, as well as monthly training and exercises on the virtual Emergency Operations Center (EOC) system that was established in 2020. Also, the City's current Emergency Operations Plan was completed in 2018 and adopted in February 2019. Since emergency plans need to be updated every five years, staff will start the process of identifying a consultant to assist with this in Spring 2023.
1.e.	Public Safety Operations - Radio Communications	The City has a radio repeater tower which was established to expand and improve handheld radio capabilities. Expansion and refinement of this system will continue, along with weekly radio checks with CERT volunteers and City staff. In addition, staff continues to support local public radio broadcast reception, which is critical to emergency communication. The effectiveness of a future emergency siren system depends on a reliable radio broadcast station to provide emergency information. Additional radio enhancements will also be explored to maximize the reach of the frequency.
1.f.	Public Safety Operations - Volunteers on Patrol (VOP)	The City's robust VOP program provides a valuable service to the Malibu community. The VOP provide traffic control, issue parking citations, and monitor for code enforcement issues and general safety matters. Staff will continue to enhance and improve this program and services throughout Fiscal Year 2022-2023.
1.g.	Public Safety Operations - Alert and Warning Systems	The City has a variety of tools to warn the public about emergency situations, including the City website's e-notification system, Nixle alerts, emergency hotline, the Everbridge disaster mass notification system, and FEMA-authorized Wireless Emergency Alerts (WEA), which go out to all cell phones within range of a specified cell tower. Staff also regularly utilizes the Traffic Advisory and Utility Advisory sections of the website e-notification system to notify residents of traffic issues and power or water service interruptions in the Malibu area. Staff conducts the required monthly tests of the WEA system and regularly tests other systems as appropriate. Lastly, staff plans to work with the County Office of Emergency Management to promote NOAA radio fire alerts and implement a county sponsored program to provide free NOAA radios to vulnerable community members. Staff will continue to use these tools and identify additional communication tools in Fiscal Year 2022-2023.
1.h.	Emergency Warning Sirens - Design and Construction	In November 2020, the Council directed staff to pursue emergency warning sirens. In February 2021, staff secured a Hazard Mitigation Grant to complete the engineering and design phase of the project.
1.i.	Public Safety Operations - Community Emergency Response Team (CERT)	The Community Emergency Response Team (CERT) program includes providing CERT training to residents and supporting the Malibu CERT Team. At least three CERT training classes and one CERT refresher course are normally scheduled each year. Due to COVID-19 restrictions, CERT classes have been on hold, but COVID conditions permitting, staff plans to resume CERT classes in Spring 2022. The Malibu CERT Team supports public safety staff in implementing a variety of preparedness projects, including the maintenance of six emergency supply bins and overseeing the expansion a handheld radio system, and providing assistance during disasters.
1.j.	Public Safety Operations - Wildfire Safety Program	The Fire Safety Liaison oversees the Wildfire Safety Program, which includes developing and implementing wildfire prevention and preparedness plans, conducting Home Ignition Zone Assessments to encourage effective home hardening, conducting wildfire safety public education, and implementing the Community Wildfire Protection Plan.
1.k.	Public Safety Operations - Homelessness Outreach and Services	In coordination with the Los Angeles County Sheriff's Department, The People Concern and the Outreach Coordinator that serves the Las Virgenes-Malibu Council of Governments (COG), Public Safety staff continue to work on solutions to assist the City's homeless population and connect them with housing and services.
1.l.	Homelessness Shelter and Safe Parking Program	In February 2021, the Council directed staff to develop a robust public outreach on addressing homelessness in Malibu, to explore partnerships with other jurisdictions for a joint project, and to work with the City Council to compile a list of possible locations for an Alternative Sleeping Locations and a Safe Parking Program.
1.m.	Oversight of SCE Annual Vegetation Maintenance Program	This task involves staff working with the City's contract arborist to monitor and coordinate with Southern California Edison (SCE) and its contractors on the implementation of SCE's annual vegetation management program, which occurs in the spring, and the drought resolution initiative, which involves removal of drought-damaged trees. Staff's focus is ensuring native trees and ESHA are protected concurrently with these fire hazard reduction programs.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
1.n.	Annual Day of Preparedness - November 9	To honor all those who responded to the Woolsey Fire, the City Council declared November 9 as the City's Annual Day of Preparedness with the first celebration held in 2019. A community event with a preparedness theme will be held on that day in 2022.
2. WOOLSEY FIRE RECOVERY		
2.a.	Community Rebuilding	All City departments have been and will continue facilitating the rebuilding of homes damaged in the Woolsey Fire. In Fiscal Year 2020-2021, the equivalent of seven full-time staff were reassigned to work on Woolsey Fire rebuilding in lieu of using contract services. Staff will continue to work on the rebuilding effort, but their staff time has been moved to their home departments. Rebuilding homes remains a high priority.
2.b.	Community Development Block Grant - Disaster Recovery Multifamily Housing Program	On March 8, 2021, Council approved the allocation of \$18,602,848 in Community Development Block Grant (CDBG) Disaster Recovery funding. Staff is working on the due diligence process and developing a grant agreement with the Department of Housing and Community Development (HCD) of California for the use of these funds. Once the grant agreement is approved, staff will need to develop a solicitation package for potential developers interested in receiving gap funding for the construction or reconstruction of eligible multifamily affordable housing units. If projects are awarded funding under this program, the City must monitor the projects for compliance with federal and State guidelines, including environmental, construction and affordability regulations.
2.c.	Latigo Canyon Road Roadway/Retaining Wall Improvements	This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged by the Woolsey Fire.
2.d.	Trancas Canyon Park Slope Improvements	The project consists of repairing damages to the existing slope east of Trancas Canyon Park due to the Woolsey Fire. The fire caused stability issues from soil and rock erosion and damages to the existing concrete drainage facilities.
2.e.	Trancas Canyon Park Planting and Irrigation Improvements	This project consists of repairing the planting and irrigation system that was destroyed by the Woolsey Fire.
2.f.	Birdview Avenue Road Embankment Improvements	This project consists of repairs to roadway embankment cut slopes located on Birdview Avenue that have eroded due to severe storm events after the Woolsey Fire that caused mud, debris, and rock flow within the adjacent street.
2.g.	Broad Beach Road Water Quality Improvements	The City owns over 800 feet of permeable pavers, landscaping and underground biofiltration devices on Broad Beach Road that were damaged by silts, mud and debris caused by storms in 2019. These items are permanent best management devices required to comply with the City's MS4 NPDES Stormwater Water Quality Permit. This project consists of repairing the permeable pavers, replacing media material in the biofilters, and replacing damaged landscaping.
2.h.	Encinal Canyon Road Drainage Improvements	This project is located on Encinal Canyon Road where minor erosion areas and storm drain lines were damaged by the severe storms that followed the Woolsey Fire. The project will consist of repairing the erosion areas and damaged storm drain lines.
2.i.	Malibu Park Storm Drain Improvements	Multiple storm drains throughout the Malibu Park area and on Birdview Avenue have sustained substantial damages. These damages occurred during the 2019 rainy season that brought heavy debris and localized flooding from the surrounding burned areas of the Woolsey Fire. The drainage structures, slopes and roadways will be repaired within the identified project locations.
2.j.	Clover Heights Storm Drain Improvements Project	After the Woolsey Fire, the City experienced heavy rains in 2019 causing damage to the drainage system on Clover Heights Avenue. The City received grant funding through the FEMA Hazard Mitigation Grant Program for design and construction to install a new storm drain line on Clover Heights Avenue.
2.k.	Westward Beach Road Shoulder Repairs	This project consists of repairing the shoulder on Westward Beach Road that was damaged during the 2019 rainy season following the Woolsey Fire.
2.l.	Storm Drain Master Plan	After the Woolsey Fire, the City experienced storm damage throughout areas affected by the fire. The City received grant funding through the FEMA Hazard Mitigation Grant Program for the development of a Storm Drain Master Plan. This master plan will assist the City in future planning of infrastructure improvements to reduce storm damage.
2.m.	Malibu Road Slope Repairs	After the Woolsey Fire, the City experienced heavy rains that caused damage to the existing slope and roadway shoulder area adjacent to 24712 Malibu Road. This project consists of repairing the existing slope and shoulder area.
2.n.	Corral Canyon Road Stabilization Projects	This project consists of constructing a new drainage outlet and a rock slope protection system outlet.
2.o.	Point Dume Walkway Repairs	This project consists of repairs to walkways damaged in the Point Dume neighborhood as a result of the Woolsey Fire.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
3.	SCHOOL DISTRICT SEPARATION	
3.a.	School District - Fiscal Analysis	<p>In 2017, the City sent a letter to the Los Angeles County Office of Education (LACOE) officially submitting its petition for the unification of a new Malibu Unified School District (MUSD). In 2018, the City asked LACOE to accept and temporarily suspend the City's petition pending the outcome of negotiation efforts between the City and the Santa Monica-Malibu Unified School District (SMMUSD). The Council directed the City Manager and City Attorney to pursue negotiations with SMMUSD under the guidance of the City Council School District Separation Ad Hoc Committee. Since then, staff has worked with the Ad Hoc Committee, City consultants, and SMMUSD representatives to develop a framework for school district separation. On October 12, 2021, in response to the stalled negotiations, the Council directed staff to resubmit the City's petition to LACOE for the formation of an independent MUSD.</p> <p>The LACOE County Committee on School District Organization (County Committee) scheduled the Preliminary Hearing on the City's petition for April 17, 2021. As part of the petition process, the City must submit a comprehensive report, including detailed financial and demographic information, to the County Committee that addresses the State's 9 criteria for school separation. The County Committee review process will also require presentations and additional analysis to support the petition.</p> <p>As the petition continues through the local and State process, additional documentation will be required, including an Environmental Impact Report.</p>
4.	PRESERVE MALIBU'S RURAL RESIDENTIAL CHARACTER	
4.a.	Accessory Dwelling Unit (ADU) Ordinance	In September 2018, the Planning Commission held a public hearing on this item, provided its recommendation on the draft ordinance, and directed staff to come back with a final recommendation. In Fiscal Year 2019-2020, the Planning Commission hearing on the updated draft ordinance was postponed in order to address changes in State law that became effective January 1, 2020. During Fiscal Year 2020-2021, staff incorporated the guidance received from the California Coastal Commission (CCC) and State into a draft ordinance which will be presented to the Planning Commission and City Council. In Fiscal Year 2021-2022, the City received a Local Early Action Planning (LEAP) grant to implement technological improvements to streamline the ADU permit application process. In Fiscal Year 2021-2022, staff will submit the LCPA to the CCC for certification and monitor the progress of the LCPA review by the CCC. Staff will also administer and implement the LEAP grant.
4.b.	Short-Term Rental (STR) "Home-Sharing" Ordinance and LCPA	In February 2018, the City contracted with Host Compliance, LLC to provide consulting and software services related to STR permitting, compliance monitoring and enforcement in anticipation of the adoption of an STR ordinance. In September 2018, Council directed staff to provide additional information regarding options for a ban on STR, including the financial implications and processing of a Local Coastal Program (LCP) amendment (LCPA). A financial consultant was contracted to provide analysis of the financial impacts of an STR ban. In December 2019, Council directed staff to prepare an ordinance similar to Santa Monica's home-share ordinance and initiate the necessary LCPA. Subsequent to the City's submittal of the LCPA to the CCC, in January 2021, the CCC submitted a comment letter to City staff. Due to the extensive data collection and analysis required to respond to the CCC letter, the City's formal response is in progress. Upon certification of the LCPA, an extensive public outreach program will be needed, followed by coordination with Host Compliance, Code Enforcement, and the Sheriff's Department to implement and enforce the new ordinance.
4.c.	Parking as a Stand-Alone Use	<p>In May 2017, Council adopted a resolution initiating a Zoning Text Amendment (ZTA)/LCPA to allow commercial parking facilities as a stand-alone use. In Fiscal Year 2019-2020, this item was presented to the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), the Planning Commission, and the City Council. At the November 2020 City Council meeting, the Council provided staff with additional guidance and requested that staff return with an amended ordinance.</p> <p>On May 13, 2021, Ordinance No. 475 was presented to the City Council, and the Council declined to adopt the ordinance. Council directed staff to take an item to the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES) to develop a plan for the Triangle parcel to be brought back to Council for approval.</p>
4.d.	Overnight Parking Ordinance	This ordinance amends the Malibu Municipal Code (MMC) to address long-term parking along PCH and City streets that interferes with public coastal access. In Fiscal Year 2019-2020, Council adopted Ordinance No. 460 establishing overnight parking restrictions on alternate sides of PCH for the Las Tunas and Malibu Pier/Surfrider Beach areas. In Fiscal Year 2020-2021, the Council adopted Ordinance No. 469 expanding the overnight parking restrictions to Corral Canyon Beach and Zuma Beach. Coastal Development Permits (CDP) have been approved and signs installed for Las Tunas, Zuma Beach, and Corral Canyon Beach. A CDP for installation of signs for the Malibu Pier/Surfrider Beach area remains to be processed. In Fiscal Year 2021-2022, staff will prepare ordinances to allow for the expansion of this program to other areas of the City as directed by the Council.
4.e.	Housing Element 6th Cycle RHNA & 2021 Housing Element Update	In March 2020, the City received its Regional Housing Needs Assessment (RHNA) allocation from the Southern California Association of Governments (SCAG). In November 2020, staff met with Cal Fire to obtain guidance on the draft Safety Element. In Fiscal Year 2020-2021, staff worked with its consultant to prepare a draft of the updated Housing Element and Safety Element. In June 2021, staff will begin to schedule public workshops and hearings on both the Housing and Safety Elements, which are due to the California Department of Housing and Community Development in October 2021.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
4.f.	Cannabis Ordinance	Malibu Measure G became effective in December 2018, allowing recreational retail sales and delivery of cannabis within the City by two dispensaries. Allowing recreational use has triggered additional inspection, licensing and tax requirements that involve extensive research and coordination with other agencies and applicants. Staff is implementing the City's cannabis ordinance and, with the assistance of Code Enforcement staff, compliance with the City-issued Conditional Use Permit (CUP) is taking place. Ordinance No. 486 amending the City's cannabis ordinance to ensure compliance with the current County guidelines was presented to Council on May 13, 2021, and is scheduled for second reading on June 14, 2021. These updates will allow for County health inspections and business license requirements.
4.g.	MRCA Coastal Access Public Works Plan	The Mountains Recreation and Conservation Authority (MRCA) is proposing a Malibu Coastal Access Public Works Plan (PWP) for 17 public beach accessways along the coast in Malibu. The City submitted comments on the project's CEQA document in February 2020. In Fiscal Year 2021-2022, staff will follow up on this project and provide comment to MRCA. The project will extend over multiple years.
4.h.	Farmers Market Parking in the Civic Center	The Cornucopia Foundation submitted an amendment to its CUP in February 2021. Staff is working with the Cornucopia Foundation to complete the application and to schedule it for a public hearing. Approval of the amendment will allow for use of the City's loki property for farmers market parking on Sundays during construction of the Santa Monica College facility. In addition, staff is monitoring the long-term operations of the market.
4.i.	Wireless Communications Facilities Ordinance	Pursuant to the ordinance adopted by the City Council in April 2021, staff will continue to process applications pursuant to the new ordinance.
4.j.	Wireless Communications Facilities Mapping	In January 2021, Council directed staff to engage a consultant to identify and map existing wireless communication facilities in the City and maintain the maps on an ongoing basis. The City Council awarded a consultant contract for this work on April 26, 2021. Staff will work with the consultant to implement this ongoing project.
4.k.	Sign Regulations Code Amendments	In November 2020, based on recommendations received from the City Attorney's office, Council initiated amendments to the MMC and LCP to modify sign regulations to bring the code into compliance with the First Amendment of the US Constitution. In April 2021, staff presented a draft of the amendments for consideration by the Planning Commission and adoption by the City Council. Upon final approval by the City Council, staff will forward the LCPA to the CCC. In Fiscal Year 2021-2022, staff will monitor the progress of the LCPA review by the CCC.
4.l.1.	Planning Department Operations - Planning	Planning - This program is responsible for assisting the community at the Public Counter, reviewing projects, short-term rental permit applications, event and other applications for consistency with the MMC and LCP, evaluating project compliance with the California Environmental Quality Act (CEQA), and maintaining regulatory documents, including the Malibu General Plan and zoning and land use maps.
4.l.2.	Planning Department Operations - Code Enforcement	This program ensures compliance with the laws and regulations in the MMC and Zoning Ordinance, including illegal construction, code violations, short-term rental violations, and all other enforcement issues, to keep the City safe.
4.l.3.	Planning Department Operations - Administration	Planning administration is responsible for the management of records, legal noticing, policy and procedures, agendas and staff reports, budget analysis, and contracts.
4.m.1.	Environmental Sustainability Department (ESD) Operations - Building Safety	This program is responsible for compliance and enforcement of State and local building standards, including fire rebuild, inspections, permits, plan check, code interpretation, and coastal and geological review.
4.m.2.	Environmental Sustainability Department (ESD) Operations - Wastewater Management	This program is responsible for managing onsite wastewater systems for compliance, including plan check, the operating permit program, Local Agency Management Program, and the frequent pumping program.
4.m.3.	Environmental Sustainability Department (ESD) Operations - Administration	ESD administration is responsible for the management of records, legal noticing, policy and procedures, agendas and staff reports, budget analysis, and contracts.
4.n.1.	Public Works Department Operations - Project Review	The Public Works Department is responsible for the reviewing development projects that impact the public right of way and drainage facilities.
4.n.2.	Public Works Department Operations - Surveying	The Department reviews certificates of compliance, parcel and tract maps for surveying issues.
5.	ENHANCE ENVIRONMENTAL EFFORTS / PROTECT AND IMPROVE WATER RESOURCES	
5.a.	Civic Center Water Treatment Facility - Phase Two (CCWTF)	The construction of CCWTF Phase One was completed in Fiscal Year 2018-2019. The design of Phase Two began in Fiscal Year 2019-2020 and will be completed in Fiscal Year 2020-2021. Phase Two expands the wastewater collection and recycled water system to include properties in Malibu Colony, the condominiums on Civic Center Way, HRL Laboratories, and a portion of the Serra Canyon neighborhood. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a CDP, construction plans, project specifications and cost estimates. In order to meet the mandated completion date of 2024, the project will begin construction in 2022.
5.b.	Integrated Pest Management Program/ Earth Friendly Management Policy (EFMP)	On October 28, 2013, the City Council adopted an Integrated Pest Management (IPM) Policy and Program. Staff implemented the IPM principles as best management practices in addressing pests and developed a community outreach brochure describing the dangers that rodenticides pose to local wildlife, as well as preventative measures and alternatives to rodenticide use. In June 2019, the EFMP was adopted by Council. The policy remains in place with oversight by the Parks and Recreation Commission. Staff and contractors continue to follow all policies and procedures outlined in the EFMP.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
5.c.	Clean Water Monitoring Program	To carry out the City's regulatory obligations under the municipal separate storm sewer system (MS4) permit and related regulations, this program involves stream and ocean monitoring, as well as outreach to promote community-wide use of best management practices (BMPs). Ongoing monitoring for regulatory compliance includes implementation of the Coordinated Integrated Monitoring Program (CIMP), as required by the MS4 permit. The CIMP integrates stream monitoring events and TMDL monitoring for bacteria and trash at selected beaches and drainage courses, and in Malibu Creek. Special studies may include supplemental monitoring and assessment to develop adaptive management strategies for regulatory compliance. The City is the program manager for cost-sharing for the CIMP in a Memorandum of Understanding (MOU) with the County of Los Angeles and Los Angeles County Flood Control District. Additional opportunities under development include the City's near-shore ocean water quality project and supplemental assessments of sub-watersheds slated for stormwater treatment projects in the EWMP. Staff continues to implement the CIMP jointly with the Los Angeles County Department of Public Works and Flood Control District.
5.d.	Clean Water Regulations Compliance	The following regulatory and legal obligations are being implemented: Area of Special Biological Significance (ASBS); MS4 Permit (stormwater); NRDC/LA Waterkeeper lawsuit settlement agreement; short- and long-term compliance strategies for seven Total Maximum Daily Load (TMDL) requirements; wastewater systems management; and Civic Center Prohibition/MOU compliance. Staff continues working with the County for updates to EWMP and Reasonable Assurance Analysis (RAA), which may lead to the identification of additional, <u>smaller-scale water quality improvement projects</u> .
5.e.	Legacy Park Rehabilitation Project	<p>This project began in 2019 by assessing the plant life within Legacy Park, which has historically struggled due to poor soil and water conditions. Staff worked with a consultant, Studio-MLA, to complete the assessment and develop a long-term, sustainable plan for rehabilitating plant life within the park.</p> <p>After the first 18 plots were successfully established in Fiscal Year 2019-2020, 10 additional test plots were planted throughout the park in Fiscal Year 2020-2021. The plots will be monitored and evaluated throughout 2021 to continue establishing and expanding native plant life to areas where growth has been difficult.</p>
5.f.	Coastal Vulnerability Assessment	In September 2019, Council awarded a professional services contract for the development of a coastal vulnerability assessment. ESD staff and its coastal engineering consultants are working to perform an assessment of vulnerabilities along the local shoreline due to erosion and sea level rise to help inform City planning efforts by identifying impact thresholds at which significant planning areas, assets or coastal resources could be impacted by sea level rise. The consequence of the identified impacts will also inform City policies and programs to help minimize risk to important infrastructure, basic services and valuable resources. The vulnerabilities and consequences identified in this assessment will be used to facilitate prioritizing planning efforts to account for the urgency (time horizon) of each impact, and the importance of each impact on the community and resources. The first planned public workshop to solicit community input was postponed due to COVID-19.
5.g.	Clean Power Alliance (CPA)	CPA is a locally controlled electricity provider in Southern California offering clean renewable energy at competitive rates. In May 2018, Malibu residents and businesses chose the percentage of clean energy to receive. In October 2019, the Council approved the selection of the 100% Tier Option for CPA customers within the City, effective October 2020. Customers can opt out at any time and return to SoCal Edison or choose a lower tier of green energy.
5.h.	Environmental Programs	This program is responsible for mandated clean water and solid waste compliance and reporting. Additionally, City staff oversees programs, events, and local regulations, including locking dumpster lids, plastic bans, <u>compliance with the Dark Sky Ordinance, and other environmental work plan items</u> .
5.i.	FEMA Floodplain Maps	In December 2011, FEMA began the process of revising the flood maps along the California coastline based upon new data and coastal engineering analysis, including modifications to base flood elevations. The City submitted an appeal to FEMA's proposed revisions to the flood maps, and subsequently a Letter of Map Revision (LOMR). City staff and its consultants will be coordinating with FEMA on the City's appeal and LOMR.
5.j.	Pesticide LCPA	In December 2019, Council adopted the Pesticide LCPA, which was then submitted to CCC. Staff has responded to CCC information requests. The CCC had scheduled a hearing on the LCPA in March 2021. However, in coordination with Poison Free Malibu, the City requested a continuance until May 2021 to allow for additional time to evaluate and provide feedback on CCC staff's suggested modifications. On May 13, 2021, the CCC held a hearing and approved the City's LCPA with modifications. Staff will present the CCC's modifications to the Council in June 2021. In Fiscal Year 2021-2022, it is anticipated that the LCPA will be certified, and staff will need to present an ordinance to the City Council to implement and enforce the certified LCPA along with a staffing work plan to carry out the program.
5.k.	Dumpster Lid Ordinance Implementation and Enforcement	In Fiscal Year 2019-2020, staff worked with City partners to draft an ordinance to require locking lids on commercial solid waste, organic waste, and recycling bins, which was adopted by Council in March 2020. In 2020-21, staff developed outreach and began conducting quarterly inspections to assist businesses with compliance. Starting February 2021, Code Enforcement staff ensures that businesses are compliant.
5.l.	Dark Sky Ordinance Implementation	Added by the City Council at the mid-year budget review on January 24, 2022.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
6.	FISCAL SUSTAINABILITY AND TRANSPARENCY	
6.a.	City Council, Commissions and Committees	All departments and staff participate in the preparation of agendas, staff reports and presentations for the City Council, City Commissions, Environmental Review Board, Committees and Subcommittees. Media staff, administrative staff and the City Clerk's office are responsible for the technical hosting of meetings and preparation of minutes.
6.b.	Public Records Requests and Subpoenas	All departments and staff participate in responding to public records requests and subpoenas by searching both digital and paper documents retained by the City.
6.c.	Budget Management	As part of the City's commitment to providing government transparency, user-friendly budget information is developed to help the community better understand the City's finances. Quarterly budget reports will continue to be provided to the Council pursuant to the City's policies. Staff will continue to monitor the State and local fiscal impacts of the COVID-19 pandemic and recommend adjustments, as necessary.
6.d.	General Fund Reserves	Pursuant to Council Policy No. 3, a minimum of 50% of the General Fund operating budget is to be maintained in the General Fund Undesignated Reserve. A 65% reserve is recommended to maintain the City's high credit rating. The reserves have been instrumental in helping the City weather the economic impacts of the Woolsey Fire and the COVID-19 pandemic.
6.e.	Debt Service Management	The City has issued debt over the past 10 years for the acquisition of Legacy Park, the acquisition and improvements of City Hall, the acquisition of Trancas Field, and the acquisition of three vacant parcels of land. A Debt Management Policy was approved in Fiscal Year 2017-2018 to provide policy guidance for existing and future debt issuances and to help the City maintain its AA+/AAA credit rating.
6.f.1.	Finance Operations - Audit Management	Finance staff is responsible for all City financial audits, including the interim and annual independent audit, audits of all outside funding sources, such as Metro, Air Quality Management District (AQMD), CDBG, Dial-A-Ride, Annual Street Report, Cities Financial Transaction Report, and the State Controller's Report. Other mandated reports are also prepared by this department including California Joint Powers Insurance Authority (JPIA) filings, US Census Bureau reports and other reports as required for debt service. Finance staff also prepares the Annual Comprehensive Financial Report (ACFR) as mandated by law.
6.f.2.	Finance Operations - Payroll Management	Finance staff is responsible for the City's biweekly payroll services, including preparation of quarterly and annual State and Federal tax filings, preparation of W-2 forms, management of employee benefit programs, and other mandated reporting requirements.
6.f.3.	Finance Operations - Accounts Payable and Cash Receipts	Accounts Payable functions include the processing of approximately 7,500 individual invoices annually, management of purchase orders, oversight and processing of approximately 1,000 alarm permits, preparation of warrant registers, and daily reconciliation of City accounts. Cash receipts functions involve the daily deposits of City revenues, including cash receipts from public counters, verification of receipt of funds, and regular bank reconciliations. Duties associated with billing and invoices include preparation of billings for commercial tenants, subpoena invoices, past due notices, oversight of all taxes, and late fee and penalties invoices. Short-term rentals (STR) and transient occupancy tax (TOT) tracking is also managed by Finance staff, including compliance with the MMC, calculation and billing of taxes due.
6.f.4.	Finance Operations - Parking Citation Management	1) Finance staff serves as the liaison between the Los Angeles County Sheriff's Department, Volunteers on Patrol (VOP) and the City's citation processing service. Staff assists with citation receipts, appeals, and administrative hearings, and provides supplies and monitors equipment for the VOP and Sheriff's Department.
6.g.1.	Media Information Operations - Public Messaging	The Media Team plans, creates and executes the City's public messaging about City actions, legislation, meeting, priorities and events, as well as emergency communications, including several types of emergency alerts.
6.g.2.	Media Information Operations - Social Media and Platforms	The Media Team creates messaging content and graphics for the City website, 13 social media platforms (Twitter, Facebook and Instagram), Nextdoor, the traffic and emergency phone hotline, radio public service announcements (PSA), and printed materials, such as flyers, posters, mailers, surveys and other materials.
6.g.3.	Media Information Operations - Press Releases	The Media Team manages media relations and crisis communications, including planning and executing press releases, and media events, coordinating media interviews, and providing briefings, talking points and speeches for City officials.
6.g.4.	Media Information Operations - Emergency Communication	As part of the City's Emergency Operations, the Media Team coordinates all public communications and media relations with partner agencies at County, State and federal levels during emergency incidents, such as natural disasters, terrorist incidents, and public health emergencies.
6.g.5.	Media Information Operations - Alert System	Media staff provide 24/7 coverage to ensure the community receives up-to-date traffic, weather, and emergency notifications.
6.h.	Media Management	Media staff provide technical video and audio support for all of the City's public meetings, including City Council meetings, special meetings, town hall meetings and commission meetings.
6.i.	Information Technology	IT staff provide support for more than 180 computers and 50 servers, as well as supporting the City-issued cell phones, tablets, copiers and other office equipment. Each year, IT staff responds to over 900 service requests from City staff and elected officials.
6.j.	Information Technology Strategic Plan Implementation	The City conducted an assessment of its Information Technology (IT) Strategic Plan in FY 2019-2020 to better coordinate technology for City services and to streamline information access for the public. The consultant submitted the draft IT assessment, but the project prioritization workshop for staff was put on hold due to COVID-19. The pandemic highlighted the critical need for additional online services. This project will be resumed in Fiscal Year 2021-2022.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
6.k.	Records Management	This project allows City staff to coordinate with its records storage facility to improve records maintenance and management. The main goals include minimizing offsite storage of records and files, streamlining current records management, digitizing records for the permitting software program, and transferring records to the document imaging program. The intent is to reduce costs and increase efficiencies as the City converts paper originals into a digital format.
6.l.	City Website and Media Operations	Media and Management staff oversee maintenance, improvements, and enhancements to the City's website and the MalibuRebuilds.org webpage with input from other departments' staff. Media staff work with other City staff to develop numerous brochures, advertisements, pamphlets, and mailers to promote and advertise various workshops, events, and services offered by the City. Other media information projects include enhancements to social media and an increase in the number of videos produced. Media staff form the core of the City's EOC Communications team for all disasters.
6.m.	City Clerk Operations	The City Clerk's office is responsible for compliance with requests made pursuant to the Public Records Act, recording documents, receiving and oversight of subpoenas, and monitoring of the Fair Political Practices Commission (FPPC) filings, and serves as the custodian of all City records.
6.n.	Develop and Implement New GIS System	Work under this program includes an assessment of the City's GIS needs and purchasing updated GIS software.
6.o.	Develop and Implement new Permitting Software Program	The procurement and implementation of permitting software and other integrated programs would accelerate the transition to digital project submittal and review. This transition will not only speed up the permitting process but also prevent disruptions during emergencies such as wildfires, pandemics, and other natural disasters, which limit applicant access to City Hall and staff access to physical files and in-office resources. Permitting software would streamline concurrent reviews by different departments and provide improved transparency and ease of communication with the public. This project is eligible for funding under the American Rescue Plan Act. Staff will prepare a request for proposals to acquire and implement the software.
7.	ENGAGE THE COMMUNITY	
7.a.	Oversight of Library Set Aside Funds & Speaker Series	The Malibu Library is owned and operated by the County of Los Angeles. The City and County work cooperatively to develop programming and improvements using Set Aside Funds for the Malibu community based on the MOU terms between the two agencies, which is in place until 2044 with two possible five-year extensions. In Fiscal Year 2018-2019, the City adopted the 2018 Malibu Library Needs Assessment to identify future projects and library programs. Due to the COVID-19 pandemic, the Malibu Library projects were not included in the City's Approved Work Plan for Fiscal Year 2020-2021. The Council continues to fund the Malibu Library Speaker Series established in 2013 to feature events with professional speakers on a wide variety of topics, in addition to the Local Author Series, which highlights Malibu's literary talent. Staff continues to work with the library to produce the program each year. Library Speaker Series events were cancelled in Fiscal Year 2020-2021 due to COVID-19. When in-person gatherings are permitted, staff will prepare details on the Malibu Library Set Aside Funds for Fiscal Year 2021-2022 for Council review and approval.
7.b.	Special Events	The Community Services Department produces several events each year to engage the community, such as the Tiny Tot Olympics, Chumash Day, and the Halloween Carnival. In-person events were canceled in Fiscal Year 2020-2021 due to COVID-19; however, the Department coordinated several virtual events and online activities, including the Virtual Student Art Exhibition and Polli-Power Family Gardening and Art Grab-and-Go Kits. Many of these events are expected to resume in Fiscal Year 2021-2022 once in-person gatherings are permitted. Attendance at City special events in Fiscal Year 2021-2022 is expected to be lower than previous years due to State or County public health restrictions.
7.c.	Arts Programs and Events	Seasonal art exhibits are produced at City Hall featuring works by Malibu-affiliated artists. In Fiscal Year 2020-2021, in-person exhibitions were cancelled; however, local artists were featured through an online art exhibition. A virtual Arts in Education session took place in early 2021 in partnership with Malibu Elementary School featuring poetry and art with local professionals. Due to the program's success, a student art exhibition was curated at the Michael Landon Center. The Community Services Department plans to curate outdoor art exhibitions in Fiscal Year 2021-2022, while following State and County public health guidelines, and will resume in-person art exhibitions at City Hall when in-person gatherings are permitted. Additionally, the Department will resume art programs, workshops, and events that were postponed or canceled in Fiscal Year 2020-2021.
7.d.	Girls-Only Programming	Staff coordinates and promotes several Girls Only sports programs. In Fiscal Year 2020-2021, the City offered free Girls Only clinics, following State and County COVID-19 public health guidelines. Due to COVID-19 restrictions, the City could not provide programs, such as Girls Only basketball, which had been offered in the past. In Fiscal Year 2021-2022, the City will resume expanded Girls Only programming once COVID-19 State and County restrictions are lifted to allow the sharing of equipment, indoor programming, and increased attendance.

**FISCAL YEAR 2022-2023
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	TITLE	NARRATIVE
7.e.	Senior Programs and Trips	<p>The Senior Center was closed during Fiscal Year 2020-2021 due to the COVID-19 pandemic. The City offered virtual programs, drive-thru events, virtual tech help, and wellness calls in Fiscal Year 2020-2021. Staff continued to provide the digital Senior Center Newsletter and worked with local organizations to offer seniors COVID-19 assistance, such as grocery shopping and errands.</p> <p>The City's Dial-A-Ride program continued offering low-cost transportation to grocery stores, medical appointments, and other essential locations throughout Fiscal Year 2020-2021. Additionally, the City offered Seniors free transportation to vaccination appointments, assisted seniors with finding vaccination appointments, and notified Seniors about a mobile vaccination site at Malibu City Hall.</p> <p>In Fiscal Year 2021-2022, in-person programming is expected to resume following State and County COVID-19 public health guidelines. These programs include dance, yoga, poetry, autobiography writing, and art. Events and excursions will continue once gatherings are permitted, which may not be until the end of Fiscal Year 2021-2022.</p>
7.f.	Community Services Programs and Classes	<p>Limited programming for school-aged children resumed after cancellations occurred in late Fiscal Year 2019-2020. Following the implementation of State and County COVID-19 restrictions, staff adapted by adjusting capacity limits and implementing new physical distancing, sanitizing, and online registration protocols. A variety of outdoor programs and day camps took place, including surf, soccer, basketball, tennis, theater, and cross country. Outdoor adult programming was also added in late Fiscal Year 2020-2021, including Pilates and yoga.</p> <p>Early in the COVID-19 pandemic, the Community Services Department launched the Virtual Recreation Center on the City's website, which included free activities, health and mental wellness programs, cultural events, and virtual tours. The City will continue to update the Virtual Recreation Center in Fiscal Year 2021-2022 until programs return to full capacity.</p> <p>The Department expects to resume and expand educational and recreational program offerings for all ages following State and County public health guidelines. These programs include art, exercise, music, theater, athletics, seniors, aquatics, day camps, and social skill development.</p>
7.g.	Poet Laureate Programs and Events	<p>Since 2017, the Poet Laureate program has continued to expand and promote the literary arts in Malibu. Working through the Cultural Arts Commission and Malibu Poet Laureate Committee, the Council appoints the Malibu Poet Laureate position every two years. Various programs and events are coordinated under the Program, including writing workshops, open mic events, Arts in Education sessions, Pizza and Poetry, and Poetry Anthologies. In Fiscal Year 2020-2021, the City's named its third Malibu Poet Laureate, John Strueloeff, to serve a one-year term. The appointment for the 2021-2023 Poet Laureate will take place in early Fiscal Year 2021-2022. The Poet Laureate Committee will remain active by providing various additional workshops, coordinating the annual Poetry Anthology, and more. In-person programming will resume in Fiscal Year 2021-2022 once gatherings are permitted.</p>
7.h.	SMMUSD Master Use Agreement and Program Partnerships	<p>In Fiscal Year 2020-2021, Council approved a new two-year Master Use Agreement with Santa Monica-Malibu Unified School District (SMMUSD). The Agreement allows the City to utilize SMMUSD facilities for various programs, including partnership programs with local youth sports organizations, and the Boys and Girls Club of Malibu. The Community Services Department manages all usage under the Master Use Agreement, including scheduling of programs, maintaining facility use calendars, and communicating issues and concerns to SMMUSD personnel.</p> <p>A significant component of the Master Use Agreement is the Malibu Community Pool, which is operated during after-school hours and on weekends throughout the year. City Aquatic Programs are coordinated seasonally, including the SeaWolves swim team, Masters swim, youth swim lessons, lap swim, and aqua aerobics. During Fiscal Year 2020-2021, swim programs took place throughout the year with limited capacity due to COVID-19 restrictions. The City plans to expand and increase capacity of all swim programs in Fiscal Year 2021-2022 while following State and County public health guidelines.</p> <p>Several City sports programs are held at SMMUSD facilities throughout the year, including the youth basketball league, volleyball, tennis, cross country, soccer, and open gym basketball. Indoor sports programs and leagues did not take place in Fiscal Year 2020-2021 due to COVID-19 restrictions. The City plans to resume modified sports programs in Fiscal Year 2021-2022 to meet the community's needs.</p> <p>Since 2017, the City has partnered with the Boys and Girls Club of Malibu to offer after-school enrichment programs for students in Kindergarten through fifth grade. In late Fiscal Year 2020-2021, Malibu Elementary School and Webster Elementary School resumed in-person learning, and the City resumed limited enrichment programs to students who attended each school. The City plans to resume full-capacity programming and monthly workshops for all Malibu students in Fiscal Year 2021-2022.</p> <p>The City partners with Malibu youth sports organizations, such as American Youth Soccer Association (AYSO) and Malibu Little League (MLL), to allow the use of City and SMMUSD facilities at no cost to the organizations during their primary seasons. Annual agreements are executed with each organization, with staff coordinating facility calendars, addressing field maintenance requests, and maintaining updated League registration records. In Fiscal Year 2020-2021, the County allowed youth sports leagues to provide clinics and games for school-aged children. Staff worked with the President of each organization to ensure compliance with County COVID-19 guidelines. The City anticipates full game schedules and increased registration for these organizations in Fiscal Year 2021-2022.</p>

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
7.i.	Youth Commission Programs and Events	Council appoints up to 25 local students in grades 7-12 to serve on the Harry Barovsky Memorial Youth Commission for a one-year term. The Commission coordinates programs and events that benefit Malibu youth and local non-profit organizations. Additionally, the Commission provides feedback to the City regarding youth-specific projects, such as the Permanent Skate Park and school district separation. In Fiscal Year 2021-2022, the Commission will coordinate community-based volunteer events, including beach cleanup days, donation drives, and a youth government summit. In-person programs and events, such as teen movie nights, health and wellness events, and career and college preparation workshops will resume as COVID-19 restrictions are lifted.
7.j.	Facility, Parks, and Special Event Reservations	The Community Services Department coordinates over 150 reservations annually for venues owned by the City, including Malibu Bluffs Park, the Michael Landon Center, City Hall, vacant properties, and parking lots. These reservations include large private events, road race events, such as the Malibu Triathlon and Malibu 5K and Half Marathon, church services, picnics areas, film shoots, and local service and youth sports organizations' regular meetings serving more than 25,000 people. Due to the wide variety and large number of rentals, staff analyzes each request to determine the type of event, number of attendees, and any additional approvals needed by the City. Staff then collects fees, verifies insurance documents, provides day-of oversight for rentals, and works with the Planning Department and Malibu Film Office to ensure proper permits are submitted. In Fiscal Year 2020-2021, there was a decrease in facility reservations due to State and County restrictions on in-person gatherings. Staff anticipates facility reservations will resume at or near full capacity in Fiscal Year 2021-2022 as COVID-19 restrictions are lifted.
7.k.1.	Community Services Operations - General Operations	Community Services Department general operations include the management and oversight of 11 parks, facilities, and open spaces within the City, totaling more than 21,500 operating hours annually. In addition to nine full-time staff, the Department hires, trains, and manages over 40 part-time staff to serve in frontline roles throughout the City.
7.k.2.	Community Services Operations - Agreements	The Department administers approximately 30 agreements for various contractors and consultants, who perform a variety of maintenance and landscape services, teach programs, and provide consulting services for large projects.
8.	IMPROVE AND MAINTAIN CITY PUBLIC INFRASTRUCTURE AND COMMUNITY SPACES	
8.a.	Tree Maintenance Program	This project requires the identification of priority tree trimming maintenance in accordance with the citywide inventory so that the City's urban forest is protected, the roadways are clear of potential hazards, and liability to the City is minimized. Staff continues to maintain the City's urban forest in accordance with inventory recommendations. The City's contractor completed the tree inventory program in Fiscal Year 2019-2020 and will continue to perform tree maintenance based upon the inventory program.
8.b.	Routine Street Maintenance Program	City crews maintain the City-owned streets on a regular and ongoing basis, including but not limited to filling potholes, replacing street signs, and other tasks as needed to keep the City safe and clean. The program also includes street sweeping on City-owned streets and parking lots, as well as along Pacific Coast Highway (PCH), and maintaining the City's stormwater drainage facilities.
8.c.	Maintenance, Weed Abatement, and Trail Management of Parks, Open Space, and the Civic Center	Staff coordinates and oversees regular maintenance, weed abatement, and trail management for 11 City-owned parks, open spaces, vacant properties, and the Civic Center area. This work is completed by staff and contractors for over 650 acres of park and open space and eight miles of trails. Additionally, Department staff coordinates with the Public Safety office, City contractors, and the Lost Hills Sheriff's Station to complete the regular cleanup of homeless encampments and trash in City parks.
8.d.1.	Public Works Department Operations - Permits	The Public Works Department manages the issuance of encroachment permits, street vending permits, transportation permits and parking permits and performs inspections of these permits.
8.d.2.	Public Works Department Operations - Traffic Signal Maintenance Program	Work under this program includes the maintenance and operation of the City's traffic signals on Civic Center Way.
8.d.3.	Public Works Department Operations - Assessment District and Community Facilities District Management	The Public Works Department manages the Broad Beach Road Assessment District (AD 2010-1), Carbon Beach Community Facilities District (CFD 2006-1) and the Civic Center Water Treatment Facility Phase 1 (AD 2015-1). Tasks include managing consultants, placing special assessments on properties within each district, preparing various reports, administering the tax rolls annually, and issuing delinquency notices when necessary.
8.d.4.	Public Works Department Operations - Outside Public Agencies and Utilities Coordination	The Public Works Department coordinates with other agencies and utility providers (e.g., Caltrans, Los Angeles County Waterworks District 29, Southern California Edison, etc.) on projects and programs affecting the City.
8.e.	PCH at Trancas Canyon Road Right Turn Lane	This project consists of installing a new westbound right turn lane on PCH at Trancas Canyon Road. Funding for this project will be provided through Measure R funds administered by LA Metro.
8.f.	Cliffside Drive Underground Assessment District	Homeowners on Cliffside Drive east of Fernhill Drive requested their existing utilities be placed underground. Staff is working with the homeowners in the development of an assessment district to place the utilities underground. Initial funding to hire the required consultants was obtained by the homeowners.
8.g.	Stormwater Treatment Facilities Program	Work under this program includes the maintenance and operation of the City's two stormwater treatment facilities: Civic Center Stormwater Treatment Facility and Paradise Cove Stormwater Treatment Facility. The program also includes two stormwater pump stations located on Cross Creek Road and at Malibu Lagoon. ESD staff continues coordinating with Los Angeles County for Measure W funds for stormwater treatment projects.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
8.h.	Civic Center Water Treatment Facility (CCWTF) Operations	The CCWTF is a centralized water treatment facility that treats and reuses wastewater flows from properties in the Malibu Civic Center area. The facility was completed and put into operation in October 2018. The facility can currently capture and treat up to 200,000 gallons of wastewater daily and convert the water for irrigation purposes. Staff oversees the ongoing operations and administration of this \$60 million facility. The operation and maintenance of this facility is funded through rates assessed annually to properties being served by the facility.
8.i.	Landslide Assessment District	The City's ongoing management of three landslide assessment districts (Malibu Road, Calle de Barco, and Big Rock Mesa) includes maintaining and operating the groundwater dewatering equipment and monitoring groundwater levels and water quality. Work under this program also includes placing special assessments on the properties that are receiving the benefit of the landslide assessment district.
8.j.	2021 Annual Street Resurfacing Program	This project includes the design and construction management of the City's annual street resurfacing project. The streets in this project are included in the City's approved Pavement Management Plan. This project will also include the installation of speed humps on Birdview Avenue.
8.k.	Michael Landon Center Roof and Air Conditioning System Repairs	The roof at the Michael Landon Center is deteriorating, leaking, and in need of repairs, which will consist of the installation of new shingles and other underlying material. Additionally, one of the two commercial air conditioning systems is over 25 years old and in need of replacement.
8.l.	PCH Signal Synchronization Project	This project will install communication between the existing traffic signals on PCH, from Topanga Canyon Road to John Tyler Drive, and connect the signals back to the Caltrans Traffic Management Center, allowing Caltrans to control and operate the signals and the signal system remotely. The City acquired consultants and will be managing the design, the permit process with Caltrans, and the construction phase of the project. Funding for the design and construction of this project will be provided through Measure R funds administered by LA Metro.
8.m.	Permanent Skate Park Design	In February 2020, Council awarded the professional services agreement for the design of a 12,500 square-foot permanent skate park on the east portion of the Crummer/Case Property adjacent to Malibu Bluffs Park. Two virtual public design meetings and a community survey were completed in 2020 before the Preliminary Design and site amenities were recommended by the Parks and Recreation Commission for approval by the City Council. The design will be reviewed by the Planning Commission before final approval by the Council in mid-2021. Once approved by the Council, Planning staff will process the CDP application and corresponding environmental documents before construction of the project begins.
8.n.	Vehicle Impact Protection Devices	MMC Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area. The Vehicle Protection Devices project consists of installing bollard-type devices at two locations within the City's right-of-way and City-owned property: One is located on Cross Creek Road, directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way), and the other at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).
8.o.	Civic Center Stormwater Diversion Structure	This project consists of storm drain improvements in the Civic Center area to promote the flow and circulation of stormwater into Legacy Park. Staff will manage the design, permitting and construction for this project.
8.p.	PCH Cross Walk Improvements at Big Rock Drive and 20326 PCH	This project was identified in the PCH Safety Study and includes the installation of overhead warning signs on PCH near 20356 PCH and Big Rock Drive. Funding will be provided through Los Angeles County Measure M funds administered by LA Metro. Staff will procure consultants to perform design and permitting work and will manage the construction phase of this project.
8.q.	Legacy Park Paver Repair	This project consists of the removal and repair of a large section of pavers on the north side of the Loop Walkway at Legacy Park. The pavers have become uneven and damaged in several areas, causing a potential safety hazard for park patrons.
8.r.	Malibu Bluffs Park South Walkway Replacement	This project will replace the existing sidewalk located on the south side of Malibu Bluffs Park. Staff has repaired or replaced several different sections of the sidewalk over the past several years, but a more in-depth repair and releveling of the subsurface is required.
8.s.	Trancas Canyon Park Playground Resurfacing	This project will remove and replace the upper layer of the current playground pour-in-place safety surfacing at Trancas Canyon Park. The surfacing was installed in 2011 during the construction of the park, and staff has coordinated regular maintenance and several minor repairs since installation. The surfacing is at the end of its 10-year life and is in need of replacement.
8.t.	Marie Canyon Green Streets	This project was identified in the City's Enhanced Watershed Management Plan (EWMP) and includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with MS4 Discharge Permit requirements. This project is currently in the design phase, and construction is anticipated to be completed in Fiscal Year 2021-2022.
8.u.	Pacific Coast Highway Median Improvements	The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. This project is currently in the design phase with construction anticipated to be completed in Fiscal Year 2021-2022.
8.v.	Westward Beach Road Repairs	This project consists of making pavement repairs in the existing beach side shoulder area. The beach side repairs shall not extend beyond 11 feet from the City's right of way. This project was initially funded using Metro Measure M Active Transportation funds. Due to the City Council's scope of work change, this fund will not be available for the project.
8.w.	Bluffs Park Shade Structure	This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center playground and the other two are located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds.

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	TITLE	NARRATIVE
8.x.	PCH Median Improvements at Paradise Cove and Zuma Beach	The project scope includes both the installation of new raised medians and improvements to existing raised medians along Pacific Coast Highway (PCH) at the following locations: 1) from the intersection of Latigo Canyon Road to the intersection of Kanan Dume Road; 2) the intersection of Paradise Cove Road; and 3) from the intersection of Busch Drive to the intersection of Trancas Canyon Road. This project was identified in the 2015 Pacific Coast Highway (PCH) Safety Study and will be funded by Los Angeles County Measure M administered by LA Metro.
8.y.	Triangle Lot at the Intersection of Civic Center Way and Webb Way	In September 2018, the City purchased the Triangle Lot property with funding provided by Los Angeles County Measure R administered by LA Metro for the purpose of developing a shared use park and ride facility on the site. In order for the property to be developed as such, the City must adopt amendments to the LCP and MMC to allow parking as a standalone use at the location. On May 13, 2021, Council considered an ordinance to allow stand-alone surface parking lots in the Commercial General (CG), Community Commercial (CC), and Commercial Neighborhood (CN) zoning districts as a conditionally permitted commercial use citywide which would include the Triangle Lot. Council voted not to adopt the proposed amendments and directed staff to work with the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES) to review the City's funding agreement with LA Metro, specifically the shared-use park and ride requirements, to develop recommendations for the property going forward.
NEW WORK PLAN ITEMS		
	EV Permit Streamlining	
	2022/2023 Code Review and Adoption	
	Alternative Sleeping Location	In March 2022, the Homelessness Task Force presented a recommendation to the City Council to pursue an Alternative Sleeping Location (ASL) outside of the City. Staff will be assisting the Homeless Task Force in implementing this direction.
	Coast View Storm Drain Improvements	This project consists of replacing the existing storm drain inlet structure at the cul-de-sac on Coast View Drive. This project will improve the drainage on this street and will provide a safer storm drain inlet structure.
	2022 Annual Street Maintenance	This project includes the design and construction management of the annual street maintenance project. The City's Pavement Management Plan identifies the streets to be resurface to maintain the City's overall pavement condition index of 75. This project will include resurfacing Bonnie Ln., Cottontail Ln., Bailard Rd., Morning View Dr., Deerhead Rd., Busch Dr., Bonsall Dr., and Harvester Rd. It is anticipated that the project will be in construction during Fiscal Year 2022-2023.
	PCH Intersection Improvements - Trancas Canyon Right Turn Lane	This project consists of installing a new westbound right turn lane at PCH and Trancas Canyon Road. Funding for this project will be provided from LA County Measure R and be administered by LA County Metro Authority. Funding agreement currently in process. The project design will occur in Fiscal Year 2022-2023.
	PCH Cross Walk Improvements at Big Rock Drive and 20326 PCH	This project was identified in the 2015 PCH Safety Study and includes the installation of overhead warning signs and raised medians on PCH. New flashing warning beacons will be installed approximately 200 feet east and west of 20326 PCH (Moonshadow's Restaurant). New raised medians, along with a pedestrian refuge area, are planned for this area. A new overhead flashing "signal ahead" beacon will be installed 400 feet east of the PCH and Big Rock Drive intersection. New raised medians will be constructed on PCH near the Big Rock Drive intersection. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in Fiscal Year 2022-2023.
	Kanan Dume Biofilter	This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of a biofilter on Kanan Dume Drive to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. The project design will occur in Fiscal Year 2022-2023.
	Storm Drain Trash Screens Phase Two	This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. Trash screens will be installed on City owned storm drain inlets on John Tyler Dr., Roca Chica Dr., and Piedra Chica Dr. The project design will occur in Fiscal Year 2022-2023.
	City Traffic Signals Backup Power	This project will include upgrading the backup power system to the City's traffic signals at Civic Center Way/Webb Way, Civic Center Way/Winter Canyon Road, and Civic Center Way/Malibu Canyon Road. The project design will occur in Fiscal Year 2022-2023.
	Malibu Canyon Road Traffic Study	This project will consist of a traffic study on Malibu Canyon Road near Harbor Vista Drive and Potter Lane to determine if any feasible traffic safety improvements can be constructed at this location. Funding for this project will be from STPL funding administered by Metro. During Fiscal Year 2022-2023, staff will be finalizing the project funding from Metro and will begin the traffic study.
	PCH Utility Undergrounding	This project consists of undergrounding the existing overhead utilities on PCH from the easterly city limits to Trancas Canyon Road. This project will improve safety on PCH and will provide a more reliable power source for the traffic signals on PCH during SCE's Power Safety Power Shutoff's. During Fiscal Year 2022-2023, staff will be applying for project funding from the Federal Infrastructure Bill.
	PCH at Las Flores and Rambla Pacifica Intersection Improvements	This project was identified in the 2015 PCH Safety Study and includes making various safety improvements at the Las Flores Canyon Road and Rambla Pacifica Street Intersection. This project will be coordinated with other Caltrans projects planned for this intersection. Funding for this project could be provided through Metro Measure M Transportation funds. During Fiscal Year 2022-2023, staff will be working with Metro to initiate the funding approval and will begin the preliminary design in coordination with Caltrans.

**FISCAL YEAR 2022-2023
PROPOSED WORK PLAN**

	TITLE	NARRATIVE
	PCH Improvement from City Limits to Cross Creek Road	This project includes reconfiguring the existing travel lanes on PCH from Cross Creek Road to the eastern City limits. The center median and travel lanes will be reduced to add additional room to accommodate wider bike lanes and where applicable, construct other improvements to promote an additional safety separation between vehicles and cyclists. During Fiscal Year 2022-2023, staff will be applying for project funding from the Federal Infrastructure Bill.
	Pedestrian Signal at 22523 PCH	This project consists of replacing the existing pedestrian flashing beacon with a new pedestrian traffic signal at 22523 PCH. Funding for this project could be provided through Metro Measure M Transportation funds. During Fiscal Year 2022-2023, staff will be working with Metro to initiate the funding and will begin the preliminary design.
	City Hall Solar Project	This project consists of the installation of a solar power system at City Hall. This project will also include electric vehicle charging stations. The project will serve to reduce the City's overall electricity consumption and cost. This project was placed on hold for Fiscal Year 2019-2020 to accommodate other budget priorities resulting from the Woolsey Fire. In Fiscal Year 2022-2023, staff will be exploring the potential funding opportunities in the Federal Infrastructure Bill for this project.
	Temporary Use Permit Zoning Text Amendment	The City Council initiated an update to the City's TUP ordinance to address community events and series of events.
	Impound Yard	During the summer months, the Sheriff and the City tow illegally-parked vehicles that pose a hazard to public safety. Currently, the City's zoning ordinance only address tow yards and vehicle storage and not day-use impound lots. Staff is working with the Public Safety Commission and City Council on possible code amendments to address the City's needs.
	Monitoring LA County Low-Impact Camping Local Coastal Program Amendment	The County of Los Angeles is proposing a Local Coastal Plan amendment to allow low-impact camping in Environmental Sensitive Habitat. the amendment requires final approval by County Board of Supervisors followed by certification by the California Coastal Commission. In 2019, the City Council previously submitted a letter of opposition to the Board of Supervisors. Staff will monitor the progress of the LCP amendment.
	Possible Annexing of City into Resource Conservation District	During a hearing of the Local Agency Formation Commission (LAFCO) on March 9, 2022, LAFCO approved an action to include the City of Malibu in the Sphere of Influence boundary of the Resource Conservation District of the Santa Monica Mountains (RCDSMM). The RCDSMM is a Special District organized under the State Resources Code that promotes and provides conservation programs. The staff report indicated that while a significant portion of the Malibu Creek Watershed was within the RCDSMM's existing Sphere of Influence boundary, the City of Malibu was currently outside those boundaries. The RCDSMM Sphere of Influence currently includes the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village; and LA County unincorporated communities in the Malibu area and Topanga Canyon. For more information, see the LAFCO staff report (page 15). Now that the City is within the SOI, the next step would be the annexing of Malibu into the RCDSMM. City staff and RCDSMM staff will be working closely on any proposed annexation request.
	Expansion of Outdoor Seating Zoning Text Amendment	On June 8, 2020, the Council adopted Ordinance No. 465U allowing for temporary outdoor seating for restaurants during COVID-19 pandemic. Based on the success of outdoor seating, on January 11, 2022, the Council directed staff to explore options that would allow for the continued use of outdoor seating that had previously been approved.
	Earth Friendly Management Program (EFMP) Addendum to Initial Study	In June 2019, the City Council adopted the initial study for the EFMP. However, the City Council added facilities to the EFMP that were not included in the initial study. At the same meeting, the Council directed staff to prepare an addendum to included facilities not previously analyzed in the initial study.
	Public Safety Operations - Emergency Operations Center Maintenance	The City's Emergency Operations Center, located in the Multipurpose Room, need regular maintenance, including updating computer, printers and other equipment, as well as updating check lists and phone lists.
	Public Safety Operations - Encampment Management	In coordination with the Sheriff's Department and homeless outreach, staff regularly clears encampments on public and private property.
	Public Safety Operations - Respond to Public Safety Concerns	Staff regularly receives tips from the public regarding a variety of public safety concerns. Staff coordinates with the appropriate or department or agency to address the concern.
	Temporary Halt of Primary View Determination within the Woolsey Fire Affected Areas	As part of the City's response to the Woolsey Fire, on September 19, 2019, the City Council adopted Ordinance No. 450 to place a temporary halt on new Primary View Determinations within the Woolsey Fire burn area. As part of the Council's motion, the Council directed staff to return with a report on the impacts of Ordinance No. 450.
	Human Resources Management - Class Comp Study	Classification and compensation studies review internal equity (pay relationships between positions) and external competitiveness (pay relationships with labor market competitors). HR staff will conduct a comprehensive classification and compensation study.
	Finance Operations - Fee Schedule Update	The City derives its annual revenue from a number of sources, one type of which is user and regulatory fees. User and regulatory fees are intended to cover all or portion of the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee. The last time a study was conducted was June 2015. Finance staff will conduct a comprehensive fee study in order to update the fees.

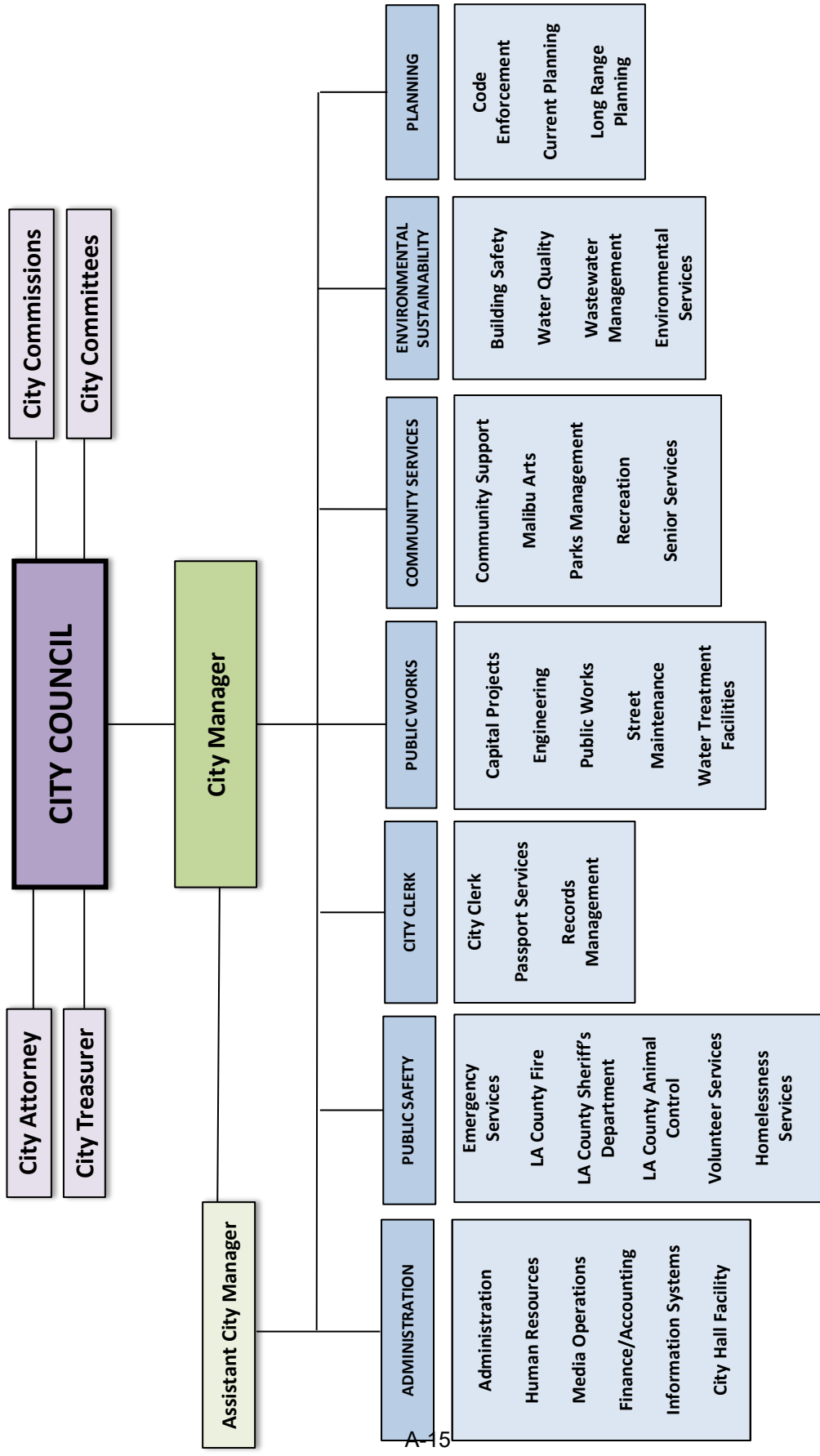
**CITY OF MALIBU
AUTHORIZED PERSONNEL
PROPOSED FOR FY 2022-2023**

		2021-22 Adopted	2021-22 Amended	2022-23 Proposed
MANAGEMENT & ADMINISTRATIVE SERVICES				
	City Manager	1.00	1.00	1.00
	Assistant City Manager	1.00	1.00	1.00
	Deputy City Manager	0.00	0.00	1.00
	Public Safety Director	0.00	0.00	1.00
	Public Safety Manager	1.00	1.00	0.00
	Fire Safety Liaison	1.50	1.50	1.50
	Public Safety Liaison	1.00	1.00	1.00
	Public Safety Specialist	1.00	1.00	1.00
	Assistant to the City Manager	1.00	1.00	0.00
	Executive Assistant	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	2.00	2.00	2.00
	Human Resources Manager	1.00	1.00	1.00
	Human Resources Analyst	0.00	1.00	1.00
	Human Resources Technician	1.00	0.00	1.00
	Media Information Officer	1.00	1.00	1.00
	Media Analyst	1.00	1.00	1.00
	Media Technician	1.00	1.00	1.00
	Graphic Artist	1.00	1.00	1.00
	Finance Manager	1.00	1.00	1.00
	Grants Analyst	1.00	1.00	1.00
	Accounting Technician	1.00	1.00	1.00
	Sr. Accounting Clerk	0.00	0.00	1.00
	Accounting Clerk	2.00	2.00	1.00
	Information Systems Manager	1.00	1.00	1.00
	Information Systems Analyst	0.00	0.00	1.00
	Information Systems Technician	1.00	1.00	1.00
	Sr. PW Maintenance Worker	1.00	1.00	1.00
	Sr. Office Assistant	0.00	1.00	1.00
	Office Assistant	1.00	0.00	0.00
	Office Assistant/Receptionist	1.00	1.00	1.00
	Total	27.50	27.50	29.50
ENVIRONMENTAL SUSTAINABILITY				
	ESD Director/Building Official	1.00	1.00	1.00
	ESD Manager/Deputy Building Official	1.00	1.00	0.00
	Senior Civil Engineer	0.00	0.00	1.00
	Associate Civil Engineer	1.00	1.00	1.00
	Supervising Inspector	0.00	0.00	1.00
	Sr. Building Inspector	1.00	1.00	1.00
	Building Inspector	2.00	3.00	2.00
	Principal Permit Technician	0.00	0.00	1.00
	Sr. Permit Services Technician	2.00	2.00	1.00
	Permit Services Technician	1.00	2.00	2.00
	Environmental Health Administrator	1.00	1.00	1.00
	Wastewater Man. Program Specialist	1.00	1.00	1.00
	Environmental Programs Manager	0.00	0.00	1.00
	Senior Environmental Programs Coordinator	0.00	0.00	1.00
	Environmental Program Coordinator	1.00	1.00	1.00
	Environmental Sustainability Analyst	1.00	2.00	1.00
	Administrative Analyst	1.00	1.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Office Assistant	2.00	2.00	2.00
	Total	17.00	20.00	20.00

**CITY OF MALIBU
AUTHORIZED PERSONNEL
PROPOSED FOR FY 2022-2023**

		2021-22 Adopted	2021-22 Amended	2022-23 Proposed
PLANNING DEPARTMENT				
	Planning Director	1.00	1.00	1.00
	Assistant Planning Director	1.00	1.00	1.00
	Development and Operations Manager	0.00	0.00	1.00
	Principal Planner	1.00	1.00	1.00
	Senior Planner	0.00	0.00	2.00
	Associate Planner	4.00	4.00	3.00
	Assistant Planner	3.00	3.00	4.00
	Planning Technician	4.00	4.00	4.00
	Code Enforcement Manager	1.00	1.00	1.00
	Senior Code Enforcement Officer	0.00	0.00	1.00
	Code Enforcement Officer	3.00	3.00	2.00
	Senior Administrative Analyst	1.00	1.00	0.00
	Administrative Assistant	2.00	2.00	2.00
	Senior Office Assistant	0.00	0.00	0.00
	Office Assistant	2.00	2.00	2.00
	Planning Intern (Two Half-time)	0.00	0.00	1.00
	Total	23.00	23.00	26.00
PUBLIC WORKS				
	Public Works Director/City Engineer	1.00	1.00	1.00
	Assistant Public Works Director/City Engineer	1.00	1.00	1.00
	Public Works Superintendent	2.00	2.00	2.00
	Senior Civil Engineer	1.00	1.00	1.00
	Associate Civil Engineer	2.00	2.00	2.00
	Assistant Civil Engineer	1.00	1.00	2.00
	Public Works Inspector	1.00	1.00	1.00
	Sr. Administrative Assistant	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Total	11.00	11.00	12.00
COMMUNITY SERVICES				
	Community Services Director	1.00	1.00	1.00
	Community Services Deputy Director	1.00	1.00	1.00
	Recreation Manager	0.00	1.00	1.00
	Recreation Supervisor	2.00	1.00	1.00
	Recreation Coordinator	3.00	3.00	3.00
	Parks Supervisor	1.00	1.00	1.00
	Senior Parks Maintenance Worker	0.00	0.00	1.00
	Parks Maintenance Worker	1.00	1.00	0.00
	Administrative Assistant	1.00	1.00	1.00
	Pool Manager (Part-time)	0.85	0.85	0.85
	Lifeguards (Part-time)	2.64	2.64	2.64
	Recreation Assistants (Part-time)	7.67	7.67	7.67
	Recreation Assistants - Skate Park (Part-time)	1.53	1.53	1.53
	Media Assistant (Part-time)	0.08	0.08	0.08
	Total	22.77	22.77	22.77
TOTAL EMPLOYEES		101.27	104.27	110.27

Fiscal Year 2022-23 Proposed Organizational Chart





CITY OF MALIBU

INFORMATION SYSTEMS ANALYST

Class Description

July 2022

FLSA: Non-exempt

DEFINITION

Under general supervision, performs systems analysis and administration. Plans, coordinates, and implements the activities, operations, and duties in support of the City's information systems and networking infrastructure; coordinates assigned activities with other departments and divisions, outside agencies, and the general public; provides complex professional staff assistance in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision by the Information Systems Manager. May exercise functional supervision over technical and clerical staff.

CLASS CHARACTERISTICS

This single-position class is responsible for systems analysis and administration. The incumbent in this position supports microcomputers in the client-server environment and combines skills in Database Administration, Mail Server Administration, Security Administration, and/or Network Administration. The classification handles research, design, setup, configuration, management, troubleshooting, and documentation of complex hardware, software, and infrastructure projects. Responsibilities include maintaining network firewalls, routers and switches, end-user client support of microcomputers, server-side network, e-mail, security, database, web/internet, and communications support. The Information Systems Analyst will provide technical support to City staff and City Council members and work with consultants as needed.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and make reasonable accommodations so that qualified employees can perform the job's essential functions.

- Assists in setting technical direction for the City's computer system architecture, server, network, e-mail, security of databases, and web hardware, software, and communications strategy.
- Provides user support for computer, network, e-mail, database, security, and web servers. This may be in person, over the telephone, or by remote access in Help Desk format. This may include software, hardware, and communications products.
- Assists users with software applications, e.g., Word documents, spreadsheets, electronic mail, graphics, and specialized functional software for City Department use and provides adequate training to all users.

- Evaluates, recommends and installs computer hardware and software products; defines the optimal configuration for products. Tests and compares new products.
- Configures, implements, and maintains external connectivity and remote communications to remote services, file servers, and clients.
- Assists with disaster recovery plans and procedures.
- Assists with administering and maintaining a City-wide telephone system, including cellular and wireless phones and various other office automation, communications, and equipment; performs diagnostic testing of voicemail server and phone extensions.
- Assists in developing and implementing backup policies and procedures; performs system back-ups.
- Assists in implementing, maintaining, and enforcing policies and procedures for information technology operations.
- Prepares or evaluates training materials and manuals.
- Provides support and training for remote users (VPN).
- Creates limited software applications for City departments, typically involving a relational database with graphical user interface, following City standards and procedures for software development.
- Collaborates with Information Systems Manager in evaluating, recommending, setting up, configuring, and documenting server and specialized hardware and software products. Sets up and maintains infrastructure hardware and monitoring software. Conducts research, testing, and compares new products.
- Performs feasibility analysis and evaluates potential solutions.
- Analyzes configures, plans, installs, maintains, and troubleshoots personal computers, cabling, and peripherals.
- Conducts formal and informal training programs on the use and operation of various telecommunications and computer systems hardware and software.
- Maintains and compiles an electronic documentation library of user procedures manuals, technical references, City's information technology assets database, training manuals, handbooks, and guides; maintains logs, charts, diagrams, and testing data for City's data, voice, and video network.
- Responds to and resolves complex inquiries and complaints.
- Attends and participates in professional group meetings; stays abreast of new trends, innovations, equipment, and languages used in computer systems, Information Technology, word processing, spread sheets, databases, graphics, and desktop publishing.
- Provides emergency response to reduce downtime, correct errors, monitor vendor activity, off-hours scheduled maintenance and system failures or on as-needed basis.
- Provides support consistent with IEEE 802.16 standards.
- Acts as backup to the Information Systems Technician.
- Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job or which must be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- Enterprise systems including engineering and administration.

- SAN/NAS technologies and disaster recovery systems.
- Operational characteristics, services, and activities of Information Systems.
- Microsoft desktop and server operating systems, VMware, Office, and related technologies.
- Network systems, protocols and applications.
- Systems security protocol, policies and procedures.
- Server administration, scripting and communication protocols; including Internet communication and e-mail protocols.
- Industry standard computer, server, printer, communications, security practices, anti-virus/spam/spyware, database, and collaboration hardware and software products.
- Familiarity with Cisco wireless access point technology, Firewalls, switches, routers, controllers, and a good understanding of networking.
- Computer software development techniques, including use of relational databases and application generation tools.
- Spam filtering and web filtering technology.
- Modern and complex principles and practices of computer systems management, analysis, design, programming, and maintenance.
- Design, operations, properties, and capabilities of networks and network cabling.
- Various software packages including word processing, spreadsheet, data processing, graphics and desktop publishing applications and programs.
- Principles of telecommunications including basic telephone wiring and telephone configurations, database, data communication, and operating systems.
- Operation and care of computer equipment.
- Procedures for repairing microcomputers, computer networks, peripheral devices, and telecommunications equipment.
- Data processing management and general administration practices and techniques.
- Operating characteristics, capabilities, capacities, and limitations of computer related peripheral equipment.
- Modern office practices, methods, and equipment.
- Principles and procedures of record keeping and reporting.
- Research techniques, methods, and procedures.
- Occupational hazards and standard safety practices necessary in the area of computer operations.
- Techniques for dealing effectively with the public, vendors, contractors and City staff, in person and over the telephone.
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone.

Skill in:

- Implementing comprehensive computer and telecommunications operations-related projects and training programs.
- Performing telecommunications and computer information system operation, installation, repair, and maintenance work involving the use of independent judgment and personal initiative.
- Performing backup and using disaster recovery systems.
- Computer technology awareness and evaluations.
- Wireless network management including mobile devices.

- Operating, installing, maintaining, configuring, and troubleshooting a variety of technical computer equipment and peripherals.
- Performing customer service help desk support.
- Small project design and development.
- Experience with Microsoft 365 administration, Outlook, and Active Sync technology.
- Working in a team environment or independently as needed.
- Supporting network functions such as e-mail, file and print services, routers, firewalls, fax and modem services, host access, client/server software and Internet.
- Troubleshooting complex computer, network, e-mail, security, database, web software, hardware and communications problems.
- Developing and troubleshooting software applications, scripts, and replication of security information.
- Dealing with concurrent customer support situations.
- Using time management skills.
- Handling pressure from operational problems.
- Understanding City-wide requirements.
- Training individuals or groups in using computer system hardware and software in an easy-to-understand manner.
- Monitoring and supporting networks.
- Responding to requests and inquiries from end-users.
- Exercising good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
- Using English effectively to communicate in person, over the telephone and in writing.
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in computer science, information technology, business administration, or a related field, and four (4) years of recent related responsible computer systems, systems analysis, network management, or related experience.

License:

Must possess and maintain a valid California Class C Driver License and have a satisfactory driving record. Microsoft Certified Software Engineer or Certified NetWare Engineer is highly desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various City sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification, although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift and carry computers and other equipment, reports, and records that typically weigh less than 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends, and holidays.



CITY OF MALIBU

PUBLIC SAFETY DIRECTOR

Class Description

July 2022

FLSA: Exempt

DEFINITION

Under general direction, plans, organizes and directs the public safety services for the City, including coordination and management of the City's emergency management program; planning and coordination for the City's response to natural disasters and national security emergencies; administers public safety contract services; manages the City's emergency notification system; serves as liaison to public safety agencies, other governmental and social service agencies; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the City Manager. Exercises general and direct supervision over professional, technical, and clerical staff.

CLASS CHARACTERISTICS

This Department Director classification is responsible for the management and development of a City-wide department. The Public Safety Director oversees, directs and participates in all activities of the City's public safety and emergency response functions. The classification regularly interacts with the City Manager, City Council and departmental representatives in obtaining and coordinating projects and information. Successful performance of the work requires knowledge of public policy, municipal functions and activities, including the role of an elected City Council, and the ability to develop, oversee and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and agencies and managing and overseeing the complex and varied functions of the department. The incumbent is responsible for accomplishing departmental planning and operational goals and objectives and for furthering City goals and objectives within general policy guidelines, including ensuring the delivery of efficient and effective public safety services within the community and serving as the public safety liaison to other agencies and the public.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Directs the development and implementation of public safety-related goals, objectives, policies, and priorities for assigned programs; recommends and administers policies and procedures.
- Directs the City's emergency management functions including: analyzing critical issues; identifying potential hazard to health and safety; training and advising other staff in roles

- related to emergency operations; and ensuring the City's disaster preparedness plan is maintained in accordance with State law.
- Administers contract services pertaining to public safety, including law enforcement and fire safety services, ensures that services provided are in accordance with contract requirements, and related laws, ordinances, and regulations.
 - Oversees the City's emergency alert/notification system, including the posting of notifications on the City's social media outlets, website, and other communication platforms.
 - Develops innovative solutions to keep the City's emergency functions at the forefront of public safety.
 - Prepares and administers the public safety budgets, including monitoring the Los Angeles County Sheriff Department's budget expenditures.
 - Ensures that the City's Emergency Operations Center (EOC) is in a constant state of readiness and that all EOC systems are operational and up to date. Maintains ability to activate EOC at all levels of incidents and planned events.
 - Serves as the liaison to the City's Volunteers on Patrol (VOP) program.
 - Oversees and directs the City's Community Emergency Response Team (CERT) program, including the scheduling of classes, overseeing training, and directing team members.
 - Responds to inquiries and complaints regarding public safety services or activities; represents the City and provides crisis intervention as required to resolve problems which impact public safety.
 - Provides staff support to the Public Safety Commission, other committees, and task forces, as necessary.
 - Coordinates with the City's Media Information Office for proper dissemination of public safety information.
 - As the City's Emergency Services Coordinator, directs City-wide emergency preparedness and action planning; directs the development and revision of emergency procedures.
 - Prepares, maintains, and updates program documents, reports, records, and files
 - Confers with a variety of agencies, vendors, subject matter experts, and the general public in acquiring information and coordinating disaster preparedness, emergency operations and public safety programs; provides information regarding assigned programs.
 - Plans, provides for and/or personally conducts Emergency Management skills trainings, CPR and First Aid trainings for City staff, volunteers, and the public.
 - Plans and administers a workplace safety program for City staff and facilities, including creating informational hand-outs and pamphlets.
 - Performs a variety of public relations and outreach work related to assigned activities, including staffing and supervising Emergency Preparedness booths at public events.
 - Represents the City in relations with the community, other public agencies, and professional organizations; leads or participates in discussions regarding municipal safety programs; reviews emergency preparedness for planned events and emergency situations.
 - Administers and submits all City-related disaster claims for relief and reimbursement to applicable agencies.
 - Provides liaison to contract service representatives, other agencies and organizations, and the public; advises, and otherwise provides responsible staff assistance to the City Manager, the City Council, Commissions, City management personnel and staff, and others regarding issues related to public safety programs and issues.
 - Maintains the City's emergency supplies.

- Communicates with local radio stations, including KBUU.
- Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job or which must be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- Modern principles of emergency management and response procedures.
- Principles of disaster planning.
- Operational characteristics of communication systems.
- Modern and complex principles and practices of program development, research methods of assigned programs and administration.
- Practices of researching program issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective reports.
- Modern office methods, practices, procedures, and equipment, including computer hardware and software.
- Principles and practices of budget preparation and administration.
- Applicable Federal, State, and local laws, codes, and regulations, including SEMS, incident command and State and County emergency preparedness requirements.
- General principles of risk management related to the functions of the assigned area.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, various business, professional, educational, and regulatory organizations, and with the public.
- Techniques for dealing effectively with the public, vendors, contractors, and City staff, in person and over the telephone.
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone.
- Principles and practices of budget preparation and administration.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation and the training of staff in work procedures.

Skill in:

- Administering complex programs in an independent and cooperative manner.
- Developing, overseeing and implementing projects and programs.
- Providing administrative and professional leadership and direction for the City of Malibu Public Safety and Emergency Management Programs.
- Providing leadership and guidance during emergency situations.
- Conducting complex research projects, evaluating alternatives, making sound recommendations, and preparing effective and complex written reports.
- Interpreting, applying, and explaining complex laws, codes, regulations, and ordinances.
- Evaluating and developing improvements in operations, procedures, policies, or methods.
- Identifying and responding to issues and concerns of City management, the City Council and a variety of professional groups, commissions, and committees.
- Effectively representing the department and the City in meetings with governmental agencies, community groups and various businesses, professional, and regulatory organizations and in meetings with individuals.

- Planning, organizing, scheduling, assigning, reviewing, and evaluating the work of staff.
- Training staff in work procedures.
- Making effective public presentations.
- Providing exceptional customer service to coworkers, internal customers, and the public.
- Operating modern office equipment including computer equipment and software programs.
- Using English effectively to communicate in person, over the telephone and in writing.
- Establishing and maintaining effective working relationships with employees and those contacted in the course of the work.
- Recommending and implementing goals, objectives, and practices for providing effective and efficient services.
- Providing administrative and professional leadership and direction for the Public Safety Department.
- Planning, organizing, and carrying out assignments with minimal administrative direction.
- Conducting complex research projects, evaluating alternatives, making sound recommendations and preparing effective technical staff reports.

Ability to:

- Develop and implement comprehensive plans to satisfy public safety needs.
- Interpret and explain laws, regulations, and City policy and procedures.
- Think clearly and act effectively in emergency situations.
- Develop and standardize procedures and methods to improve the efficiency and effectiveness of the City's public safety priorities.
- Establish and facilitate cooperative working relationships with employees and community groups to work effectively and collaboratively.
- Identify and inform superiors of sensitive issues/situations.
- Meet the public in situations requiring diplomacy and tact.

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in public administration or closely related field, and six (6) years of responsible professional experience in managing and administering emergency-related or public safety programs in a municipal setting, including at least three years in a responsible middle management capacity.

License:

Must possess and maintain a valid California Class C Driver License and have a satisfactory driving record. Must possess all FEMA required training certificates for the Emergency Management Program Grant (IS 100, 200, 700, 800, 120.c, 230.e, 235.c, 240.b, 241.b, 242.b, and 244.b) as well as a certificate of completion of Standardized Emergency Management System training from the State of California. Credentialed as an EOC Director at a Type III level or higher is highly desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle, to visit various meeting sites; strength, stamina, and mobility to perform medium to heavy physical work, operate varied hand and power tools and construction equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. The job involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites; lift, move, and carry materials and equipment weighing up to 75 pounds and heavier weights with the use of proper equipment; and push and pull drawers open and closed to retrieve and file information.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels and controlled temperature conditions, although there may be occasional exposure to inclement weather conditions, noise, dust, and potentially hazardous materials. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends, and holidays. Participates in an after-hours emergency response program for on-call assignments.



CITY OF MALIBU

SENIOR CIVIL ENGINEER

Building Safety Division

Class Description

July 2022

FLSA: Non-exempt

DEFINITION

Under general direction, performs the most complex and difficult professional field and office civil engineering work related to the Building Safety Division; consults with general public, developers, contractors and representatives of other agencies regarding residential and nonresidential plan reviews; including building and grading; development for compliance with all State and local codes; provides professional assistance to the Environmental Sustainability Director/Building Official, the City Council and others in areas of expertise; facilitates the issuance of all construction permits; performs a variety of studies and prepares and presents staff reports; acts as the City Building Official in his/her absence; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction by the Environmental Sustainability Director and/or another manager or supervisor. May provide lead supervision and technical direction to lower-level professional or technical staff.

CLASS CHARACTERISTICS

This is the highest-level class in the professional engineering series with managerial responsibility for land development and permitting. Performs the most complex professional and technical work in the review of plans, drawings, specifications, calculations, inspections and permits for construction projects. Successful performance of the work requires an extensive building safety, construction, inspections, and plan review background, as well as skill in coordinating departmental work with that of other City departments. This class is distinguished from the Environmental Sustainability Director in that the latter has overall responsibility for all department functions, including administration and professional staff, and for developing, implementing and interpreting public policy.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Examines private complex residential and non-residential construction plans, drawings, specifications, designs, and legal descriptions for a variety of private development projects to ensure compliance with applicable state and local codes.
- May be designated by the Environmental Sustainability Director/City Building Official as the person responsible for professional work with the ability and requirements to sign such work; may be required to act for, approve and/or sign as the Acting Deputy City Official in his/her absence.

- Conducts field inspections of complicated or highly technical situations.
- Ensures consistent and appropriate interpretation of the State and local codes and City ordinances.
- Meets with architects, engineers, contractors, and property owners regarding pre-construction requirements.
- Coordinates the development and enhancement of automated plan review, permit tracking and inspection tracking systems.
- Coordinates work activities within the department, as well as with other divisions, departments, jurisdictions and private entities, prepares reports and presentations for public and private bodies, represents the City before State and Federal regulatory agencies.
- Confers with and provides information to property owners, contractors, developers, engineers, architects and the public regarding conformance to standards, plans, specifications and codes; explains codes, requirements and procedures and evaluates alternatives.
- Interprets and administers applicable State and local codes relating to project requirements, prepares project related correspondence, and responds personally or in writing to questions related to projects and City policy.
- Researches, prepares and recommends methods of improvements, including workflow and permitting procedure.
- Confers with department management and administration regarding building safety plan review contract consultants to ensure proper plan review, use of staffing, and functional workload.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; identifies opportunities for improvement and reviews with the director.
- Provides consultation to a variety of field and office personnel.
- Provides customer service for all permits and plan reviews on the phone, at the public counter and at the job site.
- Prepares and directs the preparation of a variety of written correspondence, reports, procedures, ordinances and other materials.
- Maintains and directs the maintenance of working and departmental automated and manual files.
- Monitors changes in laws, regulations and technology that may affect departmental operations; implements policy and procedural changes after approval.
- Participates on a variety of interdisciplinary committees and commissions and represents the city on engineering issues to a variety of community and stakeholder groups.
- Communicates orally, in writing or through graphic representations and statistical summaries with colleagues, managers, employees, the public, organized employee groups and representatives of various organizations.
- Coordinates with Geology, Coastal Engineering, Environmental Health, County Fire and Health Departments for their final releases.
- Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job or which must be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- Principles, practices and procedures related to California's building code and permit compliance.
- Operational characteristics, services and activities of a municipal building code enforcement program.

- California building, plumbing, mechanical, and electrical codes.
- Modern and complex principles and practices of construction plan checking.
- Methods and techniques of building inspection.
- Automated permit tracking and workflow systems.
- Principles of supervision and training.
- Pertinent federal, state, and local laws, codes, and regulations.
- Modern principles and practices, technical and legal issues, and research methods of construction projects, building code and permit compliance, and environmental management.
- General concepts of architecture, landscaping, grading, drainage, and engineering as they relate to the process of building inspection.
- Recent developments, current literature and information related to assigned functional areas.
- Construction, electrical, plumbing, mechanical, framing, and associated trades.
- Modern office methods, practices, procedures, and equipment, including computer hardware and software, including Microsoft Office, Project, City permitting software, and basic GIS concepts and applications.
- Principles and practices of employee supervision, including workload/flow planning, assignment, review and evaluation and the training of staff in work procedures.
- Techniques for dealing effectively with the public, vendors, contractors and City staff, in person and over the telephone.
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone.

Skill in:

- Administering complex, technical and building code compliance programs in a cooperative manner.
- Interpreting, applying, and explaining complex laws, codes, regulations and ordinances.
- Planning, organizing, scheduling, assigning, reviewing and evaluating the work of staff, including training staff in work procedures.
- Evaluating and developing improvements in operations, procedures, policies, or methods.
- Researching, analyzing, and evaluating new service delivery methods, procedures, and techniques.
- Identifying and responding to issues and concerns.
- Making effective public presentations.
- Effectively representing the department and the City in meetings with governmental agencies, community groups and various business, professional, and regulatory organizations and in meetings with individuals.
- Interpreting building safety programs for the general public.
- Preparing clear and concise reports, correspondence, policies, procedures and other written materials.
- Reading plans, drawings, and specifications and making effective site visits.
- Effectively communicating in person, over the telephone and in writing.
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines.
- Recommending and implementing goals, objectives, and practices for providing effective and efficient services.
- Providing leadership for the Building Safety Division, exemplify teamwork.
- Planning, organizing, and carrying out assignments with minimal direction.

- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Providing excellent customer service to both in-house staff and the public.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Graduation from an accredited four-year college or university with major coursework in building trades, construction management, architecture, civil engineering, community development, or public administration or a related field; a minimum of five (5) years of responsible professional experience in building trade and field inspection; and a minimum of three (3) years of supervisory experience in a municipal setting. Possession of an advanced degree is highly desirable.

License:

- Must possess and maintain a valid California Class C Driver License and have a satisfactory driving record.
- Must possess registration in the State of California as a Civil Engineer or Structural Engineer.
- Must also possess certification as a Building Inspector and one other related trade through the International Conference of Building Officials (ICBO) or International Code Council (ICC) and/or certification as a Combination Inspector by ICBO or ICC.
- Possession of, or ability to obtain, certification as a Building Official within one year of employment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect City development sites, to operate a motor vehicle and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although the job involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift and carry objects that typically weigh less than 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions but may occasionally be exposed to loud noise levels, cold and/or hot temperatures, vibration, confining workspace, chemicals, mechanical and/or electrical hazards. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends, and holidays.



CITY OF MALIBU

PRINCIPAL PERMIT SERVICES TECHNICIAN

Class Description

July 2022

FLSA: Non-Exempt

DEFINITION

Under general direction, plans, organizes, and coordinates the work of staff performing difficult and complex professional and technical work related to all programs and activities of Permit Services; plans, administers and personally participates in systems, procedures, practices and customer service standards related to the processing of development permit applications; provides professional assistance to the Environmental Sustainability Director, Senior Building Safety Civil Engineer, Supervising Building Inspector, and others in areas of expertise; reviews and performs a variety of studies and prepares staff reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction by the Environmental Sustainability Director or other department management, as well as the Senior Building Safety Civil Engineer, and Supervising Building Inspector. No direct supervision of staff is exercised.

CLASS CHARACTERISTICS

This is the advanced journey-level class in this technical series in the Environmental Sustainability Department. The incumbent organizes day-to-day permit services activities and is responsible for providing professional-level support to the Environmental Sustainability Director in a variety of areas. Successful performance of the work requires an extensive professional background and a strong use of independent judgement, as well as skill in coordinating departmental work with that of other City departments and public agencies. This class is distinguished from the Environmental Sustainability Director and other management in that the latter has overall responsibility for all development functions and for developing, implementing and interpreting public policy.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assumes responsibility for all services and activities of Permit Services with major emphasis on proper and timely processing of permits for construction and associated fees, as well as coordinating all building safety development database needs; ensures compliance with established procedures, uniform codes, state laws and local ordinances.
- Participates in the development and implementation of goals, objectives, policies and priorities for assigned programs; recommends within departmental policy, appropriate service and staffing levels; recommends and administers policies and procedures.

- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and coordinates workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and reviews with the Director.
- Selects, trains, and motivates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies.
- Provides input to the work plan for the Permit Services and the Environmental and Sustainability Department; meets with staff to identify and resolve problems; coordinates work activities, projects and programs; monitors workflow; and reviews work products, methods and procedures, and provides advice to director or other management.
- Participates in the development and administration of the division budget.
- Implements policies and regulations relating to construction permit processing.
- Serves as a liaison for Permit Services and the Environmental Sustainability Department with other City departments, divisions, and outside agencies; attends meetings, as necessary; provides staff support to commissions, committees and task forces, as necessary; negotiates and resolves significant and controversial issues.
- Provides highly complex staff assistance to the Environmental Sustainability Director; prepares and presents staff reports and other necessary correspondence.
- Conducts a variety of organizational studies, investigations, and operational studies; recommends modifications to programs, policies, and procedures, as appropriate.
- Develops staff reports related to permit processing activities and services; presents reports to the City Council and various commissions, committees and boards; performs a variety of public relations and outreach work related to assigned activities.
- Participates on a variety of boards, commissions, committees, and task forces; attends and participates in professional groups and committees; stays abreast of new trends and innovations in the field of Permit Services.
- Responds to problems and complaints from citizens in a professional manner; identifies and reports findings and takes necessary corrective action.
- Develops computer systems to track the progress of development permits, monitors the progress, and ensures all staff are completing work efficiently within prescribed deadlines.
- Meets with the public or other City staff to review the status of permit activity.
- Maintains development database for the Department, monitors accuracy of information added, makes design changes as needed.
- Responds to inquiries regarding the Municipal Code and its applicability to various situations, the development processes in general, the existence and scope of permits and plans in effect on specific properties.
- Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job or which must be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- Principles, practices and procedures related to processing planning and building permits.
- The California State Building Codes (T-24) sufficient to answer questions and provide information to the public.
- Business arithmetic and basic statistical techniques.
- Various construction types and building inspection procedures and requirements.
- Geographic, socio-economic, political and other elements related to assigned functional areas.

- Operational characteristics, services and activities of assigned programs.
- Organizational and management practices as applied to the analysis and evaluation of programs, policies and operational needs.
- Modern and complex principles and practices of program development and program administration.
- Modern principles and practices, technical and legal issues, and research methods of building code and permit processing and compliance.
- Recent developments, current literature and sources of information related to assigned functional areas.
- Practices of researching related legal and technical issues, evaluating alternatives, making sound recommendations and preparing and presenting effective staff reports.
- Modern office methods, practices, procedures and equipment, including computer hardware and software.
- Principles of contract administration and general principles of risk management related to the functions of the assigned area.
- Principles and practices of budget preparation and administration.
- Applicable Federal, State, and local laws, codes and regulations.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, various business, professional, educational and regulatory organizations and with property owners, developers, contractors and the public.
- Techniques for dealing effectively with the public, vendors, contractors and City staff, in person and over the telephone.
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone.

Skill in:

- Coordinating complex, technical and sensitive permit processing and compliance programs in an independent and cooperative manner.
- Recommending and implementing goals, objectives, and practices for providing effective and efficient services.
- Providing professional leadership and exemplifying teamwork for Permit Services.
- Planning, organizing, and carrying out assignments with minimal administrative direction.
- Conducting complex research projects, evaluating alternatives, making sound recommendations and preparing effective technical staff reports.
- Analyzing, interpreting, summarizing and presenting technical information and data in an effective manner.
- Interpreting, applying and explaining complex laws, codes, regulations and ordinances.
- Planning, organizing, and scheduling, the counter workload for an efficient and concise workflow.
- Training staff in work procedures.
- Evaluating and developing improvements in operations, procedures, policies, or methods.
- Researching, analyzing, and evaluating new service delivery methods, procedures and techniques.
- Identifying and responding to issues and concerns.
- Making effective public presentations.
- Effectively representing the department and the City in meetings with governmental agencies, community groups and various business, professional, and regulatory organizations and in meetings with individuals.

- Interpreting permitting programs to the general public.
- Preparing clear and concise reports, correspondence, policies, procedures and other written materials.
- Reading plans and specifications.
- Using English effectively to communicate in person, over the telephone and in writing.
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Possession of Associates degree from a business or community college with major coursework in planning, construction technology, environmental science, business or public administration, or a related field; and five (5) years of responsible professional experience in construction or development permit processing programs. A bachelor's degree is highly desirable.

License:

- Must possess and maintain a valid California Class C Driver License and have a satisfactory driving record.
- Must also possess a valid Permit Technician License from ICC or CALBO.
- Trade certificates (plumbing, electrical, mechanical, combination inspection) are highly desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, climb, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift, move, and carry objects that typically weigh up to 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions but may occasionally be exposed to loud noise levels, cold and/or hot temperatures, vibration, confining workspace, chemicals, mechanical and/or electrical hazards. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends and holidays.



CITY OF MALIBU

DEVELOPMENT SERVICES MANAGER

Class Description

July 2022

FLSA: Exempt

DEFINITION

Under general direction of the Planning Director, manages and coordinates the Planning Department's development services with an emphasis on timely, efficient, effective and high-quality service delivery for all department functions including customer service, public engagement, processing of applications and issuance of permits, acts as a liaison between customers and other City departments and outside agencies; supervises technical and administrative support staff; oversees department operations including budget development, records management, contract administration; provides professional assistance to the Planning Director, the City Council, and others in areas of expertise including managing programs; oversees, reviews and performs a variety of studies and prepares and presents staff reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction by the Planning Director. Exercises general and direct supervision over professional, technical, and administrative staff.

CLASS CHARACTERISTICS

This is a single-position mid-management classification in the Planning Department. The incumbent organizes and oversees day-to-day departmental services activities and is responsible for providing professional-level support to the Planning Director in a variety of areas. Successful performance of the work requires an extensive professional background as well as skill in coordinating departmental work with that of other City departments and public agencies. Responsibilities include performing and directing many of the department's day-to-day administrative functions. This class is distinguished from the Planning Director in that the latter has overall responsibility for all planning functions and for developing, implementing, and interpreting public policy.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assumes management responsibility for all department services, and operational activities with major emphasis on timely, efficient, effective and high-quality service delivery on processing of planning permits.
- Develops performance measures, standards and or expectations for high-quality service delivery, and monitoring and reporting mechanisms to evaluate staff, and department performance.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support

systems, and internal reporting relationships; identifies opportunities for improvement and reviews with the Director.

- Investigates and resolves complaints; meets with members of the public to review the status of permit activity.
- Coordinates with information technology (IT) personnel to develop and implement technology-based applications for monitoring and evaluating the department's workload and efficiency; evaluates and implements new electronic and web-based systems and procedures to improve efficiency and enhance customer service.
- Performs a variety of public engagement activities including meeting with community organizations, in-house committees and focus groups, and individual members of the public.
- Manages the department's legal noticing and public outreach operations including website, brochures, handouts, forms, statistical performance reports, online databases, and other means to educate members of the public of the department's performance and procedures.
- Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs.
- Participates in the selection of professional, paraprofessional, technical, and clerical personnel; works with employees to correct deficiencies; coordinates with Human Resources Department regarding implementing discipline and termination procedures.
- Develops requests for proposals, scope of work statements, and technical specifications; analyzes proposals and recommends selection; manages work performed by consultants for the department; performs contract administration.
- Reviews, interprets, and analyzes new and proposed legislation; determines effect of legislation on operations and programs of the organization served; advises superiors of findings; takes appropriate action in order to ensure compliance with existing rules and regulations; proposes legislation if appropriate.
- Plans, directs, coordinates, and reviews the work plan for the Planning Department; meets with staff to identify and resolve problems; assigns work activities, projects, and programs; monitors workflow; reviews and evaluates work products, methods, and procedures.
- Manages departmental operating budget, monitors expenditures and revenue collection, and participates in forecasting of additional funds needed for operation, track and forecast revenue and expense trends.
- Serves as a liaison for the department with other City departments, divisions, and outside agencies; attends meetings, as necessary; provides staff support to commissions, committees, and task forces, as necessary; negotiates and resolves significant and controversial issues.
- Provides highly complex staff assistance to the Planning Director; prepares and presents staff reports and other necessary correspondence.
- Conducts a variety of organizational studies, investigations, and operational studies; recommends modifications to programs, policies, and procedures, as appropriate.
- Develops and reviews staff reports related to permit processing activities and services; presents reports to the City Council and various commissions, committees, and boards.
- Supervises the retention of department-related records pursuant to the City's Records Retention policy State mandated requirements.
- Oversees the department's efforts in responding to public records requests and provides guidance regarding public records, the Public Records Act, the Freedom of Information Act and the Brown Act.

- Responds to inquiries regarding the Municipal Code and the Local Coastal Program and its applicability to various situations, the building and planning processes in general, the existence and scope of permits and plans in effect on specific properties.
- Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job or which must be learned within a short period of time to successfully perform the assigned duties.

Knowledge of:

- Principles, practices, and procedures related to processing planning and building permits.
- Principles and practices of records management.
- Operational characteristics, services, and activities of assigned programs.
- Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
- Modern and complex principles and practices of program development and administration.
- Modern principles and practices, technical and legal issues, and research methods of building code and permit processing and compliance.
- Recent developments, current literature and sources of information related to assigned functional areas.
- Methods and techniques of research, analysis and report presentation.
- Practices of researching related legal and technical issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Modern office methods, practices, procedures, and equipment, including computer hardware and software systems and their application to permit processing.
- Principles of contract administration and general principles of risk management related to the functions of the assigned area.
- Principles and practices of budget preparation and administration.
- Principles and practices of supervision and management, including work planning, assignment, review, employee performance evaluation and the training of staff in work procedures.
- Applicable Federal, State, and local laws, codes, and regulations.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, various business, professional, educational, and regulatory organizations and with property owners, developers, contractors, and the public.
- Techniques for dealing effectively with the public, vendors, contractors, and City staff, in person and over the telephone.
- Techniques for providing a high-level of customer service to the public and City staff.

Skill in:

- Administering complex, technical, and sensitive permit processing and compliance programs in an independent and cooperative manner.
- Recommending and implementing goals, objectives, and practices for providing effective and efficient services.
- Providing administrative and professional leadership.
- Planning, organizing, and carrying out assignments with minimal administrative direction.

- Conducting complex research projects, evaluating alternatives, making sound recommendations, and preparing effective technical staff reports.
- Analyzing, interpreting, summarizing, and presenting administrative and technical information and data in an effective manner.
- Establishing sound independent judgment within established guidelines.
- Interpreting, applying, and explaining complex laws, codes, regulations, and ordinances.
- Planning, organizing, scheduling, assigning, reviewing, and evaluating the work of staff.
- Training staff in work procedures.
- Preparing employee performance reviews.
- Coaching employees to improve job performance and correct deficiencies.
- Evaluating and developing improvements in operations, procedures, policies, or methods.
- Researching, analyzing, and evaluating new service delivery methods, procedures, and techniques.
- Identifying and responding to City Council issues and concerns.
- Making effective public presentations.
- Effectively representing the department and the City in meetings with governmental agencies, community groups and various business, professional, and regulatory organizations and in meetings with individuals.
- Interpreting permitting programs to the general public.
- Preparing clear and concise reports, correspondence, policies, procedures, and other written materials.
- Using English effectively to communicate in person, over the telephone and in writing.
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in planning, environmental science, business or public administration, or a related field and five (5) years of responsible professional experience in community development or planning, including supervision.

License:

Must possess and maintain a valid California Class C Driver License and have a satisfactory driving record. Must also possess a PC 832 and code enforcement certification.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect various City sites, to operate a motor vehicle and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although the job involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard or

calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, climb, push, and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift, move, and carry objects that typically weigh up to 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions but may occasionally be exposed to loud noise levels, cold and/or hot temperatures, vibration, confining workspace, chemicals, mechanical and/or electrical hazards. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends, and holidays.

City of Malibu
Fiscal Year 2022-23 General Fund Grant Applications

Organization Name	Amount Requested
Adamson House Foundation	\$10,000
American Tortoise Rescue	\$2,500
Aurelia Foundation	\$8,000
Berry, Kee, Foster, Inc.	\$10,000,000
Boys and Girls Club of Malibu	\$100,000
California Wildlife Center	\$8,000
Call 2 Peace Foundation	\$10,800
Cancer Support Community Los Angeles	\$10,000
Cavallo Foundation	\$20,000
Children's Lifesaving Foundation	\$15,000
Do Good Bus	\$10,000
Emily Shane Foundation	\$5,000
Esperance Center	\$10,000
findhomelesspeople.org	<i>unspecified</i>
Malibu Aquatics Foundation	\$10,000
Malibu Arts Foundation	\$15,000
Malibu Community Labor Exchange	\$20,000
Malibu Elementary School	\$50,000
Malibu Film Foundation	\$10,000
Malibu Friends of Music	\$5,000
Malibu Little League	\$50,000
Malibu Search and Rescue	\$34,000
Malibu Urgent Care	\$10,000
Malibu Woman's Club	\$15,000
Manta Publications	\$3,000
Meals on Wheels West	\$5,000
Poison Free Malibu	\$5,000
Sea Save Foundation	\$5,000
Shark Fund	\$20,000
Webster Elementay PTA	\$24,000
30 Organizations	\$10,490,300